

SAC COLLEGE COUNCIL MINUTES
May 13, 2020

PRESENT: Linda Rose
Vaniethia Hubbard
Bart Hoffman
Jim Kennedy
Jeff Lamb
Roy Shahbazian
Monica Zarske
Sean Small
Madeline Grant
Mariano Cuellar

GUESTS:

Maria Dela Cruz
Brenda Estrada
Jarek Janio
Alicia Kruienga
Janice Love
Doug Manning
Teresa Mercado-Cota
Veronica Oforlea
Fernando Ortiz
Leisa Schumacher
John Steffens
Brin Wall

LIAISON: Scott Baker
Christina Romer

ABSENT: Elizabeth Harvey
Arianna Castillo

I. Call to Order

Dr. Rose called the meeting to order at 9:02 a.m.

II. Routine Items/ President's Items

1. Approval of Minutes – Monica Zarske made a motion to approve the meeting minutes from February 12, 2020 and March 11, 2020, with a second motion from Dr. Kennedy.
2. President's Report – Dr. Rose extended a warm congratulation to Dr. Hubbard and her team for their work on the development of the process, review of applications and for the distribution of \$700,000 in CARES funding to SAC students. Dr. Rose noted the Ad Hoc Board Committee (chaired by Board President Claudia Alvarez, along with committee members Trustees Hanna and Yarbrough), which was recently formed to develop the policies for the re-entry to campus plan for Fall 2020. There are many details remaining which need to be coordinated and planned before implementation. It was also noted that the CSU and UC systems will not be fully be returning face-2-face (F2F) in Fall of 2020, but instead will remain online with limited F2F phased in. Dr. Lamb shared the 1st DRAFT of the Fall 2020 Re-entry Plan and each of the three (3) options for consideration. Option #3 is not recommended. The CDC guidelines are a critical part of the plan and options. The State Chancellor's Office has formed a re-entry taskforce. Academic Senate created emergency guidelines. The discussions and decisions will be done in a collegial and collaborate manner with faculty and administrator participation. It was further noted that all options will have an impact on facilities, M&O cleaning, custodial, as well as District and Campus Safety. The level and types of student services will need to be determined as decisions are made. All Instructional and office spaces need to be reviewed for

social distancing requirements. Effective May 13, 2020, Governor Newsom identified 16 essential sectors that will be permitted to have F2F, including Academies, Allied Health, Nursing. SAC's programs in this sector are Fire Tech, Wellness; the Academies, Pharmacy Technology and Medial Assistant (Phlebotomy). Dr. Rose invited all attendees to provide their feedback in the breakout rooms, noting the importance of consistency for all SAC and SCC students. SAC does not recommend starting in one mode of instruction/format and then switch to another mid-term. This option poses a huge impact to students. The students' biggest concern is access. SAC is not recommending students to park in their cars in parking lots, but instead have access to designated classrooms that have been reformatted with the required social distancing at scheduled days and times. Dr. Hoffman reviewed and briefly described the handouts, noting these documents are working documents. The District Office will be developing the Safety Plan. Effective May 8, 2020, a directive was given by Chancellor Martinez that all on-campus visits must be approved in advance, checked in by Campus Safety and enter only through the main campus entrance at 17th Street. Dr. Rose noted the operating procedures would impact our options. Dr. Hubbard noted that all of Student Services is working remotely, with the exception of those departments that must have a presence on campus such as Admissions & Records, with limited and staggered schedules. She noted the opening of the new Johnson Center building and that Student Services is planned to continue in the current remote format for the start of Fall 2020, with a possible hybrid approach. Dr. Kennedy noted that SCE would be following the same plans as SAC for Fall 2020. Certain courses will be planned in a F2F format, such as Certified Nursing Assistant and Construction Technology Certification. He noted the importance of cleaning and safety protocols. Student service centers are planned to be open for assisting students. All SCE classes are positive attendance (PAC) and if directed, SCE could be fully opening quickly. Dr. Rose congratulated our new Student Trustee Mariano Cuellar and then guided the attendees into Zoom Breakout Rooms at 9:40 a.m. for open dialogue. The attendees returned at 10:10 a.m. to share their feedback. Monica Zarske noted her group preferred Option 1, citing this option provides more consistency for students. The option should be more inclusive of CTE, Allied Health, etc. and be balanced with the State and CDC guidelines and directives. Maria Dela Cruz noted that her group preferred Option 1, citing if we begin with Temporary Remote Instruction (TRI), we should continue in that format with no changes mid-semester, which would benefit our students. The group further recommended decreasing the class size while in TRI. Dr. Lamb noted that decreasing of class size would have budget implications, along with external considerations affecting the decisions to be made. Further that the Guiding Principles of regular and continual student contact is required. Dr. Lamb noted that his group recommended the verbiage "in consultation with Academic Senate, Department Chairs and Deans" be added to the various Options and cited that continual flexibility will be instrumental. Campus Safety noted that communication would be critical as we plan the various stages of re-entry to campus. Alicia Kruienza noted that her group preferred Option 2 and that it is important to capture the students' perspective. She noted the students' desire to return to normalcy and F2F instruction. Many are challenged with home-life balance. The group recommended capturing the students' feedback by conducting a survey with Options 1 and 2. Madeline Grant noted that her group cited much uncertainty and that rapid decisions and shifts are very impactful to students. They noted that each department/office area could assist with the daily cleaning of buildings with S.O.Ps details. Further, that we could learn from other industries regarding safety, cleaning, disinfecting, etc. over the last 90 days. Dr. Rose noted that our Options do contain input from K-12, industry and higher education sources. Dr. Kennedy noted that his group recommended Option 1, citing the critical importance of addressing the needs of the students. The group noted concerns with employee versus organizational cleaning of workspaces and safety. Further, the

