



COLLEGE COUNCIL MINUTES

Wednesday, September 14, 2022, 9:00-11:00 a.m., via Zoom

Voting Members Present:

Annebelle Nery
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb

Sarah Salas
Claire Coyne
Jim Isbell
Monica Zarske
Maria Dela Cruz

Lithia Williams
Nestor Cuellar

Liaisons & Guests Present:

David Waters
Christina Romero
Brenda Estrada
Ron Gonzalves
Veronica Oforlea
Fernando Ortiz

William Reardon
Leisa Schumacher
John Steffens
Daniel Martinez
Tyler Johnson
Deisy Romero

Chantal Lamourelle
Jordan Clark
Tina Miranda

1.0 Procedural Matters

- 1.1 Call to Order: Annebelle Nery called the meeting to order at 9:02 a.m.
- 1.2 Approval of Additions or Corrections to Agenda: The September 14, 2022 agenda was approved by consensus with no changes.
- 1.3 Approval of Minutes – Regular meetings of May 11, 2022 and June 1, 2022: The minutes of May 11 and June 1 were approved by consensus with no changes.
- 1.4 Action Items
 - **Request for Reorganization (3):**
 - **Guardian Scholars:** Vaniethia Hubbard provided a detailed overview of the reporting change and related details. Bart Hoffman motioned to approve the reorg and Claire Coyne seconded the motion, which was approved with 7 yes votes, no abstentions or oppositions and passed by consensus.
 - **Business Division/Bridge to Engineering (B2E) Program:** Jeff Lamb provided a detailed overview of the reorg details. Bart Hoffman motioned to approve the reorg and Claire Coyne seconded the motion, which was approved with 6 yes votes, no abstentions or oppositions and passed by consensus.
 - **Library:** Jeff Lamb provided a detailed overview of the reorg details. Bart Hoffman motioned to approve the reorg and Monica Zarske seconded the motion, which was followed by a motion to table the item by Claire Coyne. Discussions ensued noting the operational efficiencies and improved support to be gained by this reporting changes, however concerns were voiced related to curriculum, faculty and academic programs. Jim Kennedy recommended a motion to keep the curriculum under the Fine & Performing Arts division until the concerns could be addressed, which was seconded by Claire Coyne and followed by 6 yes votes, no abstentions or oppositions and approved by consensus.

- Authorization to Apply for a Grant (4):
- TMMT SACMathCSUF: Jeff Lamb provided a detailed description of the information for the item. Monica Zarske motioned to approve the item, which was seconded by Bart Hoffman and followed by 6 yes votes, no abstentions or oppositions with the motion passing by consensus.
- Closing Equity Gaps in Calculus with OER & Embedded Support: Jeff Lamb provided a detailed description of the information for the item. Claire Coyne motioned to approve the item, which was seconded by Monica Zarske and followed by 7 yes votes, no abstentions or oppositions with the motion passing by consensus.
- K16 OCDE SA Partnership Grant Collaborative: Jeff Lamb provided a detailed description of the information for the item, which was followed by discussions about the spiderweb software and needs for ITS support under this item. Bart Hoffman motioned to approve the item, which was seconded by Monica Zarske and followed by 7 yes votes, no abstentions or oppositions with the motion passing by consensus.
- Citizenship Grant: Jim Kennedy provided a detailed description of the information for the item, followed by a motion to approve the item, which was seconded by Bart Hoffman and followed by 6 yes votes, no abstentions or oppositions with the motion passing by consensus.
- Basic Needs for Postsecondary Students Program Grant: Vaniethia Hubbard provided a detailed description of the information for the item and addressed the question about technology needs for staff included in this item. Bart Hoffman motioned to approve the item, which was seconded by Monica Zarske and followed by 7 yes votes, no abstentions or oppositions with the motion passing by consensus.
- Enrollment Management Workgroup
 - Request to become reporting Subcommittee of College Council: Jeff Lamb provided an overview of the supporting details and rationale supporting the suggested change to remove the Workgroup status and revise it to a Subcommittee, which would become a direct report to College Council. Discussions ensue with recommendations to revisit the membership, meeting patterns, a faculty co-chair and the addition of improved language to be reviewed as a 2nd Reading. Bart Hoffman motioned to approve the request, which was seconded by Monica Zarske. Discussions continued with a motion by Claire Coyne to amend this item from "Action" to "1st Reading", which was seconded by Bart Hoffman with 6 yes votes, no abstentions or oppositions with the motion passing by consensus.
- Revised BP 5500, New AR 5500 and AR 5520 – 1st Read: Vaniethia Hubbard provided a detailed overview and summarized all of the supporting data, including AR 5520 is the process guidelines. Discussions ensued, with a recommendation to change "1st Read" to "Advisory Vote" as a best practice given the Board Policies and Administrative Regulations fall under the purview of the Board of Trustees. Bart Hoffman motioned to approve the "Advisory Vote" change for both the BP and AR, which was seconded by Jim Isbell and followed by 6 supporting votes, no abstentions or oppositions with the Advisory Vote passing by consensus.

