



ACADEMIC SENATE

SANTA ANA COLLEGE MISSION STATEMENT

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

APPROVED

SAC Academic Senate Business Meeting Minutes

Date: **Tuesday, February 27, 2018**

Time: **1:30 pm – 3:30 pm**

Place: **D-105**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran	Jane Mathis	Genice Gilreath	Susan Gaines
Gary Bennett	Sarah Methot	Michelle Hardy	Andrew Geragotelis
Stephanie Clark	Amit Mishal	Ana Meckes	Kristen Guzman
Noemi English	Tim Murphy	Moises Medina	Mary Huebsch
Ed Fosmire	Trudy Naman	Mike Taylor	Fernando Ortiz
Gina Giroux	Mila Paunovic		
Benjamin Hager	Luis Pedroza		
Phil Hughes	Marty Rudd		
Louise Janus	Anushi Seneviratne		
Elliott Jones	Teresa Simbro		
Brian Kehlenbach	Brian Sos		
Ali Kowsari	Tommy Strong		
Stacey Littlejohn	John Tashima		
Flo Luppani	Monica Zarske		
Osiel Madrigal			

- I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:35 pm
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Jane Mathis; seconded by Louise Janus to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
Parking concern regarding night parking in M&O yard. Monica will refer the topic to the next Facilities meeting.
- IV. **Approval of Minutes** – February 13, 2018 - Minutes reviewed and minor edits made. Motion moved by Flo; seconded by Marty to accept the minutes as written. Approved unanimously by all Senators present.
- V. **Follow Up Item** Department Chair Resource Guide – Monica Zarske
Monica brought forth a request for possible additional input from faculty in updating the DC Resource Guide. If no further input received she will complete the changes to the guide and bring the updated document back to AS for approval.

VI. **Informational Item** Senate Executive Open Position – Monica Zarske
Positions open for nomination and election in AS are President Elect & Secretary/Treasurer. Information shared concerning terms and duties as well as process of nomination and election. Please contact Monica Zarske or Teresa Simbro if interested.

VII. **Informational Item** District’s Proposal for Evaluating Department Chairs –
Kristen Guzman

- Proposal of District of Deans to evaluate Department Chairs (DC)
- Contract can be found on FARSCCD.org website for review
- Robust discussion concerning pros & cons of proposal; input will be brought back to bargaining team

VIII. **Reports** –

a. President – Monica Zarske

- BOT meeting: Strategic planning update, BOT planning design & annual progress report of District goals discussed
- Security concerns from SCC regarding door locks and security measures; Chancellor and BOT reassured those are a top priority and phasing in of door locks will occur
- Monica reached out to Chief Toni Bland who will at an upcoming Senate meeting
- SCC ASG rep voiced concerns over our DACA students-questioned BOT what their commitment is and what actions can be taken for their safety. Disappointment voiced over lack of resolution at State level. BOT emphasized support of DACA students and investigating what can be done locally to protect them
- 3rd GP Institute was in early Feb with a focus on transfer/employment and short-term planning process
- SAC GP team now forming design teams for pieces of implementation

b. Secretary/Treasurer – Teresa Simbro

- SAC Awards for Excellence Ceremony Afternoon of May 10th

c. ASG Representative- Edwin Pulido

- Daniel Gonzales—Successful Welcome Back Night for night students
- Last week was Club Rush- about 30 clubs were involved
- Central Mall Grand Opening March 23rd

d. Curriculum – Brian Sos – no report

e. Planning & Budget – Ed Fosmire – refer to attachment

f. Facilities – Brian Kehlenbach

- Adam O’Connor now Co-Chair
- End of Central Plant project and on-time, just a few hardscape & soft scape issues
- Johnson Center demolition slated for summer 2018-spring 2019
- Large cranes and equipment will be on campus beginning in March
- Bristol & 17th parking lot supports construction parking only
- H building window replacement approved- to be done in summer 2018 so building closed all summer

