

Santa Ana College Management Summer Retreat
AGENDA

Date: Thursday, August 8, 2024

Time: 8:00 a.m. to 5:00 p.m.

Location: Hotel Zessa, a DoubleTree by Hilton, at 201 E. MacArthur Blvd., Santa Ana, CA 92707

(Please bring your laptop)

Offsite Parking - 8:00-8:30 a.m. (3–5-minute walk to Hotel Zessa)
8 First American Way, Santa Ana, CA 92705 Code: #3195

Wi-Fi Details

Connection Name: Hilton Honors & Password: Meeting2024

All General Sessions & Breakout Sessions will convene in the Valencia Ballroom.

8:30-9:00 a.m.	Welcome & Morning Refreshments
9:00 a.m.-12noon	Breakout Session I - V.P. Teams (Valencia Ballroom, Sections B/D/F) <i>Academic Affairs – Section D</i> <ul style="list-style-type: none"> • Welcome/Introductions • Icebreaker • Reflections on Room Utilization Work • Academic Affairs Goals <ul style="list-style-type: none"> ○ Enrollment 2024/25 ○ Committee Transitions (IE&A, EMC, Equity) ○ Completion Agenda • Academic Admin 101 <ul style="list-style-type: none"> ○ Technical Knowledge vs People Skills – <i>Dr. Saeid Eidgahy</i> ○ Adjusting into your Dean role at SAC– <i>Dr. Kristi Blackburn</i> ○ Internal/External PD ○ Resources for Success ○ Other/Miscellaneous
12:00-1:00 p.m.	Lunch (All Management Teams) (Valencia Ballroom)
1:00-2:00 p.m.	Breakout Session II - V.P. Teams (Valencia Ballroom, Sections B/D/F) <ul style="list-style-type: none"> • Website Presentation – <i>Anthony Pagan</i> • Expanding Partnerships – <i>Dr. Larisa Sergeyeva</i> • Internal Partnership – NCR to CR <ul style="list-style-type: none"> ○ Enhance Engagement
2:00-3:30 p.m.	General Session (All Management Teams) (Valencia Ballroom) <ul style="list-style-type: none"> • Contracts & Purchasing – <i>Eden Andom & Andrew Lim</i> <ul style="list-style-type: none"> ○ Over \$15K Docket Contract Checklist ○ Under \$15K Contract Checklist ○ External signatures on approved agreements ○ SAC Contract Repository – Process & Responsibility • Vision Aligned Reporting – <i>Dr. Martinez</i>

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

3:30-3:45 p.m.	Refreshment Break
3:45-4:45 p.m.	Breakout Session III - V.P. Teams (Valencia Ballroom, Sections B/D/F) <ul style="list-style-type: none">• Partnerships<ul style="list-style-type: none">○ NCR to CR Pathways 2.0
4:45-5:00 p.m.	Closing / Adjournment