

SAC COLLEGE COUNCIL MINUTES
May 12, 2021

PRESENT: Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb
Roy Shahbazian
Monica Zarske
Sean Small
Madeline Grant
Monica Renteria

GUESTS:

Dalilah Davaloz
Brenda Estrada
Jim Isbell
Jarek Janio
Alicia Kruiuzenga
Janice Love
Kimberly Mathews
Teresa Mercado-Cota
William Nguyen
Veronica Oforlea
Fernando Ortiz
Leisa Schumacher
John Steffens

LIAISON:

ABSENT: Marilyn Flores
Norma Castillo
Scott Baker
Christina Romero

I. Call to Order

Jeff Lamb call the meeting to order at 9:05 a.m.

II. Routine Items

1. Approval of Minutes
April 28, 2021 – Monica Zarske made a motion to approve the April 28th minutes, with Jim Kennedy seconding the motion. The motion was approved with no oppositions and 1 abstention.
2. President's Report – Jeff Lamb welcomed everyone and introduced the new interim Public Information Officer, Dalilah Davaloz.
Education Master Plan – Jeff Lamb thanked Janice Love for her efforts and work on this item. Janice Love lead the discussions related to the following: 1) the addition of the verbiage added to the SWOT area on page 20; 2) the changes to the Call to Action Appendix B summarizing events on page 57; 3) SOAA-Vision Goals 1, 2, 3 and 4. Janice asked for six (6) volunteers to read all edits, who are John Steffens, Brenda Estrada, Alicia Kruiuzenga, Roy Shahbazian, William Nguyen and Monica Zarske. The following items are due to Janice the week of May 19, 2021:
 - Diversity Appendix to be read by Jeff Lamb, Fernando Ortiz, Maria Aguilar-Beltran and Teresa Mercado-Cota.
 - Janice Love to meet with Marilyn Flores for next steps.
 - John Steffens to provide Janice Love with Starfish verbiage to incorporate.
 - Teresa Mercado-Cota to provide details for Cornerstone platform and note District-wide Professional Development efforts for streamlined processes, etc., as well as Professional Development areas.
 - Roy Shahbazian to review Appendix A and page 9 for COVID-19 and civil unrest details.

Part III College Council Constitution – Fernando Ortiz provided an overview of the changes and recommendations in the following areas:

- Page 11 – Corrected link to be added (still shows old District tech plan).
- Page 18, Article III – Section 2 Term of Office. Sean Small and Monica Zarske noted they were not in support of the recommendations and that this section is specific to College Council. Discussion ensued, with support from Jim Kennedy and Alicia Krüzenga. Roy Shahbazian suggested clarification on term versus term limit. William Nguyen recommended a faculty Co-chair on page 18. The importance of setting the tone for College Council was noted.
- Page 19 – Membership, Article IV.
- Page 20 – Roles of Chair and Co-Chair.
- Jeff Lamb recommended 1 person from each Constituency with Madeline Grant (College Council), Fernando Ortiz (Academic Affairs), Monica Zarske or Roy Shahbazian (Academic Senate), Monica Bustamante (Classified) and Alicia Krüzenga to read.
- Fernando Ortiz to distribute to everyone and bring back at 1st Read.
- Fernando Ortiz noted the contents of the Participatory Governance Handbook will be reviewed and evaluated next year in 2022.
- Discussion ensued about whether the Brown Act applies to College Council and its reporting committees and subcommittees. Marilyn Flores will follow-up on this and report back.

3. Action Items

III. **Constituent Reports**

1. **ASG** – Monica Renteria reported on the events to be held on May 13th (Interact workshop) and May 21st (Yoga), as well as the completed ASG elections and transitional meetings occurring. She noted the Student Leadership Recognition Ceremony and thanked Marilyn Flores for the Difference Maker recommendation.
2. **Academic Senate** – Roy Shahbazian noted the May 11th Equity Committee meeting and recommendation for a new institute with a ten (10) faculty cohort to mirror Long Beach Community College. He noted robust discussions occurred about the Board Policy Committee, recommendation for mandated vaccinations, vaccine availability, informing students, implementation timeline, addressing of vaccine safety, how will F2F need be determined, exemption policy, will faculty be enforcing, students with antibodies, requirements following FDA approval of the vaccines and requests to continue with vaccines.
3. **Classified** – Sean Small noted some managers are using the term “lay-off” in the Right-sizing discussions and that Enrique Perez ensured that no lay-offs would be occurring.
4. **Public Safety** – No report provided.
5. **Student Services** – Vaniethia Hubbard summarized the details of Senate Bill SB85, which is comprised of three components. She is working with teams in Financial Aide, Cal Fresh and Outreach for student registration assistance. These efforts will help with student retention, registration and enrollment rates. Alicia Krüzenga provided an overview of the June 1st Commencement details and

day of event timelines, the Student Grad Fair to be held May 18-21 and event registration deadlines for faculty and volunteers. She noted the event would be Live Streamed through YouTube and that Brian Yoder and Joe Pacino were working on graphics for this platform. William Nguyen recommended to market SAC where possible.

6. **Academic Affairs** – Jeff Lamb reported the enrollment trend is down 15% compared to this time last year and noted that F2F planning is underway with social distancing guidelines in place for F2F in Fall 2021, that additional F2F sections will be added and phased in to meet demands and that reductions or changes may occur in certain offering formats (i.e. Remote Live changed to F2F or F2F changed to Remote Live). Jeff provided an overview from Stephanie Clark's Guided Pathways update. Monica Zarske reported on the ISER presentation to Academic Senate in late April and that SAC Planning & Budget has reviewed this item and provided feedback. She noted that collaboration with the District Office is continuing in Standard IV with Chancellor Martinez, Vice Chancellor and that evidence gathering is continuing.
7. **Continuing Education** – Jim Kennedy reported on the new mobile friendly CEC website, Summer registration in progress, improved Course search functions and an improved electronic registration process.
8. **Administrative Services** – No report provided.
9. **Student Information Support** – John Steffens provided an overview of the Starfish Implementation Roadmap Phases 1, 2 and 3. He noted improved numbers in the Flags, Kudos and Referrals indicating faculty are being proactive. He shared the details and next steps for the Website Redesign Roadmap, with Phase 1 (SP2020), Phase 2 (Spring 2021), Phase 2 (Fall 2021) and Phase 4 (Spring 2022). He noted the changes to the Guided Pathways (GP) website, the GP mobile version with updated Program Maps will be live mid-Summer and the new SAC mobile version homepage will be forthcoming.
10. **College Advancement/Foundation** – No report provided.
11. **Public Affairs** – Teresa Mercado-Cota reported on the marketing efforts for Summer and Fall 2021 and the need for a one-year calendar for continual marketing efforts throughout the year. She provided a reminder that Professional Development funds are still available for online or F2F training and memberships. She ended her report noting the upcoming events on May 14th (Helen Zia) and May 20th (Awards for Excellence).
12. **Research** – Janice Love reported on the upcoming student survey to capture feedback on the COVID-19 vaccine and the impact to Fall 2021 enrollment if mandated and implemented.

IV. Other

V. Next Meeting and Adjournment

The next meeting will be Wednesday, May 26, 2021 at 9:00 a.m. via Zoom. Jeff Lamb adjourned the meeting on behalf of Marilyn Flores at 11:02 a.m., with a motion for adjournment. Monica Zarske made a motion to adjourn, with Jim Kennedy seconding the motion, which was approved with no oppositions or abstentions.