SAC FACILITIES MEETING

MINUTES

JUNE 28, 2005

APPROVED 9/27/05

Administrators

President Erlinda Martinez

Noemi Kanouse, Committee Chair.

Carolyn Breeden

Bruce Bromberger (absent)

Lori Brown

Rhonda Langston

Sara Lundquist

Kathy Mennealy (absent)

Aracely Mora

Maria Sugranes (absent)

Sylvia Turner James Wooley

Faculty

Mary Ellen Bobp (sabbatical)

Dan Goldmann (absent)

Raymond Hicks Becky Miller Jacque O'Lea Valinda Tivenan Karen Winkle

Classified Alternates

Nancy Brooks (K. Mennealy)absent

Al Chin (J. Wooley) absent Davis Nguyen (M. Sugranes)

Lilia Tanakeyowma (S. Lundquist) absent

Lana Wong (M.E. Bopp) absent

Mike Mujica (absent)

John Nastasi

Sean Small (absent)

vacant

1. Welcome and Introductions

The meeting was called to order at 1:33 p.m. by Noemi Kanouse, Committee Chairperson. Mrs. Kanouse welcomed committee members and self-introductions were made.

2. Minutes of March 29th meeting were approved as read.

Motion – Dr. Carolyn Breeden

2nd – Sylvia Turner

The minutes were unanimously approved.

3. Facilities Update from SAC

Mrs. Kanouse presented an itemized facilities report to the committee identifying campus updates to date. Additionally, she noted the following:

- ✓ New steam cleaning equipment is making a big improvement towards the beautification of the campus grounds.
- ✓ The M & O department put forth an outstanding effort in preparing the rooms in Dunlap Hall in time for the start of the summer session.
- ✓ The new planter in front of the Administration building will be completed with monies from the new fiscal year. The plants that have been planted were recycled from the College Ave. apartments.

4. Measure "E" Updates from the District

Mrs. Kanouse presented the update on behalf of Bob Partridge and Bob Brown. Members were presented with an updated facilities master plan dated 5/4/05.

Measure "E" Update

Mrs. Kanouse presented the Measure "E" handout and notated the following:

- ✓ Plans for the Child Development Center, Parking Structure and the M & O building are being developed.
- ✓ The Digital Media Center is under construction at this time with an approximate completion date of March 2006.
- ✓ The men's/women's locker room lowest bid was approximately 5.9 million over budget.

A discussion ensued regarding the bid process and Mrs. Kanouse noted that the bids were coming in higher than originally anticipated.

President Martinez mentioned to members that the college is working against clock in the area of construction due to the rising costs.

A discussion ensued regarding signage, marquees and kiosks designs for the campus. Dr. Lundquist provided some history in terms of "themed" signage and noted that the idea had been abandoned based on cost. It was reported that signage selections are being made from the district standards using the color pallets for the college.

SAC Construction Sequencing

Construction sequencing was presented for the next 7 years.

Phase I status

A current Phase I listing was presented with status and completion dates. Mrs. Kanouse indicated that the color schemes for buildings C, P and N are being developed. She also noted that the "D" building would be priority for Phase II.

There was question whether or not the new furniture had been ordered for Dunlap Hall. Dr. Breeden would inquire as to the status of the order.

Phase II status

Phase II status listing was presented. Mrs. Kanouse stated that this phase will begin when Phase I is complete, however, some of the Phase II work will begin this year in the "D" building.

Bond Expenses, Series A & B

A Bond expense report (dated 6/28/05) which outlined the bond spending was presented. The report reflected a total of 26.5 million between expenses and encumbrances for Phase I.

Members expressed acknowledgement and appreciation for the detailed information provided to the committee.

5. Facilities Sub Committee

Mrs. Kanouse reviewed the "guiding principles" of the committee. She noted the following as some of the issues that the committee is currently addressing:

- ✓ "Quick Copy" center in the Z building
- ✓ Temporary weight room

- \checkmark H − 107 recently vacated by Fire Tech, will be converted into another Math classroom along with 3 faculty offices.
- ✓ B 133 formerly Little Don will be the new Human Development classroom.

A classroom utilization handout for the math department was also presented.

6. Other

The question was raised regarding the moving of faculty offices. Is there assistance available for those faculty members who would require help due to physical limitations in moving boxes, etc.? Mrs. Kanouse noted that assistance was available through the M & O department for those individuals and would require a work order. It was stressed that such requests be made judiciously.

Mrs. Kanouse briefly summarized the new online work order system that is currently in a test mode. The system will be presented to management council. James Wooley noted that his department is participating in the testing of the new system and is very pleased with its capabilities.

President Martinez

President Martinez responded to an inquiry regarding the chiller for the "D" building. She stated that the work was taking longer than originally planned however it would be complete before the start of school.

President Martinez informed members that the District had awarded a general painting contract bid for the college. Furthermore, she stated that she had requested from Bob Partridge and Bob Brown that painting begins before the start of the Fall semester.

President Martinez presented an idea to members that would increase classroom space with the removal of portables by the parking structure and replacing them with a 2 story portable similar to that of Middle College High School. This would increase classrooms by 6. In addition she noted the need for remolding/renovation to the Johnson Center. A discussion ensued regarding the possibilities of her idea. Committee members were in favor her proposal.

The meeting was adjourned at 3:02p.m.