physical distancing that will be required with strategies for high traffic areas. Dr. Rose noted consensus with Option 1 and that student surveys are providing their input. Our students appreciate that their voices and feedback are valued. Madeline Grant expressed huge concerns shared by many about the capacity to clean and disinfect all areas across campus on a daily basis, which Dr. Rose noted is expressed consistently. Further, that health and safety will be key for the entire campus. Dr. Hoffman stated that PPE and disinfectant could be provided to staff and faculty who are helping with cleaning and disinfecting efforts. All confined spaces throughout campus are a huge concern. Although restrictive, Christina Romero raised the question about whether certain CARES funding could be utilized to fund campus cleaning and disinfecting efforts. Dr. Rose noted concern with our large college status due the continued decline with enrollment and that COVID-19 has been heavily impactful. Further, that our Distance Education Program provides us with an advantage over other community colleges and gives the opportunity to create and grow in new areas. Dr. Rose welcomed everyone's feedback and to review all handouts. Roy Shahbazian recommended the addition of the following language be added to Option 1, Bullet #3 to allow for more flexibility "For other courses that need F2F time towards the end of the semester, departments may work with their Deans and instructors to consider and plan for that within health, safety and cost constraints". Drs. Rose and Hoffman reminded everyone to review all handouts, along with noting the importance of documenting suggestions and recommendations. Roy Shahbazian referenced the Campus Access Authorization workbook and suggested a streamlined process for on-campus access weighing the risk versus need. Dr. Rose informed everyone that all SAC buildings are locked and that we are required to track all on-campus presence and visits (who, what, why, where and when) for FEMA and CDC guidelines for health and safety reasons. All entrance to campus is restricted and advanced approval is required for all campus visits. Dr. Rose reiterated that safety is a top concern and emphasized the importance of providing rationale as to why we have the procedures and practices in place. In closing, Dr. Rose thanked Brin Wall for all of the contributions she has made during her tenure with SAC and wished her well in her new endeavors.

II. Constituent Reports – All reports are tabled until the next meeting to allow for focused discussion on the re-entry plans and details.

1. **Academic Senate**
2. **Public Safety**
3. **Student Services**
4. **ASG Report**
5. **Academic Affairs**
6. **Continuing Education**
7. **Administrative Services**
8. **Student Information**
9. **Classified**
10. **College Advancement/Foundation**
11. **Public Affairs**
12. **Research**

IV. Other

V. Next Meeting and Adjournment

The next meeting will be Wednesday, May 27, 2020 at 9:00 am via Zoom. Dr. Rose adjourned the meeting @ 11:02 a.m.