

Username and Password –

1. Go to sac.edu. You will see click on Self- Service on the top of the page.
2. Click on Retrieve Username or Reset Password
3. Click inside the box under Las Name (enter last name or last names you used to register as a student, e.g. Lopez Martinez)
4. Click inside the box under Student/Employee ID
5. Enter your student ID number
6. Click on yellow button (Retrieve User Name)
7. Your student email is made up of your initials, 5 numbers + @student.sac.edu.
For example: ch37797@student.sac.edu
8. Your password is your birthday. For example, if your birthday is April 6, 1990, your password will be: Apr061990