

SAC COLLEGE COUNCIL MINUTES  
March 26, 2014

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Linda Rose John Zarske Madeline Grant Janet Grunbaum Jorgie Sandoval, ASG President	ABSENT:	Jonathan De La Mora Sara Lundquist Sean Small
		LIAISON:	John Follo Christina Romero
		GUESTS:	Rhonda Langston Rachel Manriquez, Student Leader Monica Porter

**I. CALL TO ORDER**

Dr. Martinez called the meeting to order at 9:05 a.m. Dr. Martinez addressed some rumor control issues about "shots fired" on campus. While a report was filed about "shots fired" it turned out to be the backfire of a vehicle that was exiting campus onto Washington Avenue. SAPD did follow up with consultation of surveillance video it was confirmed that shots were not fired.

**II. APPROVAL OF MINUTES – March 12, 2014**

The minutes of the March 12 meeting were not available for review.

**III. SPECIAL/NEW ITEMS**

1. Board Update

Dr. Martinez announced the Board took action at their meeting to approve the PLA labor agreement which is important for SAC with work to be completed on Dunlap Hall, Johnson Center and the Central Plant.

2. Institutional Set Standards for Student Success

College Council members were provided scorecard information, persistence information and proposed institution set standards noting there are three questions that ACCJC is interested in seeing answered. *What is Institution set standard for successful course completion? What is Institution set standard for student completion of degrees and certificates? What is your institution set standard for transfer to 4-year colleges?* After reviewing the data and discussing reasonable growth percentages, the following was recommended and approved: 2% course completion; 2% for completion of degrees and certificates and 4% for transfer to 4-year colleges.

3. Strategic Plan Update

A review of the summary of discussion at the January 22 College Council Retreat was discussed as part of the strategic plan with updates.

- Governance Structure – it was discussed and recommended that SACTAC become a subcommittee of Planning and Budget committee. Mr. Kennedy and Dr. Collins met with SACTAC co-chairs to discuss this recommendation and a revision will be forthcoming. The goal is to align committees with themes to be effective July 1, 2014. Mr. Sandoval inquired about student representatives on shared governance committees.
- Program/Certificates SLOs

4. Classified Employees Focus Groups

Dr. Lundquist reported on a series of focus groups that are being scheduled with classified staff and CSU, Fullerton doctoral interns in an attempt to get deeper responses to classified issues. Some of the questions from the survey will be used to dig deeper and obtain examples of what classified think is happening; what are issues of concern; how can we improve the communication and get a clear picture of what can be done. Student Success includes everybody, including the climate of campus staff. The interns will not have the classified communication survey results. They will simply work with some of the questions.

#### IV. **STANDING/CONTINUING BUSINESS**

##### SAC Safety Report

Interim Lt. Follo noted that he is working with the City of Santa Ana and the Artesia Pilar Neighborhood Association to obtain approval to use street parking on Washington for a specified period of time during construction of Lot 11. He noted that Ruby Wu supports this effort. Lt. Follo also discussed several recent incidents on campus and at CEC. Mr. Sandoval asked for a copy of the incident report; he wants to encourage students to log-off computers in the labs to avoid identify theft.

##### Campus Safety/Emergency Preparedness – No report

##### Faculty Senate Report

Mr. Zarske reported on the recent faculty senate meeting and discussed recommendations from Chancellor's Office regarding faculty task force. Mr. Zarske suggested that future drills include "eyes and ears" training. Ms. Grant attended Academic Senate Area D meeting in San Diego while Mr. Zarske was Principal of the Day at MCHS on Friday. Mr. Zarske discussed a rumor that non-tenured faculty cannot be on screening committees; it was a directive from HR; but non-tenured faculty can serve on these committees. There was a discussion at the senate meeting about the plans for the quad and removal of some trees and new ones being placed. Senate will conduct elections for officer positions soon.

##### Classified Report

While there is no specific item to report, Ms. Grunbaum confirmed that the classified employee communication survey is out and staff are responding.

##### ASG Report

Mr. Sandoval briefly reported on student activities including the upcoming elections. There is also an increase in the student activities fee being proposed. A suggestion was made that Mr. Sandoval send an email to Madeline Grant to forward to all faculty to encourage students to participate in the upcoming elections April 23-24. As a result of the OC Register fundraiser campaign, the students gleaned \$1,171 in donations. ASG is currently looking over SB850 and several other bills (SB1924 and SB1925). When asked what is the best way to communicate with students, it was suggested through faculty, surveys on computer screens in labs (when students log in), through the tutoring center and other events.

##### SAC Foundation Report

Ms. Romero discussed the important role faculty can play in supporting their departments through scholarships. She also announced the upcoming Golf Tournament and welcomed non-golfers to attend the dinner on May 5 or the scholarship ceremony on May 16.

Enrollment Update

Dr. Rose reported that she is reviewing data from second 8-week classes. Intersession helped SAC meet target and second 8-week will help even more.

Accreditation

Dr. Martinez reported that the standard II committee met last week to further refine their portion of the report. The open forum was last Friday, March 21. The deadline for standard committees to submit their draft reports is April 4. After April 4, the writing stops and the editing will begin by Dr. Jaros, Shelly Jaffray and Dr. Rose.

Calendar of Events

The calendar of upcoming events was reviewed, including the premiere showing of *Ruben Salazar – Man in the Middle* on April 3 which is a collaborative project with PBS. RSVP is required.

**V. SHARED GOVERNANCE REPORTS**Curriculum and Instruction CouncilTechnology CommitteeFacility Committee

Dr. Collins announced that the next facilities committee meeting is April 29. The 3-pack fencing is up with no complaints. The article in the el Don was a fair assessment of the current construction projects. The Chavez investigation is looking at the exterior and the interior of the building to determine the moisture levels which will continue through the summer. Dr. Collins provided an explanation of the central plant in response to an inquiry by Ms. Grunbaum. It is a shared cooling and water plant that will work through the entire campus and reduce the need for individual HVACs. Part of the plan is to install new electric ports and fire water lines in lot 11.

Planning and Budget Committee

Dr. Collins reported the next meeting of the Planning and Budget Committee will be April 15. Everyone is welcome to attend. An update on FON (Faculty Obligation Number) will be presented including a cost analysis report. The Budget Assumptions for 2014-15 will be presented and it is anticipated that the budget chart will be available by the end of April. The budget calendar is being reviewed by cabinet and will be presented at the meeting. This affects program planning and a comprehensive college-wide approach. Cash flow report will also be reviewed at the meeting. RARS are posted on the website. Currently Dr. Collins is looking at the flow for approving instructional agreements and contracts.

Student Success Committee**VI. OTHER BUSINESS**1. Request for Authorization to Apply for a Grant

- Career Pathways Trust Grant – Dr. Martinez reviewed the request noting it is to participate in a \$6 million pathway grant with SAUSD being the funding agent. The goal is a new engineering technician pathway program. The request was approved as presented.

## 2. Informal Survey of Students – Mr. Sandoval announced the results of an informal survey of students that liked intersession and many more that regretted not

taking classes during that time. He continued that there is strong support for intersession by the students. Dr. Martinez suggested a decision be made after the performance rates are known.

**VII. ADJOURNMENT**

The next meeting scheduled for April 7 is cancelled with the April 23 meeting to be held in person instead of online. This meeting adjourned at 10:35 a.m.