

**SAC COLLEGE COUNCIL MINUTES**  
**October 9, 2019**

**PRESENT:** Linda Rose  
Vaniethia Hubbard  
Bart Hoffman  
Jim Kennedy  
Jeff Lamb  
Roy Shahbazian  
Monica Zarske  
Madeline Grant  
Arianna Castillo

**GUESTS:** Alicia Kruienga  
Janice Love  
Teresa Mercado-Cota  
John Steffens  
Brin Wall  
Leisa Schumacher

**LIAISON:** Scott Baker  
Christina Romero

**ABSENT:** Lithia Williams  
Sean Small  
Mariano Cuellar

**I. Call to Order**

Dr. Lamb called the meeting to order at 9:03 a.m.

**II. Routine Items/ President's Items**

1. Approval of Minutes – It was moved by Monica Zarske and seconded by Dr. Kennedy to approve the minutes from September 25, 2019 as presented. The motion was tabled given no Classified representation was present.
2. President Report – Dr. Rose provided a status update on the Bond Project List planned for Santa Ana College. The new Allied Health Center, Science Center and Student Center buildings will be state of the art building structures. Additional information will be added or expanded for the Learning Commons and Library in the comments portion of the project list. The Bond Proposal and Project List was initiated by the RSCCD Board of Trustees and provided to SAC. The Project List was revised to reflect SAC's order of priorities. The efforts of Dr. Kennedy and District Facilities resulted in the CEC site to be reprioritized to #3 on the Project List and an increased cost allocation from \$20 million to \$50 million. The District and SAC do not agree on the priority of the Fine & Performing Arts Center. The Bond Proposal and Project List have been vetted through President's Cabinet, College Council, SAC Facilities & Planning Committee and Academic Senate. The Bond Proposal and Project List include many layers of details, which will include the need for critical infrastructure, personnel, technology and physical structure/plant support. Arianna Castillo noted her disagreement with the priority of the Fine & Performing Arts Center and asked for reconsideration. She also noted that Phillips Hall serves many academic programs such as Visual Arts, Art, Dance, Theatre and Music and is critical for to content delivery and mastery. Monica Zarske noted that the Fine & Performing Arts building was in the Master Plan over the last 10 years but was not addressed. She also raised a question about how past decisions, bonds, projects, etc. continue to get "repurposed" into new bonds or plans, along with running out

of funding for approved projects is a concern. John Steffens raised the question whether the Proposed Bond would qualify for local and matching funds. Dr. Kennedy noted the fund allocation from the State is based on District criteria. Monica Zarske noted the Chancellor has different timelines for approval. Madeline Grant noted that Library is an outdated term and that Learning Commons is more inclusive of job preparation, transfer, etc. and is more impactful to our students. Alicia Kruienga noted the importance for clear definitions and purpose. Christina Romero noted: 1) that local residents are still paying for Measure E, 2) that either Measure E or Q included improvements for the campus entrance and 3) that additional descriptors for the Fine & Performing Arts Center would be beneficial to students, members of the community and across campus. Dr. Hubbard noted the timelines for the 11.18.2019 BOT meeting was approved at a prior BOT meeting and that miscommunication had occurred. Dr. Lamb noted the True North Survey and the original \$450 million dollar cost associated with the Bond Project List, which includes \$256 million for the top three priorities. He also noted the project costs are based on today's time and that Bond Oversight committees help with accountability and use of funds, project timelines, etc. He also suggested a survey to indicate voter support and interest. Roy Shahbazian acknowledged and thanked SAC Facilities & Planning, SAC Budget & Planning, Dr. Hoffman and Dr. Lamb for their efforts and work on the Bond Project List and recommended the verbiage of "and replacement classroom space for older buildings with accessibility deficiencies" be added to each of the building on the Project List. No motion was moved to approve given the absence of classified representation, however consensus was among attendees. The new Student Center building will include a hot food option. Campus user groups participated in the process to identify these options and includes a video. Dr. Hoffman provided confirmation that hot food options will be available in the new building in both a Café and Grab-n-Go format. It was recommended that Jennifer De La Rosa assist with providing the video to all branches of ASG. OTA site visitors have concluded their visit and the team will read results to Dr. Rose. SAC received praises for student retention rates in the program. Three new faculty roles and oversight of the program. OTA is one of the fastest growing careers.

### III. Constituent Reports

1. **ASG Report** – Arianna Castillo reported the events occurring through the month of October 2019. A total of 18 official clubs are represented through ASG. Ongoing efforts continue to identify additional hydration stations and a Food Pantry. Dr. Lamb expressed his interest in participating in the efforts for these projects and recommended a broad based and collaborative approach.
2. **Academic Senate** – Roy Shahbazian, President, provided a report of the faculty hiring and prioritization process. Suggestions were shared to improve the decision-making process. Dr. Lamb will collaborate with Academic Senate for any data needs in this process. The Fall 2019 Academic Senate will be in Newport Beach.
3. **Public Safety** – Lt. Scott Baker reported that the District RAVE emergency reporting system is working well and that new parking meters will be forthcoming. Dr. Hoffman commented on the need for good communications during campus emergencies and that Pat Weekes is the custodian of record for District Safety and Human Resources related to these types of incidents. Lt. Baker noted continuing improvements are needed for communications, along with the ability to store security video in a different capacity.
4. **Student Services** – Dr. Hubbard reported on the new State laws which impact policies in Admissions & Records, which include AB13 Student Transcript holds. Announcements will be forthcoming about hotlines for suicide prevention and assault. I.D. cards are now required with two pieces of information. The question

