



SAC BUDGET MEETING MINUTES JUNE 13, 2006

APPROVED 8/22/06

Administrators	Faculty	Classified
President Martinez	Steve Bautista	Jana Cruz
Carolyn Breeden	Dan Goldmann	Denise Phillips (absent)
Mr. Foster Foster, Interim VP Admin. Services	Steve Eastmond (absent)	Pete Paolino
Noemi Kanouse, Committee Chair (absent)	Jeff McMillan	Vacant (2)
Thom Hill (absent)	Al Siddons	
Rhonda Langston (absent)	George Troxcil, Co-Chair	Guests:
Sara Lundquist	George Wright	
Kathy Mennealy	Alternates:	
Sergio Sotelo (absent)	Jared Ceja	
Maria Sugranes	David Guzman (alt. absent)	Student:
	Ed Ripley (alt.)	

1. Welcome and Introductions

The meeting was called to order at 1:37 p.m. by George Troxcil, Committee Co-Chair.

2. Approval of Meeting Minutes for May 9, 2006

A motion was made to approve minutes for May 9, 2006. (McMillan/Wright). The committee unanimously approved the minutes.

3. Budget

Mr. Foster presented a summary of the 2006-2007 Tentative Budget. Comparisons were made to the Actual Budget for 2004-2005 and Revised Budget of 2005-2006. Comparing the 2006-2007 Tentative Budget with the Revised Budget of 2005-2006, there was a decrease of \$70,623 in Discretionary Expenses, a decrease of \$92,748 in Restricted Lottery and an increase of \$72,845 in Instructional Equipment.

Seventeen million was to be transferred from the FY 2005-2006 ending balance to FY 2006-2007; however, the estimated ending fund balance at June 30, 2006 is now estimated to be six million dollar less. . Dr. Martinez stated that five million of it was the result of the 1320 accounts. Mr. Foster felt the six million short-fall may be on the conservative side.

Also presented by Mr. Foster was the Actual and Projected Cash Flow for FY 2005-2006. It was noted that April's actual expenditures do not appear consistent with other months due to late input.

George Troxcil requested a comparison of Budgets by budgetary unit for Fiscal Years 2005-2006 and 2006-2007. Dr. Martinez said as soon as we get better numbers a comparison will be provided.

Steve Bautista asked what it means from an operational standpoint if our SAC discretionary budget is less for 2006-07? Dr. Martinez stated that we must work within our budget.

George Wright questioned the funding per FTES on the State Budget Update that showed \$5,223 for FY 2005/2006 Final Budget. Dr. Martinez stated that, each district gets a different apportionment from the state.

1. State Budget Update: June 10th, 2006.

Dr. Martinez discussed the Student Enrollment Fee Reduction to \$20/Unit effective January 1st, 2007. She was pleased with the reduction; however, she emphasized that this will result in reduced financial aid allocation. Dr. Martinez also stated the 5.92% COLA was positive news for the 2006-2007 FY.

George Troxcil wanted to know what percentage of the Lottery Funds would go to unrestricted. Jeff McMillan also questioned the restricted Lottery Funds and how the change made by the district budget committee will impact SAC in 2006-07. Mr. Foster said this should be an agenda item for the next meeting.

Jeff McMillan asked when the Tentative Budget will be finalized. Dr. Martinez said the board is scheduled to approve the Tentative Budget on 6/25/2006. Mr. Foster explained that the Board will adopt the final Budget on 9/11/2006, before the state deadline, which is 9/15/2006.

4. Disbursement of Conference Funds

Dr. Martinez stated that the Disbursements of Conference Funds should be divided equally over divisions. It is important that the allocation is equitable.

George Troxcil asked if the funds can be used for other than conference expenses and Jeff McMillan/Dan Goldman suggested that left over balances should be placed in a single account and have a meeting to determine its allocation.

Dr. Martinez emphasized if there are left over fund balances the divisions and their Deans will decide how they should be allocated.

5. **Datatel Implementation and Information**

Mr. Foster provided a handout showing the Datatel Project Implementation Status, Datatel CORE Team Members, Breakdown of Datatel Implementation Costs and a List of Third Party Products that Interface with Datatel.

6. **Summer Meeting Schedule**

The next Budget Meeting was scheduled for August 22nd, 2006, after the July BAPR Meeting.

Meeting adjourned at 2:55