

SAC COLLEGE COUNCIL MINUTES
May 26, 2021

PRESENT: Marilyn Flores
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Roy Shahbazian
Monica Zarske
Sean Small
Madeline Grant
Monica Renteria

GUESTS:
Monica Bustamante McMillen
Dalilah Davaloz
Maria Dela Cruz
Brenda Estrada
Alicia Kruienza
Janice Love
Teresa Mercado-Cota
Tina Miranda
William Nguyen
Veronica Oforlea
Fernando Ortiz
Sarah Salas
Leisa Schumacher
John Steffens

LIAISON: Scott Baker
Christina Romero

ABSENT: Norma Castillo

I. Call to Order

Marilyn Flores called the meeting to order at 9:01 a.m.

II. Routine Items

1. Approval of Minutes

May 12, 2021 – This item is tabled to the June 9, 2021 meeting.

2. President's Report – Marilyn Flores welcomed everyone and provided a reminder of SAC's June 1st Commencement Ceremony at Angel Stadium at 9:00 a.m. with event details provided by Alicia Kruienza. Marilyn continued with an update on the Board of Trustees and Board Policy meetings related to the recommendation from Chancellor Martinez to mandate the COVID-19 vaccination for students and staff. It is anticipated that new directions and guidelines will be forthcoming on June 15, 2021. The planned date of return to work is August 16, 2021, with OSHA and CDC guiding decisions related to the return to work. Marilyn reported on the Right-sizing efforts and noted the District is looking at reimagining our operations for overall efficiency. The recommended changes will come through President's Cabinet and College Council.

Education Master Plan – Janice Love provided an overall update and noted the final proofing is near completion with a Final Draft to be ready by end of today. Janice noted the SWOT and Appendices had been updated. It was recommended the Final Draft be submitted to College Council members for an electronic vote. A motion was made by Bart Hoffman to consider approval of the Final Draft via an online vote, with Roy Shahbazian seconding that motion. The motion passed with 6 Yes votes, 0 No votes and no oppositions or abstentions. Marilyn Flores thanked Janice Love and the Committee for their efforts and work to finalize this item. The Public Information Officer will finish off the final formatting for printing.

Part III College Council Constitution – Fernando Ortiz provided an overview of the changes and summarized the following:

- Part III – A small taskforce reviewed and drafted the recommended verbiage.
- Article IV: Committees-
- Section 4 Members of College Council – Discussion ensued with 1) a recommendation to add 1 or 2 more voting faculty members; 2) indent Ex-Officio (non-voting) and 3) notation; 4) Roy Shahbazian noted that verbiage is missing in this section that was included in the previous version of the Participatory Governance (PG) Handbook and that corrections are needed on pages 10 and 27 related to SACTAC and Technology.
- Marilyn Flores noted the goal is to finalize, implement and revisit the structures in the PG Handbook to evaluate whether they are working and if amendments are needed.
- Roy Shahbazian compared the old and new membership page and inquired about consensus continuing. It was requested to clarify consensus and that it does not equal majority. It was clarified College Council reports to the President. He continued to note that the Council members make recommendations to the President. He questioned Vice Presidents voting at College Council and inquired about their attendance at President's Cabinet.
- Marilyn Flores and Monica Zarske discussed the reporting structure, purpose and 10+1. Marilyn Flores followed by noting the annual review of the PG Handbook and Committees should be done at the first meetings of the year.
- Teresa Mercado-Cota noted to change Professional Development workgroup to subcommittee.
- Monica Zarske noted the intent of College Council and that all constituency groups report out to the President and make recommendations. She inquired about language to be added about annual review of document.
- Sean Small cautioned change to College Council structure and its membership with a reminder that the members are voices from the Constituency Groups and should be reporting back to the respective groups.
- It was determined that IE&A Committee is charged with leading the annual review efforts and language would add under this Committee for this process.
 - Accreditation – Review of Reporting bodies
 - Collegial Governance
 - Board Policies – add language to tie PG Handbook and process annually.
 - Note working committees under PG Committees.
 - SACTAC is subcommittee of Technology Plan (Planning & Budget).
 - Marketing Plan to be added.
- Page 15 Process – should be plans.

- Page 20 – Section 5, Reporting – Marilyn Flores to get clarification and Article V: Meeting. She will also follow-up on Section 1 and whether Brown Act applies. Marilyn Flores called for a motion for these recommendations. Monica Zarske made a motion to approve the recommendations, with Bart Hoffman seconding the motion. The motion was approved with 6 Yes votes, 1 No vote, no abstentions and no oppositions.
- SAC Marketing Goals – This item will be moved to the June 9, 2021 meeting and agenda. Jim Kennedy made a recommendation to incorporate a CEC Marketing Plan into the SAC Marketing Plan. William Nguyen recommended to summarize the cost and benefits of this plan to be presented to College Council.
3. Action Items
None

III. Constituent Reports

1. **ASG** – Monica Renteria reported on the final events for the month of May, which included the final Leadership Ceremony, Social Justice Party and Fitness Friday.
2. **Academic Senate** – Roy Shahbazian reported on the ISER, Faculty Prioritization, vaccine mandate updates and end of July tentatively scheduled meeting.
3. **Classified** – Sean Small noted the next steps for the vaccination and return to work process.
4. **Public Safety** – No report provided.
5. **Student Services** – Vaniethia Hubbard reported on Commencement and reminded everyone to register and volunteer, the Johnson Student Center (JSC) move beginning May 27th, the JSC grand-opening upcoming with recruitment opportunities included, volunteers for gradual return to work over the summer months in Student Services, virtual services will continue with a Monday-Thursday schedule and CARES – Round 3 funding and monies to be spent.
6. **Academic Affairs** – On behalf of Jeff Lamb, Fernando Ortiz reported on the GP Career Ladders project that occurred on May 19-20, with the 2nd part to follow for the Learning & Engagement Team and Success Team end of year on May 25th. The GP Program Maps will be added to the web page.
Accreditation - The ISER 2nd Read is planned by Academic Senate for conceptual formatting and will be brought back to College Council. Jeff Lamb, Fernando Ortiz and Monica Zarske met on May 28th regarding College history and logistics. Teresa Mercado-Cota and Dalilah Davaloz to provide feedback and SAC color, graphics and logo specific details to be planned for ISER. Dalilah will ensure these details are a priority.
7. **Continuing Education** – Jim Kennedy reported on the June 1st Commencement for both SAC and SCE, with the first day of the Summer term occurring on the same day for Non-Credit.
8. **Administrative Services** – Bart Hoffman reported on the May revise and noted an anticipated COLA of approximately 4%, efforts are continuing in preparing for the return to work and that both building and facility improvements continue.

9. Student Information Support – John Steffens reported on the review of the metrics related to Starfish and that 1/3 of faculty have adopted Starfish with 63% full-time faculty, 24% part-time faculty or 42% Credit and 11% Non-Credit faculty.

10. College Advancement/Foundation – No report provided.

11. Public Affairs – No report provided.

12. Research – No report provided.

IV. Other

It was recommended to add a second meeting in the month of June 2021.

V. Next Meeting and Adjournment

The next meeting will be Wednesday, June 9, 2021 at 9:00 a.m. via Zoom. Marilyn Flores adjourned the meeting at 10:59 a.m., with a motion for adjournment. Monica Zarske made a motion to adjourn, with Jim Kennedy seconding the motion, which was approved with no oppositions or abstentions.