

SAC COLLEGE COUNCIL MINUTES
May 27, 2015

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Sara Lundquist Omar Torres Cher Carrera Bonita Jaros John Zarske Madeline Grant Elliott Jones Monica Porter Maria Taylor	ABSENT:	Pam Hernandez Raquel Manriquez
		LIAISON:	Mike Colver
		GUEST(S):	Rhonda Langston

I. Call to Order

Dr. Martinez called the meeting to order at 8:41 a.m.

II. APPROVAL OF MINUTES – May 13, 2015

The draft minutes of the May 13, 2015 meeting were not available for review.

1. Board Update

Dr. Martinez briefly discussed actions from the Board Meeting including the Taller San Jose Instructional Agreement which was pulled from the docket. One part of the program introduces pre-construction skills to at-risk students and the administration was asked to provide more information about the program and how it could affect apprenticeship programs already offered at SCC. Additionally, SAC Senate President, John Zarske presented a resolution on behalf of dissatisfied faculty that essentially invited the Board to assist with the design of the proposed STEM Building.

2. Accreditation

Dr. Jaros is working on the draft follow-up report that is due to the ACCJC (Commission) in October. Of the 105 documents, she is missing about 10. There is still a lot more evidence to be collected and converted for the report. In response to recommendation 3, a timeline for key planning has been established with assumptions of activities; this will demonstrate the process that SAC uses for planning and budget. The draft key planning document will be presented for review at the next college council meeting. It is anticipated that the draft follow-up report will be prepared for review, without the live connection to the evidence documents, before the end of the semester.

3. Institutional Effectiveness Survey

Dr. Martinez announced the survey was sent out two weeks ago. The deadline to respond is Friday, May 29. As of yesterday, 239 responses were received.

4. Strategic Plan Update

A copy of the revised Strategic Plan Update was provided with submissions by Madeline Grant and Dr. Lundquist. Comments for the awarding of \$500,000 to students this year in scholarships, SAC leading the State in the number of degrees for transfer with an additional 3-4 in the pipeline process and SAC being one of fifteen colleges to participate in the baccalaureate degree

program along with student equity and degree audit still needs to be added. Information on persistence lacks detail while CTE may have too much. Has the goal set for 2016 been reached and does it need to be reset? Jim Kennedy noted the need for additional information from continuing education. Upon revision the Strategic Plan will be provided to Dr. Jaros.

5. Participatory Governance Handbook

The handbook will be revised with new signature lines to include Elliott Jones replacing John Zarske, a faculty member replacing Madeline Grant, Oscar Cortes replacing Raquel Manriquez, and a classified employee replacing Maria Taylor on the approval page. Minor edits were made to page 8 College Council, page 9 Planning and Budget Committee, page 10 Facilities Committee, page 11 and 12 Student Success and Equity Committee, and the addition of Faculty Senate task forces. It is anticipated college council will review the updated document before the end of June.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report

Interim Lt. Colver provided a brief report of incidents on campus and at CEC for the weeks of May 12 through May 26. He also confirmed there were no incidents during the Memorial Weekend Carnival held on campus.

Faculty Senate Report

John Zarske reported on the last senate meeting of the academic year expressing a concern by faculty of a "soft summer" schedule with classes beginning at 7:30 a.m. with low enrollment and the concern of a department for not hiring an ethnic studies instructor this year. Workgroup for 3SP continues, while there was a discussion on the upcoming new accreditation standards and administrative regulations. The resolution on the STEM building was presented to the Board, while meetings on the programming stages continue. The frustration goes back to Measure E and now Measure Q with the proposed building not being adequate to house all of math. It was confirmed that there is disconnect in the communication. In concluding his report, Mr. Zarske announced the retirement celebration of Al Siddons to be held on the SAC track and field on Saturday.

Classified Report – No Report

ASG Report – No Report

SAC Foundation Report – No Report

Enrollment Update

Omar Torres reported that SAC is slightly above target but with SCC struggling. The overall enrollment target is at 1.1% growth.

Calendar of Events

V. SHARED GOVERNANCE REPORTS

Curriculum and Instruction Council

Facilities Committee

Carri Matsumoto (District Facilities), Dave Gonzalez (McCarthy), and Brent Andrew (McCarthy) provided a brief presentation on the construction and disruption to campus during the Central Plant project. A draft phasing plan was distributed to

college council members. It is anticipated that work related to the central plan will begin in October with a possible duration of 28-30 months; so the project will begin October 2015 with anticipated completion by January 2018. The objective is to schedule the phasing so that buildings are not off-loaded during peak use. The central plant will be installed where there are currently four tennis courts. The purpose of the central plant is to centralize control of all electrical, heating and water distribution for the entire campus which is essentially more energy efficient. Dunlap Hall will be opened in 2016, however, it will be fenced, due to phasing of the central plant, to provide egress and access accordingly. Construction on the amphitheater will begin in fall 2016 with expected completion in Spring 2017. It was suggested that regular communication about the central plant and other projects be available and posted progressively for all faculty and staff.

Planning and Budget Committee

Dr. Collins confirmed there is good news with the tentative budget and continued by stating it is the best budget anyone has ever seen. It is prudent, however, to be cautious. The funds will wipe out the deficit, with \$6 million in base allocation and \$7 million in continuing education will get SAC out of the hole. There is a lot of one-time funds. Dr. Collins confirmed the RAR process is working. Next step is to approve the tentative budget and build the adopted budget and "breathe a sigh of relief for 2015-16".

VI. OTHER BUSINESS

Meeting Schedule

The meeting schedule for 2015-16 was presented for review and discussion. The schedule was approved with a few minor edits including the July 8 meeting being as needed, the November meeting set for November 18 (in-person) and the annual retreat to be set for January 13, 2016 and the annual review of the strategic plan to be reviewed May 11.

Request of Authorization to Apply for a Grant

A draft request to apply for the Minority Science and Engineering Improvement Program (MSEIP) was submitted for review and approval. It includes \$250,000 over a 3-year period with a focus on student success and retention in STEM disciplines. Submission is due on Monday. Following a brief discussion it was approved with no objections.

VII. ADJOURNMENT

The next meeting will be June 10 at 9:00 a.m. This meeting adjourned at 11:06 a.m. with Dr. Martinez reminding everyone of CEC Graduation on Friday, May 29 and Commencement on Friday, June 5.