



# SAC BUDGET AND PLANNING MEETING MINUTES NOVEMBER 6, 2007

APPROVED 12/4/07

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*The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, workforce and economic development needs of our diverse community. Santa Ana College prepares students for transfer, employment, careers and lifelong intellectual pursuit in a dynamic learning environment.*

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## **Administrators**

President Erlinda Martinez  
Norm Fujimoto  
Noemi Kanouse, Comm. Chair.  
Sara Lundquist

## **Student Representation**

Elliot Roca

## **Academic Senate**

Dan Goldmann  
Andy Gonis  
Ray Hicks  
Jeff McMillan  
Al Siddons (absent)  
George Troxcil, faculty co-chair  
George Wright

## **CSEA**

Denise Phillips  
alternate: vacant

## **Guests:**

Rhonda Langston  
Kathy Mennealy  
Pete Paolino  
Maria Sugranes

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### **1. Welcome and Introductions**

The meeting was called to order by Mr. Troxcil at 1:40 p.m.

### **2. Approval of Meeting Minutes – October 2, 2007**

A motion was made to approve the October 2 meeting minutes as presented, (Fujimoto/Sotelo). The minutes were unanimously approved.

### **3. Budget Updates**

#### **Basic Skills**

The \$33.1 million for ongoing Basic Skills was approved by the Governor. The allotment for Santa Ana College is expected to be \$1.2 million. The amount is being distributed to colleges based on the latest 320 attendance report found at [www.rscgd.org](http://www.rscgd.org) under Business Operations, Fiscal Services under 2006-07 Apportionment Attendance Report CCFS-320. The direct link is: <http://www.rscgd.org/Uploads/CCFS%20320.pdf>

Ms. Kanouse explained the Basic Skills Projects handout, showing the amounts SAC has received for Basic Skills in 2006/07. SAC's unspent dollars from 2006/07 total \$864,490 2007/08. An additional \$1,528,762 was allocated at the end of 2006-07. An additional 1.2 million has been allocated for 2007/08. We have two years to use these funds.

Sara Lundquist and Norm Fujimoto are working with the Basic Skills task force that has partnered with continuing education and recommends that we do carryover the \$1.2 to next year. SAC wants to maintain the maximum competitive edge for our share of the Basic Skills funding. We are reviewing all courses that may qualify for Basic Skills funding.

We are in the second year for both the 2006/07 one time Basic Skills money and the 2006/07 funding that was received late last year. Both of those amounts must be spent in 2007-08.

#### **Budget Status Overview – George Troxcil**

George's document presents an overview of issues that should pertain to the budget committee. George would like to meet with Ray Hicks and the Senate Executive board to discuss this at a later date.

At the last BAPRC, Peter Hardash mentioned that the state balanced the 2007-08 budget with revenues that are not going to come in. The Governor may be cutting 10% of the state budget already. Community colleges do not receive backfill dollars when property taxes don't come in, unlike K-12, who gets the backfill.

#### **4. Textbook Task Force Update - Legislative Efforts SB 832.**

The Governor vetoed this bill that would have created the College Textbook Affordability Act requiring publishers to disclose certain information about changes made to new textbook editions. The Governor did sign Assembly Bill 1548 that incorporates many of the same contents of SB 832, but also recognizes the shared responsibility among publishers, college bookstores, and faculty members. Rhonda mentioned that we have a task force and will be represented at a state-wide task force later this month. There are multiple issues, but we are ahead of the curve and are already discussing strategies of how we can lower the cost of student textbooks.

#### **5. Coordination of SAC/TAC and Facilities committees and their budget request.**

There has been a disconnect in this area in the last couple of years, and we need to move this forward. We have a lot of items that need to be funded. The budget committee needs to work with the facilities committee and SAC/TAC. The budget committee has the task of setting priorities, and should weave requests from the facilities and SAC/TAC into those priorities. There can only be one set of priorities. The official name of this group is the SAC Budget and Planning Committee, so this is appropriate.

How do we set up a regular, formal process to review requests? This should occur in January or February as we approach the new budget year. Planning and budgeting must go together in planning portfolios. When the district budget calendar comes out, we need to add a SAC element in there.

The district will develop the 2008-09 budget assumptions and calendar the end of December, first of January. It is important for all divisions to complete their portfolios this year and to meet deadlines so the information does actually get incorporated into our budgeting plans.

#### **6. Other**

Faculty development has been a major beneficiary of the Basic Skills Initiative funds. The Basic Skills task force was presented with a budget framework that included faculty development including conference attendance and professional development for Basic Skills, and for innovation grants in accordance with Basic Skills. These funds were awarded based on the impact they will have with student success. There is accountability associated with these faculty development funds. Baseline problems and expected progress in teaching and learning must be identified in these innovation grants.

Classified Staff Development funding was also discussed.

A list of priorities of Capital needs for 07/08 was distributed to committee members.

The budget cycle will be presented at the next meeting.

Meeting adjourned at 2:54p.m.

Next Meeting: December 4, 2007 – SAC Foundation Board Room