

COLLEGE COUNCIL MINUTES

Wednesday, May 24, 2023 9:00-11:00 a.m., via Zoom

Voting Members Present:

Annebelle Nery
Vaniethia Hubbard
Bart Hoffman
Jeff Lamb

Sarah Salas
Larisa Sergeyeva
Jane Mathis for Claire Coyne
Jim Isbell

Monica Zarske
Kristi Blackburn

Liaisons & Guests Present:

David Waters
Yuri Betancourt
Sarah Butler
Dalilah Davaloz
Brenda Estrada
Tyler Johnson

Shannon Kaveney
Chantal Lamourelle
Monica Macmillen
Daniel Martinez
Bill Reardon
Leisa Schumacher

John Steffens
Krystle Taylor
Greg Toya
Tim Winchell

1.0 Procedural Matters

1.1 Call to Order: Annebelle Nery called the meeting to order at 9:03 a.m.

1.2 Approval of Additions or Corrections to Agenda: Annebelle Nery called for additions or corrections and with none noted, the agenda was approved as stands by consensus.

1.3 Approval of Minutes – Regular meetings of April 12, 2023, April 26, 2023 and May 10, 2023: Annebelle Nery called for any corrections to the minutes of April 12, April 26 and May 10 and with none noted, all three (3) minutes were approved by consensus.

1.4 Action Items:

- Reorganization Request (1)
 - College Advancement Office: Bart Hoffman motioned to approve the reorg, which was seconded by Monica Zarske and approved with 4 yes votes and no abstentions or oppositions.
- Enrollment Management Committee (Tentative)
- Membership Review – 2nd Read: Monica Zarske motioned to approve the Membership Review, which was seconded by Bart Hoffman. Discussions continued with recommended changes captured real-time in the presented document. Following the saved recommendations, the Membership Review was approved with 4 yes votes with no abstentions or oppositions and approved by consensus.
- IE&A Committee Assessment Survey-1st Read: Jim Isbell motioned to approve the IE&A Committee Assessment Survey, which was seconded by Bart Hoffman. Discussions continued with recommended changes captured real-time in the presented document. Following the saved recommendations, the 1st Read of the IE&A Committee Assessment Survey received 5 yes votes, no abstentions or oppositions and was approved by consensus. ***This item will return to College Council at the first Fall 2023 meeting for a 2nd Read.***
- Draft AR 7280 Remote Work-2nd Review: Bart Hoffman motioned to approve the 2nd Review of AR 7280, which was seconded by Jim Isbell. Discussions continued noting the extensive and collective efforts of the workgroup and that AR 7280 would be applicable to management and

Classified only. Faculty have online / remote modalities as part of their collective bargaining agreement. CSEA supports this AR and acknowledges implementation may be difficult and that neighboring schools were studied. A reminder was shared to be flexible and fair with the implementation. Concerns were noted as follows: 1) this version of AR 7280 presented today does not represent the collective work, 2) feedback of the workgroup, 3) the current verbiage regarding retention and 4) inability to be competitive with remote work companies. Annebelle Nery ensured everyone this item will be resisted and that she will report out the details above and note further evaluation is needed. Following the concluded discussions, this item was approved with 5 yes votes in support of the 1st and 2nd Read, which passed with consensus. ***This item will return to College Council at the last meeting of the 2023-2024 academic year.***

- Draft Revised Job Description-Dean Student Affairs-2nd Read: Bart Hoffman motioned to approve the 2nd Read of the Draft Job Description, which was seconded by Larisa Sergeyeva. Discussions ensued with Vaniethia Hubbard providing a detailed overview of the recommended changes, which include the addition of the Affinity Groups and Digital Dons. Following the overview, the 2nd Read was supported with 5 yes votes, no abstentions or oppositions and was passed by consensus.
- Guided Pathways Workplan 2022-2026-1st Read: Monica Zarske motioned to approve the 1st Read of the GP Workplan for 2022-2026, which was seconded by Sarah Salas. Discussions ensued with Vaniethia Hubbard providing an overview of the previous Scale of Adoption, which was the former framework for GP and noted changes began last year at the State level. Comments, questions and suggestions were shared as follows:
 - If we are aligning GP and SEAP, maybe share a position.
 - Non-Credit Counseling?
 - DEIA, including accessibility?
 - How does the role of this committee address Diversity, Equity, Inclusion, including accessibility and/or link to Student Equity Plan?
 - The Academic Senate GP Work Plan Resolution was passed at the May 23rd Academic Senate meeting.
 - GP Webinar was held on March 23rd.
 - The GP Workplan 2022-2026 is due June 2023, but SAC has requested an extension.
 - All colleges that submit their plan before July 1, 2023 will have their data presented to State Legislative Officers. SAC will not be included given our submission extension to October 1, 2023.
 - SAC's GP Workplan for 2022-2026 is due to the State October 1, 2023.
 - This workplan includes campus-wide efforts with all constituents and shared expertise reflected.
 - Institutionalize and create a permanent body and oversight committee.
 - CTE Goal should have CTE faculty, staff and administrator representation.
 - Meetings will occur over Summer 2023 with Greg Toya, Larisa Sergeyeva and Chantal Lamourelle.
 - Review:
 - Persistence, Success, Transfer & Completion
 - Page 8, Persistence / Goal E Decision: increase the number of students
 - Lacking Ed Plans
 - Current plan is an improved detailed format.
 - Changes from "transactional" to "transformational" at the State level.
 - Ed Plan: EOPS area students are struggling with self-service and need assistance learning the enrollment process.
 - Recommendation: create a data baseline to utilize as a measurement of metrics and replicate across teams.
 - Research will present data over time.
 - All questions should be submitted to Greg Toya and Chantal Lamourelle.

