

SAC COLLEGE COUNCIL MINUTES
April 28, 2021

PRESENT: Marilyn Flores
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb
Roy Shahbazian
Monica Zarske
Madeline Grant
Monica Renteria

GUESTS:

Nhadira Brathwaite Johnson
Maria Dela Cruz
Brenda Estrada
Jarek Janio
Alicia Kruienga
Janice Love
Kimberly Mathews
Teresa Mercado-Cota
Fernando Ortiz
Leisa Schumacher
John Steffens

LIAISON: Scott Baker

ABSENT: Norma Castillo
Sean Small
Christina Romero

I. Call to Order

Marilyn Flores called the meeting to order at 10:04 a.m.

II. Routine Items

1. Approval of Minutes
April 14, 2021 – Monica Zarske made a motion to approve the April 14th minutes, with Jim Kennedy seconding the motion. The motion was approved with no oppositions, no abstentions, 5 yes and 0 no votes.
2. President's Report – Marilyn Flores welcomed everyone and noted the timelines and work to be completed for both the Education Master Plan and Participatory Governance Handbook by June 30, 2021.
Education Master Plan – Janice Love reported on the work to date and discussion ensued with recommendations for revisions as follows:
 - Page 19: Discussions ensued about the SWOT. It was noted that Academic Senate viewed "threats and weaknesses" were minimized and that these areas are not being addressed or transparent. Madeline Grant agreed that including these details were important and Nhadira Brathwaite Johnson noted the formatting could be done with a positive light in mind.
 - Page 22: Academic Senate recommended table formatting changes with narrative.
 - Page 30: The suggestion was made to change the "tale" format to a "narrative" format and add "future planned" items. Jeff Lamb noted the importance of highlighting the details of progression. Janice Love will obtain the current SOAA from Stephanie Clark and draft the changes for College Council members and guests to review via email.
 - Page 31: Strategies, Vision Goal #5. It was noted that the details in this area were derived from a retreat approximately 2 years ago. It was recommended to highlight "Where we are now, followed by Here's where we are going".
 - Page 36: Alignment of Program Review with copied goals to categories here and bullet points under Completion Strategic Goals Activities. Janice

Love provided the historical details for this area and noted the data was derived from an Equity report prepared for the CCCCCO. She added that SSSP funding details were included, as well as what was accomplished with the use of these funds and that alignment of activities with the goal and funding is important.

- Janice Love to include John Steffens summary of his presented recommendations in the next version of the Education Master Plan.
- Janice Love will tabulate all responses and distribute before the next meeting on May 12th to highlight the top 3 items for discussion.
- Janice Love will lead the discussions for this item at the May 12th meeting.

Part III College Council Constitution – Fernando Ortiz reported on the recommended format, which mirrors what other colleges are using. Monica Zarske provided comparison details about Constitution versus Committee and discussions ensued about what we are trying to achieve with the change in format. Fernando Ortiz noted the recommendations for Section 4 Members of College Council, with a reference in Zoom chat from Jeff Lamb. It was noted that the Report Out structure will change. Fernando Ortiz will lead the discussions for this agenda item at the May 12th meeting.

3. Action Items

- Authorization to Apply for a Grant-Nursing Education Investment: Madeline Grant made a motion to approve moving the Action Items up on the agenda under Approval of Minutes, with Monica Zarske seconding the motion. The motion was approved with 4 yes votes, 0 no votes, no opposition and no abstentions. Jeff Lamb provided a detailed overview of this request from Nursing. Roy Shahbazian noted the clarification needed on #5 in the Funded Math In-Kind column. Following discussions, Roy Shahbazian made a motion to approve this item with noted corrections, with a second motion from Madeline Grant. The motion was approved with 5 yes votes, 0 no votes, no opposition and no abstentions.

III. Constituent Reports

1. **ASG** – No reported provided.
2. **Academic Senate** – No reported provided.
3. **Classified** – No report provided.
4. **Public Safety** – No report provided.
5. **Student Services** – No report provided.
6. **Academic Affairs** – No report provided.
7. **Continuing Education** – No report provided.
8. **Administrative Services** – No report provided.
9. **Student Information Support** – No report provided, however John Steffens requested time at the next meeting to provide a brief report.
10. **College Advancement/Foundation** – No report provided.
11. **Public Affairs** – No report provided.
12. **Research** – Janice Love reported on the Annual Student Satisfaction Survey and reported the survey will include COVID-19 questions for the first time as the request of Chancellor Martinez. It was recommended that consultation with Rebecca Bernard occur for verbiage to address HIPA concerns. The question was raised about the intent of this question.

IV. Other

V. Next Meeting and Adjournment

The next meeting will be Wednesday, May 12, 2021 at 9:00 a.m. via Zoom. Bart Hoffman adjourned the meeting on behalf of Marilyn Flores at 12:00 noon, with a motion to approve the adjournment. Monica Zarske seconded the motion, which was approved with no oppositions or abstentions.