

SAC COLLEGE COUNCIL MINUTES

April 10, 2013

PRESENT: Linda Rose
Michael Collins
Sara Lundquist
Ray Hicks
Monica Porter
Janet Grunbaum
Sean Small
Clara Avila, ASG Representative

ABSENT: Erlinda Martinez
James Kennedy
Madeline Grant
Edna Tobias, ASG President

LIAISON: Christina Romero
James Wooley

GUESTS: Rhonda Langston
Sylvia Turner

I. CALL TO ORDER

Dr. Rose called the meeting to order at 9:10 a.m. She explained that Dr. Martinez was at the CEO conference.

II. APPROVAL OF MINUTES –February 27, 2013 and March 13, 2013

The minutes of the February 27 and March 13 meetings were presented for review. There were no comments or changes submitted, therefore it was moved by Dr. Lundquist and seconded by Dr. Collins to approve the minutes as presented. The motion was unanimous.

III. SPECIAL/NEW ITEMS

Board Update

Dr. Rose reported the Board meeting was long. Mr. Hicks added that many faculty thought it was a very painful meeting.

Budget Update

Dr. Collins reported that property tax revenue and EPA revenue may be overstated and result in a short-fall. It is not known how this potential short-fall will be treated for 2012-13. However, SAC continues to plan without the short-fall and is expected to meet FTES target. After April 15, there will be a more defined view of what the property short-fall will look like for 2012-13 and potentially what to expect for the May revise for 2013-14. Dr. Collins reported there is no “new” money in 2013-14 even though SAC is planning to hire new faculty for 2013-14.

The budget assumptions for 2013-14 will be presented to the Planning and Budget Committee on April 16. Resource allocation processes have begun with the setting up of priority needs for the campus. There are a lot of needs that may be changed as the process is utilized to tie planning and budget with allocation resources.

Facilities Update

Dr. Collins briefly discussed current construction projects including the new soccer field with drainage system and turf to be installed by the end of May; pedestrian access and the bleacher system being installed on the practice football field; and the perimeter project that will close the sidewalk at the corner of Bristol and 17th (college side of the street) toward Washington. Sidewalk work will also take out one lane of traffic on Bristol. Some delays to the perimeter project are due in part to what is discovered underground such as asbestos covered pipes. Centennial

Village will be portable buildings on the old soccer field to serve as swing space during other construction projects like Dunlap Hall and Johnson Center. The planning for the FPP (Final Project Proposal) for Fine and Performing Arts will be done in June. Dr Collins commented on other maintenance projects that are in progress on campus, LED lighting, repairs in parking lots and road repairs at the Sheriff's Academy.

Accreditation

Dr. Rose reported that SAC has submitted the required annual report to the ACCJC (Accrediting Commission for Community and Junior Colleges). She noted it was the most complex report than ever before. It dealt with extensive questions on SLOs. These will need to be addressed before the fall 2014 visit. Dr. Rose reported on a recent meeting of the standard co-chairs who were given a writing template in preparation of the final self evaluation report. She noted the timeline is being modified to add dates for each sequence of drafts 1, 2, and 3. Dr. Lundquist pointed out improvements that will occur prior to the completion of the self evaluation report including the uploading of committee meeting minutes for all to have access. Teams are learning where the gaps are for improvement. A discussion followed on how to get students (those who will be here for the next year or more) involved in the accreditation processes. A few suggestions were to offer stipends, provide bookstore vouchers for books, and/or hire students as interns. Ms. Avila suggested that ASG could set up a recruitment committee to assist in getting more students involved. Dr. Rose suggested that she and Dr. Jaros could meet with Ms. Avila to discuss how ASG can help.

IV. STANDING/CONTINUING BUSINESS

SAC Safety Report

Lt. Wooley distributed and reviewed the significant incidents report for the period March 12, through April 7, 2013. Lt. Wooley also discussed the recent fire/evacuation drill that was very successful. However, Ms. Grunbaum noted that the alarm in her area cannot be heard in her office if the door is closed. She also informed the council that students remained on the patio areas of the Johnson Center during the drill even though they were advised to exit the building. These concerns were referred to the Facilities Committee for further discussion and resolution. There was a follow up discussion about the timeliness of notice for a drill; Lt. Wooley announced the next drill will be the California Shake Out scheduled for October 17 at 10:17 a.m.

