



COLLEGE COUNCIL MINUTES

Wednesday, September 22, 2021

Voting Members Present:

Marilyn Flores
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb

Sean Small
Madeline Grant
Monica Zarske
Avinash Ramaswamy
Maria Dela Cruz

William Nguyen
Jim Isbell

Liaisons & Guests Present:

Frank Prado
Cristina Gheorghie
Doug Manning
Fernando Ortiz

Christina Romero
Jarek Janio
Kimberly Mathews
Leisa Schumacher

Dalilah Davaloz
Paula Kincaid
Teresa Mercado-Cota
John Steffens
Brenda Estrada
Alicia Kruiuzenga

1.0 Procedural Matters

1.1 Call to Order

- Marilyn Flores called the meeting to order at 9:02 a.m.

1.2 Approval of Additions or Corrections to Agenda

Approved

- Madeline Grant motioned to approve the revised September 22, 2021 agenda, which was seconded by Jim Kennedy and approved with five yes votes and no abstentions or oppositions.

1.3 Approval of Minutes – Regular meeting of September 8, 2021

Approved

- Monica Zarske motioned to approve the September 8, 2021 minutes as corrected, which was seconded by William Nguyen and approved with five yes votes and no abstentions or oppositions.

1.4 Action Items

- Participatory Governance (PG) Committee

- Goal-Setting and Assessment Template

Approved

Bart Hoffman motioned to approve the template, which was seconded by Maria Dela Cruz with six yes votes, one abstention and no oppositions. Discussions ensued with recommendations made to 1) add "definition key" to the footer of the template, 2) replace "Notes" column with "Measurable Outcomes", 3) revise "sorting" feature to align with each Committee's work for Accreditation purposes, Strategic Goals, etc., 4) change column to read "Archived" vs. "Desired", 5) add "Completion Date" for each goal, 6) add "Committee approves" and "Post" columns and 7) provide to all PG reporting committees for their suggestions and bring these back to the next College Council meeting.

- IE&A Committee recommendation

- Civic Engagement Subcommittee

Tabled

Bart Hoffman motioned to table the item to the October 13, 2021 meeting, which was seconded by Maria Dela Cruz with five yes votes and no oppositions or abstentions. Discussions ensued with a recommendation to align this

subcommittee under the Student Equity Committee and review further at the next College Council meeting.

- Planning & Budget Committee recommendation (2)
 - SAC Marketing Plan Cost **Approved**
Jim Kennedy motioned to approve the \$200,000 cost of the SAC Marketing Plan, which was seconded by William Nguyen with five yes votes, no oppositions and no abstentions. Bart Hoffman provided details from the presentation by the SAC Marketing group from the September 7, 2021 Planning & Budget (P&B) Committee, noting 1) Fund 13 will cover this cost, 2) P&B voted to approve this for one year, 3) the Marketing Plan should be presented to P&B annually and 4) the 2022-2023 Marketing Plan should be presented in Spring 2022. Meeting.
 - Exchanging Marketing Budget with FMR Budget (Added) **Approved**
Madeline Grant motioned to approve the exchange, which was seconded by Maria Dela Cruz with five yes votes, no oppositions and no abstentions. Bart Hoffman provided the details of the \$50,000 FMR Fund 13 budget and the \$200,000 Marketing budget exchanges.
- Request for Re-organization (4):
 - Academic Affairs/Distance Education (D.E.) (Revised) **Approved**
Bart Hoffman motioned to approve the D.E. Reorg as revised, which was seconded by Maria Dela Cruz with five yes votes, no oppositions and one abstention by William Nguyen. Jeff Lamb provided an overview and recommendations were made to 1) create a Canvas Shell for all Guided Pathway Career & Academic Pathways and 2) add verbiage in both paragraphs that note "support of Non-Credit". Discussions ensued noting support by CSEA for the two positions and their importance in addressing accessibility requirements and compliance. It was recommended that collaboration with faculty occur in the creation of the Canvas Shell.
 - Continuing Education/CEC Counseling **Approved**
Jeff Lamb motioned to approve the CEC Reorg, which was seconded by Maria Dela Cruz with six yes votes, no oppositions and no abstentions. Jim Kennedy provided an overview and noted 1) the need for bilingual skills in the Counseling Assistant position, 2) the cost of the position will be covered by Fund 12 (categorical) and 3) this reclassification will better meet the needs of the department.
 - Student Services/Counseling/Transfer Center (TC) (Added) **Approved**
Jim Kennedy motioned to approve the TC Reorg, which was seconded by Jim Isbell with six yes votes, no oppositions and no abstentions. Maria Dela Cruz provided an overview of the supporting details and noted the program has expanded to include all incoming Freshmen students, on-boarding, required courses, book stipends, etc. and that AB19 State funds will cover the costs. A recommendation was made to add the verbiage of "student retention and completion" to the supporting narrative. It was noted that Student Equity funds could cover the referenced costs if the AB19 funding were no longer available.
 - Student Services/Counseling/Undocu-Scholar Center (UnSC) (Added) **Approved**
Bart Hoffman motioned to approve the UnSC Reorg, which was seconded by Sean Small with six yes votes, no oppositions and no abstentions. Maria Dela Cruz provided an overview of the supporting details and noted Dream Source Liaison funds will cover the costs. Inquiries were made about why new positions were included in the Reorg. Marilyn Flores provided a detailed response to the inquiry and noted if Fund 12 were to go away, the costs would be institutionalized.
- Request for Authorization to Apply for a Grant (1):
 - Business Division/NSF CyberSec First Responder (NSF) (Added) **Approved**
Bart Hoffman motioned to approve the NSF Request to Apply for a Grant, which was seconded by Maria Dela Cruz with five yes votes, no oppositions

and no abstentions. No additional discussion occurred.

2.0 Informational Items

2.1 President Report

- SAC Master Planning – Facility Master Plan Update (revised 10-11am) **Presentation**
Carri Matsumoto and Suniya Malhotra provided an overview of the PowerPoint presentation and discussed the progress to date. It was noted that feedback from departments, divisions, constituency groups, etc. are still needed and that updates to the Education Master Plan might be needed. Bart Hoffman noted the upcoming special SAC Facilities & Planning Campus Town Hall meeting on October 19, 2021, with a notice coming soon. An inquiry was made whether the evaluation criteria and prioritized list were vetted through Associated Student Government (ASG). Discussions ensued noting that Carri Matsumoto will be attending an ASG meeting to present these materials. It was Recommended all three branches of ASG review these details.

3.0 Reporting Committees

None

3.1 Academic Senate

3.2 Facilities Committee

3.3 Institutional Effectiveness & Assessment ("IE&A") Committee

3.4 Planning and Budget ("P&B") Committee

3.5 Professional Development ("PD") Committee

3.6 Student Equity and Achievement Program ("SEAP") Committee

4.0 Oral Reports

4.1 ASG: No report.

4.2 Classified: No report.

4.3 Cabinet: No report.

4.4 Other: Jeff Lamb noted the requests received from ACCJC for additional evidence. He asked for everyone's support, continued collaboration and prompt return of requested details. Marilyn Flores noted AB 361 has been extended and all PG Committees will continue their meetings via Zoom until further notice.

5.0 Next Meeting and Adjournment

5.1 October 13, 2021

9:00 a.m. – 11:00 a.m.

Via Zoom

5.2 Marilyn Flores adjourned the September 22, 2021 meeting at 11:06 a.m.

Adjournment