

Santa Ana College Management Summer Retreat
AGENDA

Date: Tuesday, August 5, 2025
 Time: 8:00 a.m. to 5:00 p.m.
 Location: The Hacienda (1725 College Ave, Santa Ana 92706)
(Please bring your laptop)

8:00-9:00 a.m.	Arrival & Morning Refreshments
9:00 a.m.-12 noon	Breakout Session I – Academic Affairs (<i>Taos Room</i>) <ul style="list-style-type: none"> • Welcome/Introductions • Icebreaker • Academic Affairs Goals <ul style="list-style-type: none"> ○ Enrollment 2025/26 ○ Completion Agenda (review Appendix) • Enrollment Management Academy Debrief – <i>Dr. Matthew Morin and Dr. Daniel Martinez</i> <ul style="list-style-type: none"> ○ Takeaways ○ Tips/Tricks? ○ Projections/Targets ○ Process/Tools (Existing/Future) • AI Discussion – <i>Dr. Parisa Samaie and Dr. Marvin Gabut</i> • Outcomes Assessment <ul style="list-style-type: none"> ○ Appreciative Inquiry ○ Where we are? Where we need to be? ○ Nuventive Tool ○ Effective Practices • RARs <ul style="list-style-type: none"> ○ Improvements/Ideas?
12:00-1:00 p.m.	Lunch – All Management Teams (<i>Taos Room</i>)
1:00-2:30 p.m.	General Session – All Management Teams (<i>Taos Room</i>) <ul style="list-style-type: none"> • Administrative Services – Updates <ul style="list-style-type: none"> ○ Budget Updates ○ Facilities Updates ○ Contracts & Contract SOP Updates ○ Facilities Coordinators – Introduction, overview & new dynamic form(s) ○ All things RAR ○ New SOP for Program Review and RAR’s ○ New SOP for Technology Replacement Plan ○ Administrative Services 101 training

2:30-3:00 p.m.	Afternoon Break (<i>Taos Room</i>)
3:00-4:00 p.m.	Breakout Session II - V.P. Teams – Academic Affairs and School of Continuing Education (<i>Taos Room</i>) <ul style="list-style-type: none"> • Adult Dual Enrollment • Credit for Prior Learning • Shared Facility Usage • Progress on Transitions – NCR to CR <ul style="list-style-type: none"> ○ SWAT Analysis/Current Climate ○ How to mitigate? Belonging? Marketing? • Follow-up Internal Partnerships – NCR to CR
4:00-5:00 p.m.	General Session – All Management Teams (<i>Taos Room</i>) <ul style="list-style-type: none"> • Shared Projects <ul style="list-style-type: none"> ○ AA & SS ○ SS & SCE ○ SCE & AA • SAC Foundation – Updates <ul style="list-style-type: none"> ○ 25-26 Goals ○ Overview of how SACF aligns & supports College Goals & initiatives ○ New 1912 Society • PIO – Updates <ul style="list-style-type: none"> ○ 2025-2026 advertising campaigns & strategies ○ Welcome of PIO staff to S Bldg. 2nd Floor
5:00-5:30 p.m.	Final Thoughts and Closing Remarks

Appendix

Academic Affairs Completion Agenda:

- Catalog Review – *Dr. Matthew Morin*
- Program Mapping – *Dr. Matthew Morin*
- Course/Program Currency – *Program Review Committee/Dr. Saeid Eidgahy*
- Inmate Education – *Dr. Lamb, Anthony Pagan, and Ernie Gomez*
- Curriculum and Equity – *Dr. Kristi Blackburn and Anthony Pagan*
- Review Local/Gen Ed Requirements (Plan A) – *CIC, Dr. Matthew Morin*
- Credit for Prior Learning – *Dr. Matthew Morin*
- Apprenticeship Programs
- AB 1705 Implementation Grant – *Dr. Saeid Eidgahy and Dr. Javier Galvan*
- Building our Schedule for Completion
 - Software Options
 - Centralized Scheduling – Pros/Cons
 - Scheduling Timeline Recommendations
 - One-Year Schedule Build
 - Schedule Rollover
- Common Course Numbering – *Dr. Matthew Morin*
- Student Accounting Method Updates