SAC COLLEGE COUNCIL MINUTES
November 26, 2014 – Online Via CCCConfer

PRESENT: Erlinda Martinez   ABSENT: Madeline Grant
            Michael Collins   Pam Hernandez
            Sara Lundquist   James Kennedy
            Omar Torres   John Zarske
            Bonita Jaros
            Cher Carrera   LIAISON:
            Maria Taylor
            Raquel Manriquez   GUESTS:

I.   Call to Order
Dr. Martinez called the meeting to order at 9:00 a.m.

II.   APPROVAL OF MINUTES – November 12, 2014
The minutes of the November 12 meeting were presented for review and approval. No comments, corrections or edits were submitted; therefore the minutes are approved as presented.

III. SPECIAL/NEW ITEMS

1. Board Update
Dr. Martinez reported the next RSCCD Board of Trustees meeting will include organizational tasks including the election of board officers and setting the schedule of meetings for 2015.

2. Accreditation
Dr. Martinez announced she had received the official report from the ACCJC. Chair Jill Stearns made the minor grammatical corrections to the draft that was requested, but she did not make some of the more substantial edits.   Dr. Martinez plans to attend the ACCJC meeting in January to provide testimony and support of SAC meeting the standards.

3. Institution-Set Standards
Dr. Martinez explained the college is called upon to determine institution-set standards with reasonable goals. Previously the goals were set and now we have had an opportunity to review the data to measure how we are doing and refine those attainable goals. Previously a goal for growth was set at 2%; that has changes to 1% which is more reasonable for SAC to attain. The transfer goal was previously set at 4% and that has been changed to 2%. Dr. Jaros explained the need for the changes and Dr. Martinez confirmed this is a good use of data to support decision making at SAC. Mr. Torres noted that additional data is need for CTE and tracking of students placed in employment.

4. Student Equity Plan
The draft student equity plan was provided previously to council members via email for their review and feedback. Dr. Martinez explained that a task force was pulled together to write the student equity plan and included representatives from each constituency group. The plan will be presented to the Board at their December 8 meeting. Knowing the short turn-around time, Dr. Lundquist asked that feedback be provided by Monday, December 1. She also noted there was terrific discussion at the academic senate meeting which

also included students. There is a lot to do but it is an exciting project with every aspect of constituency involved; faculty, classified, managers, student support services, and students. Others that want to be involved can contact Dr. Lundquist. A list of the task force members is attached to these minutes.

5. BA Degree Application
There is a lot of discussion in many different arenas about the potential for offering a BA Degree program. SAC is considering submitting an application for the OTA (Occupational Therapy Assistant) degree. The professional organization that certifies the accreditation of the SAC program meets the first week in December. The application for the BA Degree pilot requires a lot of data, documentation from our faculty and having the professional organization support is beneficial. While SAC did not respond to the preliminary request, Dr. Jaros, Michelle Parolise and Omar Torres are working very hard to pull everything together for the application to be submitted by December 19 deadline. Bart Hoffman and Michelle Parolise are working with the accrediting agency ACOTE which meets December 10-11.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report – Incident Report to be provided via email

Campus Safety/Emergency Preparedness

Faculty Senate Report – No report

Classified Report
Ms. Taylor announced that nomination forms for classified excellence awards are anticipated to be available soon.   Professional Development Committee is having a retreat in January to set goals that align with the District.

ASG Report
Ms. Manriquez discussed end of the year activities including stress-free *paws for pets'* day as students prepare for upcoming finals.

SAC Foundation Report – No report

Enrollment Update
Mr. Torres reported that target is 475 and SAC is at 441 currently. Additional flyers are being produced to deliver to divisions for discussions with students and follow-up calls of those on waiting lists.   Mr. Torres confirmed that he expects that SAC will meet and exceed target.

Calendar of Events
The calendar of events was briefly reviewed.

V. SHARED GOVERNANCE REPORTS

Curriculum and Instruction Council – No report

Facility Committee
Dr. Collins briefly reported on current construction projects noting that the Planetarium is expected to be completed in February with a grand- re-opening scheduled in mid March.

Planning and Budget Committee

Dr. Collins announced the Planning and Budge meeting is scheduled for Tuesday, December 2 in S-215.

<u>Student Success and Equity Committee</u> – No report

VI.   **OTHER BUSINESS**

VII.   **ADJOURNMENT**
The next meeting is Wednesday, December 10 at 11:00 a.m. and will include lunch. This meeting adjourned at 9:30 a.m.

SAC Student Equity
Task Force Roster

Access

- Christina Romero
- Christi ne Leon
- Daniel Marquez
- Lilia Tanakeyowma
- Peggy Card-Govela

- Sergio Sotelo (SCE)
- Sherry DeRosa
- Susan Gaer
- Sylvia Sanchez

Basic Skills/ESL

- George Sweeney
- Jarek Janio
- Joseph Alonzo
- Karen Dennis

- Mary Huebsch
- Melanie Mowrer
- Sherry DeRosa

Course Completion

- Cherylee Kushida
- Lynn Marecek
- Matthew Beyersdorf

- Rachel Sosta
- Shelly Jaffray
- Yolanda Garcia

Degrees & Certificates

- Bart Hoffman
- Christine Gorlato
- Eve Kikawa

- John Zarske
- Madeline Grant
- Sandy Morris

Transfer

- Catherine Shaffer
- Fernando Ortiz
- Martha Vargas

- Micki Bryant
- Steve Bautista

Data/Research and Overall Support:

- Bonnie Jaros
- Josh Dorman
- Kathy Patterson
- Marisol Sanchez

- Mark Liang
- Nga Pham
- Omar Torres
- Sara Lundquist

Student Success & Equity Committee Members

- Nilo Lipiz
- Beverly Birnbaum
- Julia Vercelli

- Danyelle Fernandez
- Caren McClure

Last Revised: 11/13/2014