

## **Academic Senate - Facilities and Safety Committee Report**

**September 2023**

### The Mission of the Facilities and Safety Committee

The Facilities Committee is the participatory governance committee responsible for identifying and prioritizing capital projects including scheduled maintenance projects. It serves as an information and exchange body on facilities projects that are in construction or that are being planned.

### The Facilities and Safety Committee:

- Identifies and prioritizes projects including potential hazards, operational effectiveness and appearance.
- Communicates through its members, with the college community on facilities issues, the committee's work and recommendations.
- Identifies potential secondary effects due to the construction of new facilities or the remodeling of existing ones.
- Convene and coordinate the Safety and Security Task Force (formerly known as the Safety and Security Committee) as needed.

Academic Senate Representatives: Jason Huskey (co-chair), Monica Zarske, Nicole Patch, Amberly Chamberlain, Darren Hostetter, Alejandro Moreni, Crystal Jenkins.

Upcoming Meetings: Fall 2023 Facilities Committee meeting dates: Oct. 17, Nov. 21, Dec. 19.

Agendas & Minutes and be found here: ([external link](#))

## Report from 9/19/23 Meeting

### Old Business:

- Protocols for Use of Instructional Space for Events
- ARs Related to Safety (AR3500, AR3515, AR3516, AR3505)

### New Business:

- Sale of Digital Media Center - 24 month timeline. Workgroup will be created to determine where programs will move to.
- Review Committee Goals/Goal Setting Template
- Membership for Current Academic Year
- Participatory Governance Handbook Review - [https://www.sac.edu/committees/Documents/SAC\\_PG\\_Handbook\\_January2023.pdf](https://www.sac.edu/committees/Documents/SAC_PG_Handbook_January2023.pdf)

### District Projects Update Report ([external link](#)). (pg. 2)

- HS Building has reached substantial completion as of 8/1. All that is left is punch list. Should be done at the end of October.
- Demo of Russel Hall from March to August 2024 to make way for construction of new entry way
- Barrier Removal, signage and wayfinding project is substantially complete

### Secondary Projects (pg. 5)

- JSC Mailboxes Complete
- MCHS Exterior painting done
- Temporary village TV renovation Phase 5 in bid phase (Fashion & Others)
- Bldg S - Renovated key room for new safety key room in close out (complete), used by Campus Safety

- CEC Work Group meeting is planned to share the updated concept designs. A site planning analysis is being developed to understand the improvements necessary to meet the needs of Santa Ana College with a potential City joint use facility.
- Bristol & 17th - Study for student housing found difficult to accomplish, district will not pursue this grant.. City limits to 2 stories. Phase 2 consideration was Culinary and Hospitality after multiple rounds of study, it was determined that Culinary too difficult. Currently looking at alternatives and reduction of Culinary needs
  - The final Feasibility Planning Study for the site was distributed to Santa Ana College on August 28, 2023. The final study includes a total cost of ownership analysis/business plan for the educational plan scenarios and the FTES goals as well as cost reduction alternatives.

#### Deferred Maintenance (pg. 15)

- \$4.9m SAC budget (last year \$18m for district this year \$7m)
- Bldgs G,H,W HVAC (only) replacement, assessment completed, still in progress 60% Const doc phase
- Roofs at F, I, J completed
- campus wide barrier removal in process, scope in progress
- Bldgs. L,T, X have HVAC and Roofs 60% construction doc phase
- District wide Rekey project

#### SAC Maintenance Report (pg. 15)

- Waiting for proposal to repair the lighting in parking lot 12
- Waiting for the PO # for the lighting repair in parking lot 6
- Repairing the HVAC unit on the Library – working with ACCO
- Patched roofing penetrations on the A building roof
- Working on putting hiring committee's together for the Maintenance supervisor, Central Plant operator, (2) grounds , and (2) custodial positions
- Wrote the reorganization request form for Facilities Coordinator, lead custodian, (2) custodians, and HVAC mechanic
- 6 custodians signed up to start the 2am – 10:30am (Monday – Friday) shift, we will begin this shift on 9/18/2023
- Completed a three day custodial training event for the entire custodial staff
- Completed the punch list items for the wayfinding sign project

- Installed hydration stations throughout the SAC campus
- Reprogrammed the emergency power generator for the Science Center
- Reprogrammed the Central Plant to support the new construction buildings

## Risk Management Report

- Keenan Safety Inspections took 1½ days, waiting for report.
- Workers Comp Claims - two employee trips and falls, one ankle twist.