

SAC COLLEGE COUNCIL MINUTES

April 24, 2013

PRESENT:	Erlinda Martinez James Kennedy Sara Lundquist Linda Rose Ray Hicks Madeline Grant Monica Porter Janet Grunbaum Sean Small	ABSENT:	Michael Collins Clara Avila, ASG Representative ASG President
		LIAISON:	Christina Romero James Wooley
		GUESTS:	Rhonda Langston Sylvia Turner

I. CALL TO ORDER

Dr. Martinez called the meeting to order at 9:06 a.m.

II. APPROVAL OF MINUTES – April 10, 2013

The minutes of the April 10 meeting were presented for review. With no changes or edits, the minutes of the April 10 meeting by consensus are approved as presented.

III. SPECIAL/NEW ITEMSBoard Update

Dr. Martinez briefly reviewed the Board's action to hire an attorney regarding moving forward with the PLA for the delivery method of services for construction projects. This is important to SAC as the next proposal stages are developed for Dunlap Hall, Johnson Center and the central plant facility.

Facilities Update

Dr. Martinez provided a brief report on current construction projects noting that more is yet to come. She explained the importance of an access plan for the entrances and exits during the next phase of the perimeter project, how parking is not to be used for construction materials and the need for timelines to be established to ensure that some projects are completed by the 100th anniversary. She also reported that user groups for Johnson Center and the science building are beginning to meet and discuss the specifics for their projects.

Accreditation

Dr. Martinez announced that Dr. Jaros has requested to meet with college council to discuss District goals and other topics related to accreditation. She will attend the May 8 meeting. Dr. Rose added that the timeline has been modified and will be available next week.

Participatory Governance Structure

Dr. Martinez referred to the annual review of the participatory governance structure and requested that constituency representatives submit recommendations at the next meeting. Dr. Lundquist requested the record reflect that "we" struggle to have consistent representatives of students on the shared governance committees and opened a discussion for how to improve student participation. Some ideas include letters of application, letter of invitation to participants of the student leadership institute at their annual graduation

ceremony, training for students to actively participate on committees, and possible stipends.

IV. **STANDING/CONTINUING BUSINESS**

SAC Safety Report

Lt. Wooley distributed and reviewed the significant incidents report for the period April 8 through April 21, 2013. Lt. Wooley continued to report an incident that occurred the night before regarding a suspicious individual that smelled of marijuana was found to have it in his possession. The individual was not a current student.

Lt. Wooley also distributed a copy of proposed policy at UCLA prohibiting the use of the e-cigarette. Following a brief discussion, the item was referred to the facilities committee for further consideration and possible recommendation to college council.

On another matter, Mr. Hicks requested clarification of hearsay from an instructor that an individual was going to shoot someone. Lt. Wooley explained it was a former employee who was intoxicated and on campus; it was nothing more and the individual is not permitted on campus.

Faculty Senate Report

Ms. Porter briefly discussed the recommendation from the Faculty Senate to request a policy change noted in the college catalog related to Absence/Non-Participation/Drop. A copy of the current catalog page was distributed along with the proposed change. Ms. Porter noted the recommendation was presented to Curriculum and Instruction Council, and approved by the Senate yesterday. Following an in-depth discussion, it was suggested that if students don't show for class or contact instructor within 24-48 hours of the first day of instruction, they should be dropped. Dr. Rose agreed to attend a future Senate meeting to help communicate a better understanding of the drop process as it relates to census data. The recommendation was approved as amended.

Mr. Hicks referred to a plenary topic regarding grants funding. Dr. Lundquist agreed to provide a copy of the grant white sheet to college council for further discussion at the next meeting.

Mr. Hicks expressed a concern for the student scorecard data asking is it reliable, is it accurate and is it current; are online students prepared. He also discussed the state-wide senate pushing for an ESL initiative to help students.

Classified Report – No report

ASG Report – No report

SAC Foundation Report

Ms. Romero discussed the Steinway Campaign with the goal of obtaining \$130,000 to purchase a new Steinway for the Music Department. Following the launch of the campaign with a special recital performed by Jungwon Jin, the current donations have reached \$40,000. In other news, Ms. Romero reminded everyone of the upcoming Golf Tournament on Monday, May 13.

Enrollment Update

Dr. Rose reported that enrollment is good, but the Chancellor's Office is asking for information on summer classes. The unduplicated headcount is 28,300. Dr. Rose also discussed changes to the next college catalog to include a statement on academic freedom and cleaning up of areas related to certificates and degrees. She reminded everyone that the college catalog is the published contract with students. The deadline for changes is April 26.

Calendar of Events

Dr. Martinez reviewed upcoming events including a presentation of a design award to the SAC Early Childhood Education Center at the next college council meeting of May 8.

V. SHARED GOVERNANCE REPORTS

Curriculum and Instruction Council

Accreditation Committee

Technology Committee

Facility Committee

Planning and Budget Committee

Student Success Committee

Institutional Effectiveness and Assessment Committee

Safety and Security Committee

VI. OTHER BUSINESS

Dr. Martinez reported that her calendar is becoming tight with the addition of final interviews as selection committees conclude their initial interviews and forward final candidates for further consideration. A recommendation for the Associate Dean of EOPS will be presented at the next board meeting. The selection process for assistant vice chancellor at district operations for facilities and planning is in progress.

VII. ADJOURNMENT

The next meeting is scheduled for May 8 at 9:00 a.m. in the SAC Foundation Board Room. This meeting adjourned at 10:27 a.m.