- was raised regarding QR codes and whether they could be utilized for I.D. cards. Improvements for use of existing I.D. cards to improve access and equity are in consideration.
5. **Academic Affairs** – Dr. Lamb provided the Enrollment Report and shared that we are tracking slightly down comparing Fall 18 to Fall 19. Online class sections continue to grow, while full-term (16 weeks) section growth is down in comparison. The GR8 Weeks begins Oct. 21<sup>st</sup>. Chancellor Martinez is watching enrollment more closely. The College and District have experienced growing pains with the current format of our data. An improved Enrollment Management Tool is needed, along with facilities coordination, review of space utilization by consultant and improved class schedules and course sequencing. The Enrollment Management Task Force (EMTF) has been reinstated. The SAC Guided Pathway Coordinator has yet to be determined. The participants of the Institutional Effectiveness & Assessment (IE&A) Committee have been approved and met twice to date. The Outcomes Assessment Coordinator is Dr. Jarek Janio. The Program Review Coordinator is Annie (Jackie) Knight. Accreditation training was held at SAC with Dr. Stephanie Droker and more information will be forthcoming. Monica Zarske noted that membership for the IE&A participatory governance group needs to be approved. She recommended further that College Council review all participatory governance groups and update the handbook. She suggested that a College Council Planning Retreat occur before the end of Fall 2019 and that Academic Senate review the membership of participatory groups to prevent duplication.
  6. **Continuing Education** – Dr. Kennedy reported that SCE students have received help with their Educational Plans and access. A Student Pep Rally was held at 10:30 a.m. and 7:30 p.m. between classes. The new proposed 99-year lease for CEC went before the Santa Ana City Council on October 15, 2019, with student attendees showing their support of a long-term lease and improved facilities.
  7. **Administrative Services** – Dr. Hoffman reported that Russell Hall building will come down to make way for improved front campus entrance. Campus Safety Officer Benjamin provided recommendations for ingress/egress and right-turn arrow for 17<sup>th</sup> street exit. Maintenance and cleanliness of campus comments continue to be shared. A recommendation was made to form a new subcommittee (separate participatory governance from SAC Facilities Committee) to approve a 5-year plan and structure.
  8. **Classified** – No Report. (Lithia Williams and Sean Small not present)
  9. **College Advancement/Foundation** – Christina Romero reported that the Scholarship Application period began 10.09.2019 and that \$600,000 is available for these opportunities. Promotional workshops and Scholars Nights have been held. College Advancement has received \$250,000 in funding from partnering with the SAC Business Division and Taller San Jose. These assets can be redistributed to meet the needs of adult learners for returning and completing their educational goals. Ms. Romero announced the SAC Foundation Board has two new members and they will be working with Dr. Rose on the Strategic Plan.
  10. **Public Affairs** – Brin Wall reported the Guided Pathways Communication Team and Fair Planning Committee have been working on identity standards. The SAC social media calendar and newsletter are in the development stages. Collaboration with District Safety for a safety campaign specific to social media. Teresa Mercado-Cota reviewed and discussed the details of the handouts with attendees and provided a reminder that these resources are available through Public Affairs to share. Dr. Hubbard noted that “2014 data” was missing from one of the handouts and that the “2014 vs. 2018” category comparisons (pg. 11) numeric values needed further clarification. Teresa reported that SAC’s Equity Institute was well attended and was open to all employees at the District and both college sites.

**IV. Other –**

1. Research – Janice Love reviewed and discussed the details of her handouts. She noted the inquiry from the RP Group about the underrepresented LGBTQ group and what is SAC doing to address this. She referenced AB620 (2011 Law) and that no references were available at the District, SAC or SCC. This was addressed at the October 9<sup>th</sup> Equity meeting. This student group is 25% lower enrolled. Alicia Krizenga confirmed Professor Lance Lockwood has been contacted. She reviewed the data and statistics related to the implementation of AB705 in Fall 2019. She discussed several key factors pertaining to Math 1) overall completion rates, 2) that additional students completing math overall are offsetting those not completing remedial levels, 3) math completion rates are down overall, 4) in Fall 2017 there was a Math multiple measure push and Basic Skills courses have lower completion rates. She also noted that we need to address how to recapture students who we lose after their first term. Dr. Hubbard noted AB620 and that the website needs updating. She followed by suggesting the use of student groups as a resource and to be intentional with these efforts. Dr. Lamb noted and more details were needed on the data and percentages. He also noted the implementation of AB 705 and its monitoring group. He noted the continuing needs for new implementations and the areas of greatest impact.

**V. Next Meeting and Adjournment**

The next meeting will be Wednesday, October 23, at 9:00 am in S-215.  
The meeting was adjourned at 11:05 am.