- DSA approved for Health Sciences building and planning in process. Building currently underfunded. Construction begins in 2020 with occupancy targeted for 2022.
- DMC 2nd floor is tipping- aesthetic issue so no work needed at this point
- Signage and electronic directory coming for student directory information
- Chavez building's moisture issue being addressed now room by room
- Pilot study of door locking devices done. Building by building solution depending on the door construction. Deployment of devices within the month.
- Centrally controlled access to doors is a longer term solution
- Study of parking has been done. 384 fewer spots from 2014, however overall parking spots needed has also declined.
- Widening of Bristol will be occurring

g. SACTAC – Elliott Jones

- Research on better ways to handle printing is being done. New machines at all District wide locations. Cost per copy now the same in all locations. Discussing changes and exploring copy quotas.
- Technology updates regarding Guided Pathways
- Update on Canvas – we need to retain course content for 4 years so now looking for a way to preserve the content from Blackboard since there is a cost from BB to retain content
- Security issue with browser log off- advice given to close both the tab & browser
- Posting a position soon to help run SAC website- crafting a job description now. Any suggestions – please contact John Steffens or Melissa Utsuki

h. Student Success & Equity – no report

i. Basic Skills/Professional Development – Mary Huebsch – refer to attachment

j. SCC Senate Secretary/Treasurer– Mike Taylor

- Received good feedback on the wording changes to the BP on academic freedom, including all faculty and not just in-class faculty. SCC's committee was directed to reach out to SAC's to collaboratively create a document to present to BOT

IX. **Faculty Updates** - none

X. **Other** - none

V. **Adjourn** – The meeting was adjourned by President Zarske at 3:28 pm

Respectfully Submitted,

Teresa

Teresa Simbro
Secretary/Treasurer
SAC Academic Senate

ATTACHMENT

Budget (2018-19)

Enrollment

- Continues to decline
- District-wide Spring 2018 down approximately 2% from Fall 2017
- May not have sufficient FTES in Summer 2018 to sufficiently borrow in order to fully restore

Student Focused Apportionment Funding (50/25/25)

- Complex and vague formulas still being refined
- Current models seem to indicate flat state funding for District
- “Student Success” component (degrees/cert/transfer with 3 years) will be challenging
- Held harmless through 2018-19

Expenses Exceed Revenue

- Most impactful elements: Increases in Health Benefits, PERS, STRS, Step/Column

Santa Ana College

- Ending balance now \$3.6 million down from \$6.2 million last year
- Expecting ongoing cuts of \$1.7 million

Basic Skills/Professional Development

BSI 2.0/Student Success for Basic Skills In order to support student success & equity and Guided Pathways implementation at SAC, the Basic Skills Taskforce Strand A proposes that the Freshman Experience Program be retained at a level that appropriately compensates FEP faculty and coordinators: 1LHE non-instructional pay for faculty participants and also the option that a portion of coordinator compensation be eligible as part of load.

Upcoming Professional Development Events

- April 19 & 20 hands on Guided Pathways Events
- Online Security Training
<https://www.cccsecuritycenter.org/services/awareness-training>
- Reading Apprenticeship Community of Practice 12-1PM in I-202
- March 9, 23; April 13, 27; May 25

Please submit workshop and meeting proposals in SAC Faculty Development Tracking System for this spring and next fall: Technical skills workshops summer and fall. (#1 requested) Knowledge and understanding of instructional practices in my main subject area. (#2 requested). Let me know if you are renewing your previous workshop. SacDays M & T for fall flex. Week of 8/20.

Invite faculty to join Faculty PD Work Group (every other Wednesday from 11:30AM to 12:30PM in A-112) Mission: We foster a community of innovation, inquiry and collegiality through professional development to improve student success and equity and faculty growth. (Human Services & Technology, Fine & Performing Arts, Humanities & Social Sciences, Library).