



SANTA ANA COLLEGE

Institutional Effectiveness and Assessment

Accreditation • Outcomes Assessment • Program Review • Enrollment Management

Minutes

March 4, 2026

1:00 – 3:00pm

<https://rsccd-edu.zoom.us/j/83381232582>

Voting Members: **Claire Coyne** (co-chair), **Saeid Eidgahy**, **Mike Everett**, Jannely Garcia (student representative), Tiffany Heremans, **Vaniethia Hubbard**, Annie Knight, **Megan Lange**, **Andrew Manson**, **Daniel Martinez** (co-chair), **Dawn McKenna**, **Sarah Salas**, **Sean Small**, **Kim Smith**, **Robert Stucken**, **Mark Turner**

Vacant: Business, Counseling, Fine & Performing Arts, Humanities, Kinesiology, Sciences, Technology

Ex-officio Members (Non-Voting): **Claire Coyne**, **Jeff Lamb**, **Daniel Martinez**, **Matthew Morin**, **Kim Smith**

Guests: **Annebelle Nery**, **Maria Briseno**, **Paula Kincaid**, **Jeremy Prim**, **Parisa Samaie**, **Jennifer Valencia**

Bold = present

- I. Introductions and Membership
 - a. Dr. Martinez started the meeting at 1:04pm

- II. Action Items:
 - a. Approval of agenda for March 4, 2026 – Dr. Martinez moves to approve agenda
 - b. Approval of minutes from December 3, 2025 – Saeid Eidgahy moves to approve minutes, Sarah Salas seconds the motion with Sean Small abstaining
 - c. Approval of minutes from February 4, 2026 - Mark Turner moves to approve minutes, Andrew Manson seconds the motion with Sean Small abstaining
 - d. Approval of minutes from February 23, 2026 – Sean Small moves to postpone approval of minutes until next meeting, Sarah Salas second the motion
 - e. Integrated Resource Allocation Process (IRAP), First Read
 - i. Claire Coyne presented the Senate approved IRAP as a first read to the committee

- III. Information Items
 - a. SAC Participatory Governance Handbook Update March 2026
 - i. Dr. Nery shared updates to the College Council Participatory Governance Structure-
 1. The addition of the following committees: PD Faculty Council and Enrollment Management
 2. The dissolution the following subcommittees: Campus Maintenance, Funding Request Evaluation, Guided Pathways Core

Team, SEAP Plan, Allocation and Planning, Civic Engagement, OER/ZTC, Management Professional Development, Faculty Professional Development, Classified Professional Development, and Enrollment Management

- ii. Dr. Nery shared the integration of Student Equity and Achievement Program (SEAP) with Guided Pathways (GP) Committee and added a placeholder for new committee description
- iii. Dr. Nery shared the integration of Classified & Management Professional Development Committee and added a placeholder for new content
- iv. Dr. Nery added a placeholder for a description for the new Enrollment Management Committee (EMC)
- v. Dr. Nery shared updates to the College Council membership
 - 1. 1 additional continuing education manager
 - 2. 8 additional classified representatives appointed by CSEA 579
 - 3. 7 additional faculty members appointed by Academic Senate
 - 4. 3 additional students appointed by ASG

IV. Good of the Order

- a. Meeting adjourned at 1:51pm

Spring 2026: March 4, 2026 | April 1, 2026 | May 6, 2026 | June 3, 2026