



Board of Directors Meeting
Tuesday, January 30, 2018
7:30 a.m.

First American Financial Corporation
1 First American Way
Santa Ana, CA 92707

MINUTES

The Santa Ana College Foundation Board of Directors meeting was held on Tuesday, January 30, 2018 at First American Financial Corporation. Ken Purcell called the meeting to order at 7:38 a.m. Lewis Bratcher, Alberta Christy, Kristin Crellin, Rossina Gallegos, Madeline Grant, Ed Halverson, Mark McLoughlin, Ignacio Muniz, Ramiro Ochoa, Ken Purcell, Fortino Rivera, Clayton Rivest, Dr. Linda Rose, Rick Turner and David Valentin were in attendance. Staff members Jennifer Valencia and Jessica Morrison were present. Ed Arnold, Eve Kornyei Ruffatto, Jayne Munoz and Christina Romero were unable to attend.

Ken Purcell motioned for the resignation of board member Emily Randle with regret.
Fortino Rivera moved, Madeline Grant seconded, all in favor, the motion carried.

Ken Purcell introduced our newest board member and SAC alum, Ramiro Ochoa.

Consent Calendar

Ken Purcell presented the minutes from the October 31, 2017 meeting for approval.
Madeline Grant moved, Alberta Christy seconded, all in favor, the motion carried.

Public Comments

No members of the public were present.

Jennifer Valencia introduced Mike Taylor from TV/Video Communications, who gave a presentation on the department. Mike introduced student Jennifer Posadas who shared her story.

College President's Report

Dr. Linda Rose spoke about the creation of a Professional Development Institute for students, this training will provide students with advice on interview attire and skills as well as build their confidence. Dr. Rose shared about the revision process of the college's master plan, building around guided pathways model. The state funding model is being changed from FTES to a funding mix made up of completion rates, ability to ensure access for Financial Aid, and revenue generation. We are looking at moving to block schedules, as well as offering more short term classes, such as a summer 4-week offering starting in June 1-30 and a traditional 8-week start mid-June.

Dr. Rose shared information about the President's Circle event on March 1st where we will take donors and students to dinner and the theatre. The Segerstrom Center for the Arts will also have SAC musicians performing onstage prior to the show. Clayton Rivest volunteered to assist with the resume preparation when it becomes part of the Professional Development Institute. Rossina Gallegos asked if there are online resources available to students prior or after institute, Dr. Rose answered that this suggestion can be implemented as the program evolves. The students will be provided with a certificate of completion.

Foundation President's Report

Ken Purcell spoke to the President's Circle membership reaching 69 members at \$91,000 for an all-time high. Ken shared the unrestricted student/program funding summary.

Executive Director's Report

Ken Purcell shared the Pave the Way Campaign progress and announced 100% board participation, there will be a reveal at the March 23rd Central Mall Grand Opening. Madeline Grant shared there will also be an Academic Fair starting at 10 a.m., she also announced that Clayton Rivest will be joining SAC faculty and teaching a Principles of Finance class. Jessica Morrison shared the success of the End of Year campaign and the video that was created for the appeal. Ken Purcell announced the team building retreat on July 26th 1-7 p.m. and asked the board to assist us in finding new board recruits.

Dr. Linda Rose shared the framing of the Foundation's vision in line with the college's goal and mission. They have also discussed developing a mentorship program with the board of directors and current students. Jessica Morrison spoke to the current goal of increased stewardship efforts, which means more personal calls as well as tours and meetings.

Ken Purcell announced the legacy gift of \$48,000 received from the Van Tatenhove Trust, Jennifer Valencia shared the history of the scholarship and announced that the family has now endowed the scholarship with this gift.

Committee Reports

Athletic Hall of Fame/Ed Arnold Golf Classic

Ken Purcell announced the Ed Arnold Golf Classic on May 7th with increased committee participation and a great response to our sponsorship efforts to date.

Department Liaison Program

Jennifer Valencia shared the department liaison program roster and reiterated the importance of our board connecting with their areas of interest and we can help make the connections if needed.

Alumni Relations Program

Jessica Morrison shared an alumni survey that is being developed to reach out to our alum and connect with them.

Audit Presentation

Tina Henton from CliftonLarsenAllen presented our audit report ending June 30, 2017 and reviewed the required communication letter. The only recommendations were to update our master agreement with the District and the Foundation Accounting Manual. She shared that the 2018-2019 audit will have a new reporting format which will change the financial statements for non-profits, as well a return to focus on restricted and unrestricted funds per donor intention. She announced an overall clean audit report with an unmodified opinion.

Rick Turner excused himself from the meeting.

Treasurer's Report

Ed Halverson presented the financial statements ending December 31, 2017, the unrestricted operating budget ending December 31, 2017 and the quarter's fiscal executive summary.

Ed Halverson motioned for the approval of the 2016-2017 audit report as presented.

Alberta Christy moved, Mark McLoughlin seconded, all in favor, the motion carried.

Ed Halverson motioned for the approval of the treasurer's report as presented.

Rossina Gallegos moved, Kristin Crellin seconded, all in favor, the motion carried.

Closed Session

Ken Purcell noted no pending items, so closed session was not necessary.

Future Meetings/Events

Ken Purcell announced the upcoming events and meetings.

Special Guests/Acknowledgements

Ken Purcell introduced student Victoria Mendoza, a recent recipient of urgent action assistance to cover her transfer application fees, who shared her story and goals.

Adjournment

The meeting adjourned at 9:08 a.m.