

SAC COLLEGE COUNCIL MINUTES
February 26, 2014 (online via CCCConfer)

PRESENT:	Erlinda Martinez Michael Collins James Kennedy Sara Lundquist Linda Rose John Zarske Madeline Grant Janet Grunbaum Sean Small Jorgie Sandoval, ASG President	ABSENT:	Jonathan De La Mora
		LIAISON:	James Wooley
		GUESTS:	

I. CALL TO ORDER

Dr. Martinez called the meeting to order at 9:02 a.m.

II. APPROVAL OF MINUTES – February 12, 2014

The minutes of the February 12 meeting were presented for review and approval. With no comments or changes submitted, the minutes were approved as presented.

III. SPECIAL/NEW ITEMS

1. Board Update

Dr. Martinez announced the next board meeting will be March 10. She also reported there was good discussion of strategic goals at the board planning session on February 18.

2. Strategic Plan

Dr. Martinez noted that she needed to complete some work on the strategic plan update that was discussed at the retreat and anticipates having a draft for review at the next meeting. Dr. Rose discussed the need to establish standards of achievement for all students. College Council is the governance body to establish these standards. They are more progressive strategies to achieve goals that will provide SAC with an annual opportunity to address "how we are doing". This is what the commission wants us to have established by the time the team arrives in October. This is simply calling out "how do you know if you met your goal." The data indicates a particular goal. If you don't know where you are going, how will you know you have arrived? Establishing goals is the next level.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report – No report

Campus Safety/Emergency Preparedness

College Council was reminded of the fire drill scheduled for today, February 26 at 10:00 a.m.

Faculty Senate Report

Mr. Zarske reported on the recent faculty senate meeting where there was much discussion about accreditation standards. He also announced an EEO training meeting on Friday, February 28 (9:00-11:00 a.m.) in A-130 with Judy Chitlik. The Senate discussed SB850 which is a program giving State Chancellor's Office authority to offer BA degrees at the community college level on a pilot basis. The

nursing disciplines are very much in favor of this pilot program to keep them competitive. Some faculty have discovered a difficulty with logging onto RSCCD remote server and it running really slow, making it difficult to work from home and certain break-out sessions for online classes. Mr. George Sweeny is putting together an online educational resources task force along with Cherylee Kushida and Kaleidoscope. While the academic calendar was approved by the Board, an interesting point has been brought forward. If each college has the authority to offer intersession or not, and if a school decides not to, then do they have the ability to start the spring semester earlier? As consideration is being given to the 2015-16 calendar that is another aspect of the discussion that needs to be worked out. According to SAC senate, some SCC faculty think intersession is having a negative impact on their college enrollment. All agreed the issue requires a much bigger discussion at another level.

Classified Report

Dr. Martinez confirmed that she is meeting with Sean Small and Janet Grunbaum later this afternoon. Mr. Small discussed a classified information bulletin board in the Johnson Center whereby valid information is constantly being removed. He did not know who or why the information was being removed from the bulletin board, but shared the concern and will continue to look into the matter by asking managers in the "U" building.

ASG Report

Mr. Sandoval reported on the various upcoming events including a Black History Event later today at the Fountain. There will be giveaways, trivia questions and surveys to gather students' feedback on SB850; students want the option investigated. ASG Leadership retreat is this week with a focus on how to use resources and update the student handbook. Four SAC student leaders (freshmen) will participate in the March in March capital event in Sacramento. The students have also been invited to visit Senator Lou Correa's office. ASG applications for officer positions will be available next week. The ASG is brainstorming items for next month's Women's History Month.

SAC Foundation Report

Dr. Martinez announced that letters to the blue ribbon and planning committees were being sent out from the Foundation Office.

Enrollment Update

Dr. Rose reported that enrollment is down slightly and that she is currently analyzing the data to determine what is the cause for the decline. Census report is Monday. A task force is being put together to review the data. There is a plan to add classes for those transferring and perquisites for transferring during the 2nd 8-week session. A statistics class has been added to Saturday as suggested by ASG.

Dr. Lundquist noted that Student Services is also reviewing the data to determine how to serve students better; including looking at those that applied but did not enroll. It was confirmed that class seats need to be filled and everyone should feel the urgency to mobilize efforts to make it work for students. Madeline Grant noted the importance of the Bookstore being aware of sections being added so that additional books are available for students to purchase.

Calendar of Events

The calendar of upcoming events was reviewed, noting the District Management Council on March 5 (including a discussion on the reformed health care act and

challenges); KinderCaminata on March 7 with Dr. Rick Miller, Superintendent for SAUSD being the Grand Marshall; Classified Take a Break on March 13 at CEC.

V. SHARED GOVERNANCE REPORTS

Curriculum and Instruction Council

Technology Committee

Facility Committee

Dr. Collins announced that the perimeter site project is complete with a few punch-list items that remain. Soon work will begin on the Planetarium, parking lot 11 and the portable village. Fencing will go up the second week of March. The District Office is finalizing the schedule in consideration of the academic calendar so as to have as few as possible disruptions to the instructional programs at SAC. Bids for work on Dunlap Hall will be going to the March 24 Board meeting. There will be contractors on site during April, but no work will begin until the spring semester is completed. A moving company has been hired to assist with the vacating and storage of Dunlap Hall items; the temporary village will not be available for occupancy until August 2014. Dr. Collins also reported on various scheduled maintenance projects including the Russell Hall guardrail system and new windows without the louvers for Hammond Hall. Before concluding his report Dr. Collins noted future review and discussion related to the administrative regulations for facilities and civic center usage processes. When asked about the exit lane at 17th Street, Dr. Collins confirmed that a remedy is forthcoming upon completion of the project by the current contractor. The District is considering a comprehensive traffic flow survey.

Planning and Budget Committee

Dr. Collins noted the next Planning and Budget Committee meeting is March 4, next Tuesday. The cash flow report will be reviewed and he's very pleased that SAC is under budget at this time. Discussion will be related to faculty hiring and budget planning and working on a hardware item with SACTAC.

Student Success Committee

VI. OTHER BUSINESS

1. Request for Authorization to Apply for a Grant
 - Partnership for Transfer Success for USDA/MESA Careers III
There were no objections to the grant being forwarded for the \$300,000 grant request.
 - California Careers Pathway Trust
There were no objections to forwarding the \$6 Million grant that is a partnership of SCC and SAC teacher education programs with Century High School in Santa Ana and CSU Fullerton; creating a pathway.
2. Dr. Rose discussed her attendance at a recent ALO (Accreditation Liaison Officer) workshop noting the need to have as much evidence as possible available online for the visiting team in October. They need to have access to the data prior to and during their visit. She and Dr. Jaros are making final edits to the self-study evaluation and linking all claims of evidence.

3. Dr. Collins reminded the Emergency Management Team to convene in A-214 immediately following the fire drill at 10:00 a.m. to work through the Emergency Operations Center (EOC).

VII. ADJOURNMENT

The next meeting is March 12 at 9:00 a.m. in S-215. This meeting adjourned at 9:39 a.m.