

Santa Ana College Educational Master Plan

EMP Task Force/CBT Meeting #1

November 17, 2023 1:00-3:00pm

| Meeting Outcomes |
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| ◆ Outline the project (phases, timeline, work plan) |
| ◆ Present Discovery Report Part I – External Scan Data |
| ◆ EMP Task Force Review and Discussion of External Scan Data and Discovery Report |

A G E N D A

- 1:00-1:20 Welcome – Dr. Jeffrey Lamb
 Introductions – EMP Tri-Chairs, Task Force Members & CBT Team
 Overview of Collaborative Brain Trust (CBT)
- 1:20-1:30 Overview of the Districtwide Integrated Planning Project and Santa Ana College EMP Development Process

| Project Phases and Timeline | | | November/December Priorities |
|------------------------------------|--|---------------|--|
| Phase I | Discovery Phase | Oct - Dec '23 | <p>-> Promote and participate in Listening Sessions</p> <p>-> Continue Data Analysis, Data Review, and Key Findings Discussions</p> <p>-> Communicate with colleagues and constituent groups</p> |
| Phase II | Portfolio Development & Planning Assumptions | Jan – Feb '24 | |
| Phase III | Goal Setting & Recommendations | Feb – Mar '24 | |
| Plan Completion | Constituent Review & Board Approval | Apr - May '24 | |

- 1:30-1:50 Project Logistics/Role Clarification
 Timeline Summary (See Project Schedule)
 Internal and External Listening Sessions (November & December)
 Webpage, and Monthly Updates
- 1:50-2:50 External Environmental Scan Data and Discussion (KC Greaney)
- EMP Task Force Group Discussion: Strategic Analysis, Key Findings, and EMP Implications
- 2:50-3:00 Joint Session Update; Q and A; Closing Remarks
- 3:00 Adjourn