Following the concluded discussions, the 1st Read motion was approved with 4 yes votes, no abstentions or oppositions and passed by consensus.

2.0 Informational Items

2.0 President Report: Annebelle Nery thanked everyone for a great year and their efforts and concluded her report with a Commencement reminder and to enjoy restful time over summer.

3.0 Reporting Committees

3.1 Academic Senate: Jim Isbell reported on the upcoming Fall Retreat, which will be led by Claire Coyne; the GP Resolution which did not pass, extended a warm Thank You to Annebelle Nery for improved faculty representatives; PG Handbook 1st Review; Jim's term will end June 30th and concluded his report with reflection on his time as Academic Senate President and thanked everyone for their support. Jeff Lamb extended appreciation to Jim for his efforts in building bridges between faculty and administration. A gentle reminder was shared that IE&A Committee is responsible for the PG Handbook updates.

3.2 Facilities & Safety Committee: Bart Hoffman reported on the May 16th, which included the topics of: 1) instructional space and agreement that specialty classrooms / labs (i.e. Chemistry labs, Digital Media labs, etc.) would not be used for facilities events / reservations and 2) ARs related to Safety (3500, 3515, 3516 and 3505) are being reviewed for currency. He concluded his report noting the next meeting is scheduled September 19, 2023.

3.3 Institutional Effectiveness & Assessment (IE&A) Committee: Jeff Lamb reported on the last meeting of the 22-23 academic year, the workgroup efforts will continue with planning, Summit to come, PG Handbook, Classified engagement and concluded his report acknowledging Sarah Butler and Kristi Blackburn.

3.4 Planning and Budget Committee: Bart Hoffman provided no report and noted the next meeting will occur May 30th.

3.5 Professional Development Committee: Annebelle Nery reported on the last meeting of 22-23 occurring today and highlighted the events during Classified Appreciation Week May 22-26.

3.6 Student Equity and Achievement Program Committee (SEAP): Chantal Lamourelle provided her report via chat at:

https://docs.google.com/document/d/1IDnNGyus3cQywRRSlbwY_sPr1xIK7sT6uZaJdzQjYLM/edit?usp=sharing

An Equity position survey will be forthcoming, which will evaluate all positions either fully or partially funded by Equity dollars and determine if the position meets and supports the Equity work and efforts. SEAP funding submissions are being reviewed and expect to be finalized by June 5th. The last meeting occurred on May 11th. Jeff Lamb continued the report highlighting Leading from the Middle, aligning BP and AR to include SEAP, State Legislation, hiring process, etc. SAC was awarded 2 of the 12 spots in the Leading from the Middle!

3.7 Santa Ana College Technology Advisory Committee (SAC TAC): John Steffens reported the next meeting is occurring today.

4.0 Oral Reports

4.1 ASG: No report provided.

4.2 Classified: Sarah Salas thanked everyone for the week's planned events celebrating Classified Appreciation Week and concluded her report noting the next chapter meeting on June 20th.

4.3 Cabinet

Academic Affairs: Jeff Lamb introduced the new Dean, Academic Affairs Dr. Sarah Butler and thanked Dr. Doug Benoit for his service to Santa Ana College and noted his retirement on June 2nd. He continued with his report providing an overview of our enrollment to date as follows:

His report continued his report highlighting the RAR process and Academic Affairs Deans' recommendations and concluded his report highlighting the AB1705 workgroup efforts and successes in English, Math and ESL attributing to the improved resources available.

Student Services: Vaniethia Hubbard's report was Commencement!

Administrative Services: Bart Hoffman had no report.

Continuing Education: No report.

4.4 Public Information Office: Dalilah Davaloz reported on the upcoming Press Release planned to showcase the two SAC teams chosen to participate in Leading from the Middle, advertising efforts for Summer and Fall 2023 occurring now, upcoming evaluation and refinement of SAC's Marketing Plan and concluded her report showcasing Dr. Nery's recent College Acceptance Letters and KALI and Power 106 radio ads.

4.5 Other: Annebelle Nery noted the improved SAC Marquee at 17th and Bristol and thanked all involved with these efforts.

5.0 Next Meeting and Adjournment

5.1 June 7, 2023

9:00-11:00 a.m.

Zoom

5.2 Annebelle Nery adjourned the meeting at 10:55 a.m.