



**SAC FACILITIES MEETING
MINUTES – MARCH 16, 2010
1:30P.M. – 3:00P.M.**

Approved 4/20/10

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.

Administrators		Academic Senate		District Liaison
Norm Fujimoto	Rhonda Langston (a)	Elliot Jones	Valinda Tivenan(a)	Darryl Odum(a)
Paul Foster, Co chair	Sara Lundquist (a)	Louis Pedroza	Karen Warner	Campus Safety & Security
Bart Hoffman(a)	Ed Ripley(a)	Ray Hicks, Co chair	John Zarske	James Wooley
Ron Jones	Sylvia Turner	CSEA	Guests	ASG Representative
Alternates		Sarah Salas (a)	Zachary Fish	Chirac Munganga (a)
Monica Collins for Jane Mathis		Sean Small (a)	Susan Sherod	

1. WELCOME AND INTRODUCTIONS		
	Self Introductions were made.	Meeting called to order – 1:35 p.m.
2. MINUTES	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Approval of Minutes – 2/16/10		Motion was moved by N. Fujimoto to approve the February 16, 2010 Committee minutes 2 nd – S. Turner Discussion ensued. Motion was unanimously approved.
3. STANDING REPORTS	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
SAC Project Update Darryl Odum	Paul presented an overview of the SAC projects. Additional information was noted: SAC Baseball Scoreboard <ul style="list-style-type: none"> • Approved by Cabinet • Foundation paying for most of the project. • Installation scheduled for April 1st. • Cost - \$35,000 Gym Phase II - Proposal <ul style="list-style-type: none"> • Issues related to the south side regarding drainage and water hitting gym floor. • Steps on north side of main entrance will be replaced. • ADA upgrades in the front. Currently a list of additional gym corrections is being compiled by District Support Services and the project manager. That list will be reviewed and Phase II items will be identified.	

STANDING REPORTS(cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<p>SAC Child Development Center Lt Wooley presented the site plan for the new SAC Child Development Center. Members voiced some strong concerns regarding the complex design in regards to safety, security and accessibility for emergency and maintenance vehicles.</p> <p>Members were advised that a special meeting has already been scheduled with Dee Tucker to address these issues. There was an interest by some members in attending the meeting. Meeting information will be forwarded to Ray and Norm.</p> <p>It was noted that the classrooms are for college classes.</p> <p>Maintenance & Operations Complex Gates continue to be an issue on the north side.</p> <ul style="list-style-type: none"> • Efforts are being made to resolve issues, but some legalities involved. <ul style="list-style-type: none"> ○ The gate is closed at 9:00p.m. and FOB blocked. 	<p>Motion was moved by R. Hicks to address the safety and security issues and maintenance issues for CDC enabling access for emergency and M&O vehicles. 2nd – R. Jones Discussion ensued. Motion was unanimously approved.</p>
<p>SAC Update Ron Jones</p>	<p>Ron Jones, interim plant manager provided an overview for members.</p> <ul style="list-style-type: none"> • An additional category was added to the report for “up to the minute” facility concerns. 	
<p>ADA Committee Paul Foster</p>	<p>The ADA transitional plan continues as the main focus of the subcommittee at this time.</p> <ul style="list-style-type: none"> • There has not been an upgrade to the plan for many years. • The survey conducted in 2008 identified approximately 700 deficiencies. <ul style="list-style-type: none"> ○ Some of the deficiencies have been taken care of. ○ Deficiencies are being prioritized. <p>It was clarified that buildings are grandfathered under the code that were in place at the time of construction. However, new construction and major renovations require upgrades to meet current codes.</p>	
<p>SAC Facilities Master Plan</p>	<p>Dr. Martinez put together a committee to work with HMC Architects to develop the Facilities Master Plan.</p> <ul style="list-style-type: none"> • The group had their first meeting on 3/16/10. • Members were provided with a timeline for the plan development process. <p>They will be conducting an analysis that will involve walking the campus, meeting with end users, examining infrastructure etc. This examination will be part of the preliminary phase. The analysis will drill down as the process progresses.</p> • The Facilities Master plan will also be driven by the Educational Master Plan. 	

STANDING REPORTS (cont.)	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
	<ul style="list-style-type: none"> • Sustainability was included in discussion at the first meeting. • DMC and CEC will be included in the work. <p>The committee strongly encourages input and stresses that it be directed through the respective dean so that it can be moved through the appropriate process.</p> <p>Overall the committee was very satisfied with the information gathering strategy that HMC presented.</p>	
4. Old Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
Committee Goals	<ul style="list-style-type: none"> • The committee goals were reviewed. • The importance of goal setting was noted. • Annual goal setting is a part of the process of linking planning to budget. This was noted as a deficiency in the recent accreditation. <ul style="list-style-type: none"> ◦ The effort is being made to improve in this area. 	
Non-Smoking Signage and Receptacles	<p>Members were updated on the problem of the receptacle locations being used as smoking areas. Specifically smokers are gathering around the receptacles to smoke which is presenting an issue for others. What can be done to manage the problem now? Discussion ensued.</p> <ul style="list-style-type: none"> • Soft rollout of tobacco free campus may have not been the right approach. • Message unclear – tobacco free campus but smoking allowed in the parking lots? • Continue to educate through increased signage and enforcement. • Eliminate all smoking on campus? • Designate one specific area for smokers? • Stick to the original policy – believe in it – enforce it. <ul style="list-style-type: none"> ◦ If policy is flawed – change it! 	<p>ACTION</p> <p>This issue will be sent back to College Council.</p>
5. New Business	DISCUSSION/COMMENTS	ACTIONS/ FOLLOW UPS
CDC Upgrade	<p>Through a HUD grant, CEC received a \$360,000 grant to upgrade the child development center at CEC. There are issues with the land that CEC sits on. Originally the district was granted a 30 year lease however when the lease was up for renewal it was discovered that the land is federal land. Currently the district has been granted a five-year extension while the city works on the details of a land swap.</p> <p>The HUD grant expires in September 2010. The cost of the CDC project is estimated to be \$516,300. The shortfall is \$156,300.</p> <p>Dr. Martinez is suggesting that Measure E dollars be used to complete the project. Discussion ensued.</p> <ul style="list-style-type: none"> • There was concern that the committee was being informed when monies had already been spent and work was ready to begin. • Not comfortable spending monies when there was an unknown in regards to the land situation. • The discussion indicated that the committee was not in favor of using Measure E monies to support the shortfall. 	<p>ACTION</p> <p>Paul will share with Dr. Martinez the committee's concerns.</p>

Meeting adjourned – 3:05p.m.
Next Meeting – April 20, 2010