

SAC COLLEGE COUNCIL MINUTES

January 8, 2014

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Sara Lundquist Linda Rose Madeline Grant Sean Small Jorgie Sandoval, ASG President	ABSENT:	Jonathan De La Mora Janet Grunbaum John Zarske
		LIAISON:	
		GUESTS:	Cher Carrera Rhonda Langston

I. CALL TO ORDER

Dr. Martinez called the meeting to order at 9:08 a.m. by announcing that SAC had special guests on campus on Tuesday, January 7 – Gene Simmons and Paul Stanley of the famous rock band – KISS; they are investors/co-owners of the LA KISS Arena Football Team and used the SAC soccer field and locker room to film their practices this week through Saturday.

II. APPROVAL OF MINUTES – December 11, 2013

The minutes of the December 11 meeting were presented for review and approval. With no comments or changes submitted, the minutes were approved as presented.

III. SPECIAL/NEW ITEMS1. Board Update

Dr. Martinez announced that Board of Trustees will have their first meeting of 2014 on Monday, January 13. Trustee Jose Solorio was elected Board President and will chair all Board meeting in 2014. The agenda appears to be routine.

2. Accreditation

Dr. Martinez noted that progress continues with standard teams writing a draft self-evaluation and validating evidence.

3. Request for Authorization to Apply for a Grant Form (Draft)

This item remains tabled due to the absence of Mr. Zarske, Academic Senate President.

4. Citation Fees

Dr. Martinez noted that while the citation regulations did not change, the citations fees are proposed to change at the beginning of the Spring Semester. The current citation fees have been in place since the early 1990's. Upon review of a survey of surrounding colleges, it was determined that RSCCD fees needed to increase. The proposed citations fees are: Citation Cost \$45.00, Disabled Placard \$350.00 and Red Curb \$100.00. Education Code states that parking fees are to support parking lots and the maintenance associated with such lots.

5. Election of Student Trustee

Dr. Martinez explained the process for the selection of the student trustee in accordance with Education Code which uses the term "elect" not appointed. The current process slightly drifted away from Education Code out of respect for the smaller college (Santiago Canyon College) by using a system of finalists submitted by the student government from each college and final interviews

conducted by the college presidents along with ASG presidents. That process will now change to comply with Education Code.

6. Board Policies – Instruction and Student Services

As part of the review and updating process of Board Policies, the sections relative to Instruction and Student Services will be considered next. The drafts will be distributed to appropriate constituency groups (including management council and college council, faculty, classified and students) for feedback. It is anticipated that all reviews can be completed and final submitted for Board approval at the second board meeting in February.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report

The Significant Incidents Report was not available due to the absence of Lt. Wooley. However, Dr. Martinez reported on an incident of a stolen training vehicle from the Sheriff's Academy that occurred during the break. The vehicle was recovered and suspects have been arrested. No other incidents were discussed.

Campus Safety/Emergency Preparedness

Faculty Senate Report – No report

Classified Report

Mr. Small reported that classified staff at CEC expressed serious concerns about the parking conditions at that site. Dr. Martinez, Dr. Collins and Mr. Kennedy expressed a deep understanding of the issue but noted they cannot do anything until the lease with the city is approved. Once the lease is approved, there are plans to renovate the parking lots with dedication space for CEC staff.

ASG Report

Mr. Sandoval reported that ASG is busy gearing up for the Spring Semester. Mr. Sandoval is working with SBO and Bookstore to support a welcome back booth planned for February 12, 11-1 near the fountain. It is anticipated the Foundation will provide book vouchers again but may not be as many as given during the fall semester. Mr. Sandoval is also working with Christina Romero to get students to like SAC Face Book and twitter accounts. Legislative workshop is scheduled for January 24, with more than half of the colleges in the region attending the conference. ASG is also looking into how students define "student success." Dr. Lundquist suggested that some students could participate in the convocation as a panel discussing their view of student success. Dr. Collins asked for ASG to assist with getting students to sign up for AlertU during the welcome back on February 12.

SAC Foundation Report

In the absence of Christina Romero, Dr. Martinez reported that the college is contacting and confirming the Blue Ribbon Committee Members for the Centennial Anniversary. Staff is also solidifying planning committee members.

Enrollment Update

Dr. Rose noted that intersession enrollment looks great. Staff is reconciling positive attendance numbers from the academies for fall. SAC is on target.

Calendar of Events

Convocation is Friday, February 7. ASG Welcome back is February 12.

V. SHARED GOVERNANCE REPORTSCurriculum and Instruction CouncilAccreditation CommitteeTechnology CommitteeFacility Committee

Dr. Collins stated that work on Lot 1 is expected to be completed by January 17. The Facilities Master Plan update is moving forward with revisions and minor edits to be presented to the Board of Trustees within the next month or so. Dr. Martinez added that work will commence on Buildings R, H and the Planetarium to include paint, window replacements, removal of louvers, removal of tree trunks at the front entrance and new restrooms adjacent to the Planetarium. Even though the R and H buildings will eventually come down, some maintenance and repairs are needed now. Dr. Collins reminded everyone of scheduled maintenance, continuing and new construction projects that will disrupt the campus for many years. The lease-lease-back contract for work on the Planetarium should be presented to the Board at their meeting on Monday, January 13 with work to begin in March or after. The old soccer field/festival parking will continue to serve as parking for three weeks into the spring semester. After that time, it will close to begin work for the portable/centennial village. Dr. Martinez stressed the importance of this information being shared with all constituent groups.

Planning and Budget Committee

Dr. Collins announced the Campus Budget Manager position has been filled with the selection of Esmeralda Abejar formerly the accountant in the Administrative Services Office. After January 15, the Planning and Budget Committee will review performance ratings and the Governor's proposed budget. RARs (requests for allocation resources) have been submitted and prioritized at the division/department level. The SAC President's Cabinet will consider these RARs at the end of January.

Student Success CommitteeInstitutional Effectiveness and Assessment Committee**VI. OTHER BUSINESS**Request for Authorization to Apply for a Grant

Mr. Kennedy discussed the request for authorization to apply for a grant entitled AB 86 Adult Education Regional Consortia Program. He explained how the passing of AB 86 broke up the 73 community college districts into regions with designated non-competitive funds available for community colleges that partner with the K-12 Districts. RSCCD/SAC/SCC has partnerships with OUSD and SAUSD. He also explained this is the planning phase of the grant. It will serve to assist us with program improvements because we already have excellent adult education programs. RSCCD is considered a state-wide model for adult education. There were no objections to the request therefore it was approved as presented.

VII. ADJOURNMENT

The next meeting is online via cccconfer on January 22 at 9:00 a.m. The retreat will begin at 12:00 noon in S-215. At the retreat Dr. Martinez hopes to discuss student success, and what is not working, review governance committees and possibly make changes; does the current structure support student success. It is time to have that critical conversation. This meeting adjourned at 10:03 a.m.