

SAC COLLEGE COUNCIL MINUTES
September 23, 2020

PRESENT: Marilyn Flores
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb
Roy Shahbazian
Monica Zarske
Norma Castillo
Sean Small
Madeline Grant
Monica Renteria

GUESTS:

Maria Aguilar Beltran
Maria Dela Cruz
Brenda Estrada
Alicia Kruizenga
Janice Love
Teresa Mercado-Cota
Veronica Oforlea
Fernando Ortiz
Leisa Schumacher
John Steffens
Ray Wert

LIAISON: Christina Romero

ABSENT: Scott Baker

I. Call to Order

Dr. Flores called the meeting to order at 9:02 a.m.

II. Routine Items

1. Approval of Minutes – Monica Zarske made a motion to approve the September 9, 2020 minutes, with Dr. Hoffman seconding the motion. The motion was approved with no opposition or abstentions.
2. President's Report – Dr. Flores reported on the details from the recent Ad Hoc Board Committee and RSCCD Institutional Effectiveness Committee meetings. She summarized the details of the student contact lists and the planned efforts to reach out to these students in an effort to increase enrollment and getting the students enrolled in classes. She informed every one of the November 20, 2020 Save-the-Date for the upcoming SAC Retirement Celebration event. She summarized the details of the District directive to right-size our operations, planning for critical immediate need interims and review of organizational charts. It was recommended that administrators maintain lists for both SRP retirees and vacant funded positions separately. Questions were raised about the process for planning interims and if the District Office is following the same process.

III. Constituent Reports

1. **ASG** – Monica Renteria reported the Vice President transition is nearing finalization and summarized the remainder of events for September 2020, including the Music Lounge on September 23rd from 6:00-7:00 p.m. The new ASG Senators will be determined once the new Vice President is on board.
2. **Academic Senate** – Roy Shahbazian commented on the recent Ad Hoc Board Committee meeting and the guiding principles for F2F and indoor instruction. He noted the recent work by Academic Senate related to

the new Faculty Hire Requests and summarized the revisions to the form, which now includes metrics. It was recommended to add a box "Dean Informed" to the form. Student Services inquired about whether the form addresses non-instructional faculty needs.

3. **Classified** – Sean Small reported on the classified concerns with the SRP and noted the 2008-2009 vacancies that still remain unfilled to date. He noted that CSEA is working diligently to avoid layoffs. He noted the recent discussions with the State CSEA and the need for a local CSEA Senate at SAC to mirror SCC's. It was recommended to reach out to Fullerton College for insight on the organization of their CSEA Senate.
4. **Public Safety** – Ray Wert noted the continuing campus-wide monitoring, support of campus needs, including Don's Corner Drive Thru Food Drive and COVID-19 testing. He noted anticipation of increased foot traffic with flu shots onsite, as well as the upcoming voting center. Public Safety continues to support student wellness checks as needed.
5. **Student Services** – Dr. Hubbard provided an overview of the e-Convening meeting series with the USC Equity Alliance Leadership Academy, the meeting debriefs and next steps for implementation. The Financial Aid, DSPS, Health & Wellness Center and Admissions & Records offices continue to have an on-campus presence for student needs. The training and timeline for Student Services Program Review are in development. The Starfish Early Alert program is now active providing a campus-wide platform to best serve our students. Dr. Dela Cruz was recognized for her efforts on the Student Success Team. An update was provided on the CARES funding expended to date, as well as the remaining funds to be exhausted by December 31, 2020.
6. **Academic Affairs** –Janice Love provided an overview of the Vision for Success Goals and where we are to date, noting the initial SAC goals remain the same and that the State Chancellor's Office data had changed. Furthermore that responses do not equate to results. It was recommended that other methods and/or tools be utilized to capture results from students (i.e. social media, etc. for jobs related to Field of Study). Janice provided a status update on the feedback received from SAC Managers on the Education Master Plan and encouraged all to continue providing their feedback. Dr. Lamb summarized the details for the two (2) Request for Authorization to Apply for a Grant items from the Nursing department. Dr. Hoffman made a motion to approve the two (2) requests, with Madeline Grant seconding the motion. The motion was approved with no opposition or abstentions. Dr. Lamb provided an overview of Guided Pathways, Accreditation and Participatory Governance, along with the next steps and due dates for the work in progress. It was recommended that Guided Pathways and Distance Education Workgroup be added to the Participatory Governance Org Chart.
7. **Continuing Education** – Dr. Kennedy provided an enrollment comparison to date for Fall 2019 vs. Fall 2020, noting that although Non-Credit FTES is slightly down at present CEC is on track to meet their FTES Target. The

Bridge with SAUSD, Jail Program, Older Adult Program and HSE Program have all experienced growth, which is continuing.

8. **Administrative Services** – Dr. Hoffman provided an overview of the 2019/2020 budget and stressed the importance of fiscal prudence during this fiscal year, as well as the 2020/2021 year given the anticipated budgetary challenges ahead.
9. **Student Information Support** – John Steffens reported that Starfish is now live. A reminder will be provided to all faculty to complete the report feature.
10. **Advancement/Foundation** – (No report-Christina Romero early departure).
11. **Public Affairs** – Teresa Mercado-Cota reported on the upcoming SAC E-Newsletter, the email outreach efforts to students related to enrollment and collaboration with the District Office in marketing and advertising efforts. She ended her report noting SAC would be participating in the California College Bowl. Our goal is to register SAC students to vote.
12. **Research** – Janice Love's report is included with Academic Affairs above.

IV. **Other**

Roy Shahbazian shared the recent loss of his father.

V. **Next Meeting and Adjournment**

The next meeting will be Wednesday, September 23, 2020 at 9:00 am via Zoom.

Dr. Flores adjourned the meeting at 11:00 a.m. in honor of Roy's father. Roy Shahbazian made a motion to approve, with Dr. Hoffman seconding the motion. The motion was approved with no with no opposition or abstentions.