Faculty Senate Report

Mr. Hicks reported the Faculty Senate met yesterday. They have many concerns with proposed legislation that deals with education and for profit colleges. The senate is also concerned about the Student Success Scorecard results and how it will work. The senate continued to have discussions about the pressures placed on counseling staff and disciplines working with counseling staff to roll out the new initiatives. Mr. Hicks expressed a belief that performance based funding is on its way. In concluding his report, Mr. Hicks discussed a recent news article that suggested combining many community college districts to cut down on administrative costs; referring to a consolidation plan. Ms. Porter expressed a concern for the fall schedule being available to students for enrolling when it hasn't been proofed yet.

Classified Report

Mr. Small reported a concern of employees' cars being used as cup holders near an area in parking lot 6 where many smokers gather to take a break. He provided pictures to demonstrate how it was used and the affects the smokers leave behind. A longer discussion ensued with Dr. Collins asking for suggestions to resolve the concern and provide a place for smokers. Lt. Wooley suggested that staff should contact safety and security. Ms. Avila suggested the issue be brought to ASG for a future discussion with students. Ms. Turner suggested that smokers be included in future discussions to resolve these concerns.

ASG Report

Ms. Avila reported that ASG elections were conducted before spring break and announced the results: Jorge Saldiva, ASG President and Brian Perez, ASG Vice President. The student representative fee initiative failed due to the number of votes needed. Applications for inter-club council are due on April 15. The Student Leadership Institute concluded last week with 63 graduates. The ceremony is planned to be held at CSU, Fullerton in May. Nominations for the Hammond and Northcross awards are now being accepted. The deadline is April 19. Two applications were submitted for the Student Trustee position; both are SAC students – Alex Correa and Frank Brigins. Interviews are scheduled for April 30. The ASG end of the year awards ceremony is being planned for May 17, 5:00-9:00 p.m. The location is unknown at this time.

Ms. Avila concluded her report by announcing that ASG President Edna Tobias and ASG Vice President Michael Burrus have resigned from their ASG positions. She explained the ASG Justice court was provided information regarding serious allegations against the two individuals and was about to begin impeachment proceeding. In light of the resignation, Vice President Pro-Tem Monica Simbrano will now serve as ASG President. No details regarding the potential impeachment or serious concerns were discussed.

SAC Foundation Report

Ms. Romero distributed copies of a recent press release regarding the bequest of a long-time donor to SAC. Along with this recent donation the centennial campaign is approaching the half way mark; officially the campaign will be launched in the next couple of months. Ms. Romero reported on the upcoming Steinway Campaign launch scheduled with a special piano recital of Jungwon Jin on April 12. The Scholarship Ceremony is scheduled for May 3 and the Alumni Hall of Fame is scheduled for May 24 prior to commencement.

Enrollment Update

Dr. Rose reported that SAC is on target. A brief discussion followed.

Calendar of Events

Upcoming events were announced.

V. SHARED GOVERNANCE REPORTS

Copies of the current Participatory Governance Structure were provided for review and discussion at the next College Council meeting on April 24.

Curriculum and Instruction CouncilAccreditation Committee

Technology Committee

Facility Committee

Planning and Budget Committee

Student Success Committee

Institutional Effectiveness and Assessment Committee

Safety and Security Committee

VI. OTHER BUSINESS

Reorganization – Transfer Center Specialist (ongoing); Intermediate Clerk (12 Mo); two Transfer Center Specialists (12 Mo/.475 FTE); YESS program to report to Dean of Student Affairs

The reorganizations were reviewed, discussed and approved to move forward to Human Resources. Dr. Lundquist confirmed these are all restricted funds.

VII. ADJOURNMENT

The next meeting is scheduled for April 24 at 9:00 a.m. and will be in-person. This meeting adjourned at 11:03 a.m.