



ACADEMIC SENATE

APPROVED
BUSINESS MEETING MINUTES
May 8, 2012

Members Present

| | |
|-------------------------|-----------------------|
| <i>Mary Ellen Bobp</i> | <i>Marilou Morris</i> |
| <i>Cherie Bowers</i> | <i>Rene O'Dell</i> |
| <i>Jodi Coffman</i> | <i>Mila Paunovic</i> |
| <i>Monica Collins</i> | <i>Monica Porter</i> |
| <i>Robert Gallego</i> | <i>Ken Sill</i> |
| <i>Madeline Grant</i> | <i>John Zarske</i> |
| <i>Raymond Hicks</i> | |
| <i>Rosemarie Hirsch</i> | |
| <i>Jarek Janio</i> | |
| <i>Bonnie Jaros</i> | |
| <i>Michael Kelcher</i> | |
| <i>Jeff McMillan</i> | |
| <i>Dena Montiel</i> | |

Absent

Philippe Andrade
Hilda Baitoo
Matt Beyersdorf
Sharon Brown
Paula Canzona
Don Dutton
Debbie Hyman
Michelle Parolise
Luis Pedroza
Chuck Ramshaw
Mario Robertson
John Ross
Max Serrano
Brian Sos
Doug Wilkes

Guests

I. Call to Order

A. President Hicks called the meeting to order at 1:41 pm.

II. Public Comments — (Three-minute time limit)

A. Jeff McMillan informed the senate of a community event in Santa Ana. "Open Garden Day" will take place in West Floral Park on May 19th from 10:00-4:00pm.

III. Approval of the Minutes—April 24, 2012

A. Approval of the minutes was tabled to the next business meeting due to lack of a quorum.

IV. Reports

A. **President Report**—Raymond Hicks

1. President Hicks attended the Board of Trustees meeting on May 7, 2012. Items for discussion included the expenditures of the Budget and the Adopted Budget. Questions that have been raised have included the following:
 - a. Why was an increase in funding allocated to district programs and not to the campuses?
 - b. When money was allocated to the district, why was there no conversation at BAPR meetings and items were sent straight to the BOT via the consent calendar?
 - c. If the colleges are being asked to decrease spending and change their mission, then what about the District?
 - d. If the emphasis at the colleges is Transfer, CTE, and Basic Skills, why not the District?
 1. There seems to be a lack of transparency.
 2. President Hicks plans to summarize some of these issues in the upcoming Senate newsletter.
 3. Discussion ensued and the Senate unanimously supported President Hicks' efforts.

B. **Planning & Budget Report**—Jeff McMillan, Co-Chair

- a. Paul Foster has been on medical leave and has formally resigned as Vice President of Administrative Services. Jim Kennedy will be serving as interim Vice President of Academic Affairs.
- b. Due to the Awards in Excellence event that was held on Tuesday, May 1st, the Planning & Budget Committee will meet in conjunction with the Facilities Committee meeting on Tuesday, May 15th. Both groups will be looking at their end of the year reports.
- c. The implementation of the new budget allocation model continues to progress.

C. SCC Report-

1. No report/Representative not present

D. Facilities —John Zarske, Co-Chair

1. The Facilities Committee will be meeting next week on Tuesday, May 15th. The end of the year report will be presented. Projects continue to progress.
2. There will be a ‘Town Hall’ meeting on Tuesday, May 15th at 12:00pm in ‘the spot’ to address the improvements to Dunlap Hall.

E. Curriculum—Bonnie Jaros, Chair

1. Discussion took place regarding proposed changes to ‘repeatability’ which will take effect in the fall of 2013. Council members were instructed to take information back to their respective divisions. The statement “may be repeated” will need to be taken out of the catalog. Further information will come as an ongoing item in the fall.
2. Faculty need to be aware that any class that is offered in a distance mode requires a TMI form attached to the course outline of record.
3. The Teaching and Learning Committee has almost completed all reviews of the submitted PA/PR’s.
4. Bonnie extended a huge thank you to Yolanda Garcia, Librarian, for her work chairing the ‘Book of the Year’ committee and for organizing all the events related to this year’s “Book of the Year.”

F. Accreditation Report—Bonnie Jaros

1. No report.

G. Associated Student Government—

1. No report/Representative not present

H. Secretary/Treasurer—Monica Porter

1. End of the year budget report was presented.
 - a. Motion was made to approve report. Motion was seconded and unanimously approved by the senate. Motion passes.
2. 2012-2013 proposed budget was presented.

V. Action Items

A. Academic Senate ByLaws-2nd Reading

1. Motion was made to accept the Academic Senate Bylaws as presented. Motion was seconded and unanimously approved by the senate. Motion passes.
2. President Hicks extended a big thank you to members of the committee that worked on the revision of the senate Bylaws: Ken Sill, Rosemarie Hirsch, Jeff McMillan, Elliot Jones

B. SAC Department Chair Handbook-2nd Reading

1. Motion was made to accept the SAC Department Chair Handbook as presented. Motion was seconded and unanimously approved by the senate. Motion passes.
 - a. The handbook will be available on the Academic Senate website.

VI. Informational Items

A. 2012 Senate Election Results

1. President-Elect- John Zarske

2. Secretary-Treasurer- Madeline Grant

B. Workshop: How to put SLO's on the course syllabus-Bonnie Jaros

1. A manual has been developed: PA/PR 101-The Basics will be available to all faculty.

VII. Other

A. None

VIII. Adjournment

A. Meeting adjourned at 3:29 pm.

Respectfully Submitted by,



Monica Porter
Secretary/Treasurer SAC Academic Senate