



ACADEMIC SENATE

**SANTA ANA COLLEGE MISSION STATEMENT**

*Santa Ana College inspires, transforms, and empowers a diverse community of learners.*

**APPROVED**

**SAC Academic Senate Business Meeting Minutes**

Date: **October 10, 2017**

Time: **1:30 pm – 3:30 pm**

Place: **I-107**

<u>Members Present</u>		<u>Absent</u>	<u>Guests</u>
Maria Aguilar Beltran		Gary Bennett	Maria Delacruz
Stephanie Clark	Moises Medina	Charles Jang	Andrew Geragotelis
Noemi English	Amit Mishal	Louise Janus	Zeke Hernandez
Ed Fosmire	Tim Murphy	Osiel Madrigal	Mary Huebsch
Genice Gilreath	Trudy Naman	Jane Mathis	Gabriel Shweiri
Gina Giroux	Mila Paunovic	Anushi Seneviratne	George Sweeney
Benjamin Hager	Luis Pedroza		
Michelle Hardy	Kristen Robinson		
Elliott Jones	Marty Rudd		
Brian Kehlenbach	Teresa Simbro		
Ali Kowsari	Brian Sos		
Stacey Littlejohn	Tommy Strong		
Flo Luppani	John Tashima		
Sarah Methot	Mike Taylor		
Ana Meckes	Monica Zarske		

- I. **Call to Order and Welcome** – President Zarske called the meeting to order at 1:35 pm
- II. **Approval of Additions or Corrections in Agenda** – Agenda reviewed and no corrections or additions requested. Motion moved by Genice Gilreath seconded by Noemi English to accept the agenda as written. Approved unanimously by all Senators present.
- III. **Public Comments** (Three-minute time limit)
  - Math Department- some faculty requesting if more resources could be made available to part time students as they are for fulltime students.
- IV. **Approval of Minutes – September 26, 2017-** Minutes reviewed and no corrections or additions requested. (Minor edits made) Motion moved by Maria Aguilar Beltran; seconded by

Trudy Naman to accept the minutes as written. Approved unanimously by all Senators present.

- V. **Information Item RAR Workgroup Update/Follow-up Budget Summit Spring 2017**  
**Gabe Shweiri** Presented information concerning the goals and outcomes of the RAR subcommittee. Explanation of RARs, the process and its flow, and how they fit into departmental budgets. Best practice guidelines were created for RAR process, which includes a faculty member from each division who will be at the RAR prioritization meeting with the VP of Academic Affairs. Discussion followed.
- VI. **Action Item First Reading: SAC's Integrated SSSP, Student Equity and BSI plan**  
George Sweeney presented description and explanation of the plan. The state of California has brought forth 3 initiatives: 1. Basic Skills Initiative 2. SSSP 3. Student Equity. SAC's plan is an integrated one to have all 3 in order to help students succeed. George highlighted the goals and stressed the goals are long-term. Please review and bring any comments/suggestions to next meeting for second reading.
- I. **Discussion –2018-2019 & 2019-2020 Instructional Calendars Review**-Monica Zarske-  
Discussion regarding the proposed instructional calendars and some possible challenges with Intersession and Flex/Professional Development week overlapping and the impact it could have on faculty losing out on flex calendar activities. How will it impact/benefit students? Please send any ideas on the calendars to Teresa
- VII. **Discussion –Assembly Bill 705**-Monica Zarske  
Discussion ensued of how AB 705 would impact students. More clarification is needed. Question of the process of implementation and ramifications to both students and college if not successful- it is not clear in the bill. Mandate of timing regarding completion of courses is concerning, not the multiple measures themselves.
- VIII. **Reports** –
- a. President – Monica Zarske – no report
  - b. Secretary/Treasurer – Teresa Simbro – reminder of Faculty Priorities Meeting Friday at 9:00 am – 12:00 pm. Ranking form will be available for use at the meeting.
  - c. ASG Representative – Edwin Pulido – no report
  - d. Curriculum – Brian Sos - October 18<sup>th</sup> is deadline for quadrennial review
  - e. Planning & Budget – Ed Fosmire
    - o State budget looks good with increased tax revenues
    - o District budget looks good for next year but questionable further out
    - o 2016-17 budget allocation issue- discussion that budget allocation model needs to be followed. Recommendation to District Council: a workgroup to be created and to come back with a recommendation next week.
    - o Funding to SAC looks good because FTES should be fully restored by spring
  - f. Facilities – Brian Kehlenbach – no report
  - g. SACTAC – George Sweeney
    - o transition now to Elliott Jones as Co-Chair. We want to thank George Sweeney for all his hard work and excellent reporting back to Senate

- Canvas issue in which some course content was deleted was discussed and outcome is that ITS will now be more involved with Canvas transition.
- Elucian portal is now suspended due to poor customer service and security issues.

h. Student Equity & Success– George Sweeney- will send written report

- Digital Dons doing well
- Food pantry will begin when a location is secured
- Data Summits- please attend, there are multiple sessions

i. Basic Skills/Faculty Development – Mary Huebsch

- Adjunct faculty can get flex credit for attending department meetings

j. SCC Secretary/Treasurer– Mike Taylor – no report

V. **Faculty Updates**- none

VI. **Other** - none

VII. **Adjourn** – The meeting was adjourned by President Zarske at 3:33 pm

Respectfully Submitted,

*Teresa*

Teresa Simbro  
Secretary/Treasurer  
SAC Academic Senate