

SAC COLLEGE COUNCIL MINUTES
January 22, 2014 – VIA CCCConfer

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Sara Lundquist Linda Rose Madeline Grant Janet Grunbaum Jorgie Sandoval, ASG President	ABSENT:	Jonathan De La Mora Sean Small John Zarske
		LIAISON:	James Wooley
		GUESTS:	Cher Carrera

I. CALL TO ORDER

Dr. Martinez called the meeting to order at 9:04 a.m.

II. APPROVAL OF MINUTES – January 8, 2014

The minutes of the January 8 meeting were presented for review and approval. With no comments or changes submitted, the minutes were approved as presented.

III. SPECIAL/NEW ITEMS

1. Board Update

Dr. Martinez noted the Board of Trustees at their last meeting requested some reports of which staff is preparing for presentation at a future board meeting. Some of the topics include adult education programs, veterans programs and textbook costs.

2. Accreditation

Dr. Martinez reported on the progressive development of the draft self-evaluation report. Dr. Cher Carrera confirmed that Standard II.A has much improved their initial draft and continue to work on it. Ms. Grant confirmed that Standard III.A which deals with human resources is very close and waiting for finalized evidence of contracts. Dr. Collins confirmed that Standard III.B & D is in good condition and moving toward a finalized draft. Mr. Kennedy confirmed that Standard I is pretty close to a final draft and is reviewing feedback from Dr. Jaros. Dr. Lundquist confirmed that edits are being completed on Standard IV (but members will not return to campus/service until flex week-February 3-6). Dr. Martinez noted the importance of Standard IV.B consulting with SCC as it relates to college/district/trustees. Dr. Rose confirmed that several committees are collecting data from the district office. At the last co-chairs meeting the focus was on how to respond to recommendations from the last comprehensive visit. This was the perfect time to introduce this element into the self-evaluation process.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report

The Significant Incidents Report for the period January 6 through January 19, 2014 was emailed to college council members. Lt. Wooley briefly reviewed the incidents (most being medical aid situations).

Campus Safety/Emergency Preparedness

Lt. Wooley confirmed an Emergency 101 course with Don Mahany and a session dealing with disruptive students by Loy Nashua to be offered during flex week. He also reported that the recent Eyes and Ears workshop was very engaging and the need to continue the discussion on an annual basis.

Faculty Senate Report – No reportClassified Report – No reportASG Report

Mr. Sandoval reported that ASG is busy gearing up for the Spring semester. A welcome back is planned with bookstore vouchers to be provided by the SAC Foundation. The Student Advocacy Leadership Training (SALT) is scheduled for Friday with congressmen, assemblymen and state senators planning to participate in the networking element of the program. Many regional colleagues have heard about the workshop and want to attend as well.

SAC Foundation Report – No reportEnrollment Update

Dr. Rose reported that intersession numbers are better than expected.

Calendar of Events

The calendar of upcoming events was reviewed, noting convocation on February 7 and the spring semester beginning on February 10, 2014.

V. SHARED GOVERNANCE REPORTSCurriculum and Instruction CouncilAccreditation CommitteeTechnology CommitteeFacility Committee

Dr. Collins reported that Lot 1 is open with 32 additional parking stalls and ADA parking stalls. There is still a need to slurry and stripe other parking lots on campus before the semester begins so there will be some closures announced soon. Rail replacement on Russell will be completed during the President's Holiday Weekend. Construction on the Planetarium, lot 11 and the village will begin in March. The festival parking will only be open for the first three weeks of the spring semester then it will close for construction preparation of the village. In response to the inquiry about gate access to Lot 1, Dr. Collins advised that the gate would not be installed to avoid potential traffic congestion; leaving no way out for an individual that mistakenly pulled into that lot.

Planning and Budget Committee

Dr. Collins announced the quality report has been completed with SAC being 5% under budget at this time. The Governor's Proposed Budget is still being analyzed for determination of its affects to SAC. As a result of the holiday party donations, a check in the amount of \$3,285 was submitted to the Dalton Kelcher fund. Dr. Collins thanked everyone for their participation and support.

Student Success Committee

Institutional Effectiveness and Assessment Committee

VI. OTHER BUSINESS

Request for Authorization to Apply for a Grant

Dr. Martinez discussed the request for authorization to apply for a grant entitled CA Space Grant Consortium: MESA Community College Laboratory Research Experience. She noted the grant deadline was mid-January. It provides an opportunity for 20 students to engage in hands on research at \$10,000 with no matching funds required. The request was submitted.

VII. ADJOURNMENT

The next meeting is February 12 at 9:00 a.m. However, the retreat will begin at 12:00 this afternoon in S-215. This meeting adjourned at 9:29 a.m.