2.0 Informational Items

2.1 President Report:

- Assessment of the Committee: Annebelle Nery provided a detailed overview of why the assessment form was created and that the results would be provided to IE&A once completed. Recommendations were made to include how we are addressing Diversity, Equity and Inclusion. All suggestions should be sent to Daniel Martinez (Director, Research) to present at the next meeting.

- Participatory Governance Handbook – Future agenda(s): Annebelle Nery provided a detailed review of the two items, with discussions ensuing and recommendations provided as noted below.
 - Change description of Active Appointment versus Quorum: Shared comments included: 1) the change aligns well with the Assessment form, 2) describe what a Constituent Member is (i.e. Academic Senate-Faculty, CSEA-Classified, etc.), 3) add a dialogue key, 4) develop best practices for communication from SAC Participatory Governance Representatives reporting at District Participatory Governance Committees and 5) improved communication between campus and District Office.
 - SACTAC to change reporting to College Council: All comments and suggestions should be sent to John Steffens and this item will be added to the next meeting agenda.
- Unlocking Opportunity – Aspen Institute: Annebelle Nery provided a highlighted summary noting selection is made based on IPED data, only the top 150 colleges get invited to participate and only 10 institutions are invited to apply. If SAC is selected as a Finalist, this item will come back to College Council as a Request to Apply for a Grant. She noted Chancellor Martinez will be speaking at the CCCCO Board of Governors (BOG) event in November and SAC will be visited by the BOG in early November.
- Dual Enrollment (DuE) Workgroup – Updates: Annebelle Nery reported on the two meetings planned during the Fall 2022 term (October and November), welcoming all feedback, Tina Miranda will assist with meeting minutes and that all recommendations would be compiled into an Executive Summary to share.
- IEPI Grant – Update: Jeff Lamb provided a detail report of the summarized data elements in the presented handout and described how this information would be operationalized.

3.0 Reporting Committees

- 3.1 Academic Senate: Jim Isbell reported on the 96 attendees at the September 13th meeting, which included Classified and Board of Trustee participants, El Don reporters, ASG Report, request to promote student success and goals, creating a more positive environment, faculty hiring timelines, needed Coordinators for Guided Pathways, Distance Education & Student Learning Outcomes and concluded his report by welcoming all to attend an upcoming meeting.
- 3.2 Facilities & Safety Committee: Bart Hoffman had no report to provide, but noted the next meeting is planned for September 20th at 1:30 p.m.
- 3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Fernando Ortiz reported on the first meeting September 7th, the new student representative, 2022-2023 goals, IEPI objectives and the 1st Read of Management Professional Development.
- 3.4 Planning and Budget Committee: Bart Hoffman reported on the excellent job done by Mark Reynoso and Jorge Lopez co-chairing the recent meeting, Year-end Budget Report, trends, Fund 13 Budget Summary, COVID-19 updates, Supplemental Metrix by Robert Manson, Student Success Metrix by Mark Liang, Participatory Governance structure final review and approval recommendation, approval for SACTAC to report to College Council instead of this Committee, discussion at IE&A of this change, 1st Reading of Goals and concluded his report noting the next meeting on October 20th.
- 3.5 Professional Development Committee: Two future meetings will be forthcoming.
- 3.6 Student Equity and Achievement Program Committee (SEAP): Jeff Lamb welcomed Chantal Lamourelle and the new student representative and reported on review of membership, Goals, completion of Student Equity Plan, participants for workgroup, incorporating accountability as efforts of the Committee continue and concluded his report noting the next meeting on October 13th.

4.0 Oral Reports

4.1 ASG: Nestor Cuellar reported on the 32-person membership, over 400 students in Club Rush and concluded his report highlighting the Club Rush and Constitution Day events.

4.2 Classified: Sarah Salas noted no report but highlighted the need for CSEA representatives needed on committees and the next meeting will be held September 21st.

4.3 Cabinet:

Administrative Services: Bart Hoffman had no report.

Academic Affairs: Jeff Lamb reported on the 8% increase in enrollment compared to this time last year, with SAC expecting to exceed its target, hirings in process for Associate Dean-Career Education, Director Distance Education and Dean of Fine & Performing Arts and concluded his report welcoming the addition of the new Acting and Interim Deans.

Student Services: Vaniethia Hubbard reported on the Student Vaccine Mandate and noted efforts continue with students uploading their vaccination details and concluded her report noting updates will be provided at future meetings.

Continuing Education: Jim Kennedy reported on the increase of over 1,000 in headcount representing a 12% increase with a decrease in FTES by 26%, which is attributed to a modality, the incredible completion rates with 202 graduates (83% increase) in the High School Diploma Program with the shift from remote to online for the program, conclusion of the Continuing Education Pilot Program and concluded his report with an extended Thank You to everyone involved in these efforts.

4.4 Public Information Office: Annebelle Nery reported on the continuing marketing efforts and concluded her report highlighting the recent SAC interview by KTLA reporter Michelle Gile putting SAC on the map to be nationally recognized.

4.5 Other: None to report.

5.0 Next Meeting and Adjournment

5.1 September 28, 2022

9:00-11:00 a.m.

Zoom

5.2 Annebelle Nery adjourned the meeting at 10:57 a.m.