



SANTA ANA COLLEGE

Student Equity

Research • Innovation • Professional Development

Student Success & Equity Committee

Thursday, October 19, 2017, 3pm-4:30pm

Student Success & Equity Philosophy

Work across Santa Ana College to ensure that all courses, academic and student support services, needed are available to all students at critical junctures in their completion journeys. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Alicia Kruienza, Co-Chair; George Sweeney, Co-Chair; Members: Maria Aguilar Beltran, Christine Cha, Janet Cruz-Teposte, Maria Dela Cruz, Frances Gusman, Theresa Hagelbarger, Mary Huebsch, Jarek Janio, Annie Knight, Janice Love, Martha Montoya-Herrera, Michelle Priest, Nicole Quinn, Kim Smith, John Steffens, Justin Tolentino, Martha Vargas, Kathy Walzcak, Elizabeth Weber

Handouts: Agenda; Draft minutes from September 21, 2017 Student Success & Equity Committee meeting; Student Success & Equity Committee Structure – 2015.

Agenda Items

- I. Welcome, Introductions & Committee Purpose (if new members join)** Alicia Kruienza & George Sweeney, Co-Chairs
 - a. Approve the Minutes
 - i. George Sweeney – correction needs to be made under action items (spelling of Ellucian platform).
 - ii. Minutes approved.
- II. Review of the membership**
 - a. George will contact Monica Zarske in order to get approval from Academic Senate for Faculty who wish to be officially appointed as voting members of the committee.
 - i. Missing representation from: English, Reading, EMLS.
 - ii. Nilo want to add other staff from non-credit.
 - iii. Janice will have new researcher attend once they're hired.
- III. Action Items**
 - a. Approval of the Integrated Plan for submission to the Board of Trustees
 - i. Under non-credit 3SP Goals, need to add data for non-credit.
 - ii. Pre-assessment can be done under 3SP (presentations regarding changes in assessment). Not considered Outreach or Advisement, but students already have ID numbers so data can be gathered.
 - iii. Integrated Plan unanimously approved.

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IV. Discussion Items.

- a. Budget Allocation process for Student Success and Equity
 - i. Last year we piloted Student Success and Equity into the RAR's.
 1. Problems: Very little information in the RAR's in order to know what was being done with the requested funds, thus when the RAR's were being reviewed, more questions needed to be answered since it RAR's require measurable goals.
 2. Recommendation: Simplified form with what are you requesting, how much funding is being requested, how will it improve student success, how does it fit into the goals. The goals will be the goals that are listed in the Integrated Plan.
 - a. George will email the document out to the committee for feedback.
 - b. Frances Gusman: will there be a mid-review on the goals?
 - i. George: Yes, good way to see if activities are being fulfilled.
 - c. Nilo: how do we account for salaries as part of the available funding for 3SP?
 - i. Alicia: conversation needs to happen to see which salaries are still needed.
 - d. Maria Aguilar Beltran: Can we get examples of measurable goals?
 - i. George will provide examples.
- b. Setting of the goals for the Student Success and Equity Committee
 - i. What do we think of when we think of Student Equity?
 1. Purpose portion: need to add verbiage for credit and non credit, add 'and Equity'
 2. Under the goals of the committee:
 - a. Strike 'to communicate results of committee work to the college at large, 'to support related resource development', revise 'review success' to 'analyze success', strike 'to coordinate and plan implantation activities', add 'evaluate recommend and approve student success to include Guided Pathways', strike 'to plan enhancements' and add 'to identity and promote', strike 'to develop, review, and strengthen', add 'to create and interpret related policies and procedures'
 3. Need to add Student Equity Task Force to the existing sub-committees.
 4. Maria Aguilar Beltran: Where does the Assessment Task Force fit?
 - a. George will discuss with Maria Aguilar Beltran.
- c. Objectives of the Student Success and Equity Committee

V. Student Success Research Spotlight

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- a. Janice – what does the committee want to see?
 - i. Gaps
 - ii. Information related to Guided Pathways

VI. Update/Discussion of Major Student Success & Equity Bodies of Work

- a. DREAM Center – Alicia Kruiuzenga
 - i. Location is secured in the Village, Christina Romero and Alicia have met with an immigration attorney and members of the community who currently assist members of the community with DACA, expressed interest in being part of the DREAM Center if it opens.
 - 1. Legal studies would like to be contacted if the DREAM Center happens so they can communicate with non-profits who could possibly offer similar services.
- b. Student Ambassadors – Alicia Kruiuzenga
 - i. 14 Student Ambassadors (partly funded through a grant and through Equity). They are trained on campus every Friday and they are going to be trained on how to do official tours. If any areas need Student Ambassador assistance, they can help with events. Please contact Outreach.
- c. The Promise – Alicia Kruiuzenga
 - i. Website needs to be created for The Promise and it will have links to all of the information related to The Promise and all of the programs related to The Promise.
 - ii. George Sweeney: How often do those agreements get signed?
 - 1. Alicia: The agreements don't get resigned. This year we had 11 students (SAC and SAUSD) who weren't accepted to UCI, so they are changing their policies to ensure it doesn't happen again.
- d. CAI and Multiple Measures Update – Maria Aguilar Beltran
 - i. Common Assessment Initiative handout
 - 1. Results of audit are being reviewed by the Chancellor's Office and Project Staff.
 - 2. Bias review of Math and English test items almost complete, ESL assessment test items undergoing bias review.
 - 3. Programming still being done on the CAI platform.
 - 4. Pre-assessment preparation website being worked on by project team.
 - 5. MMAP will have a live feed from self-reported GPA and grade information reported in CCC Apply.
- e. Professional Development Update – Mary Huebsch
 - i. October 31st - Strengths Quest Event
 - ii. November 3rd – Advancing in Community Colleges
 - iii. Pathways Group will be working on convocation
 - iv. Leadership Institute in the works, possibly a Leadership Institute for Students.
- f. BSI Update – Mary Huebsch

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- g. Food Insecurity and Hunger at SAC Update – Alicia Kruizenga
- h. Digital Dons Update – John Steffens
 - i. Still working on how to institutionalize Digital Dons.
 - ii. Some of the programs on campus, (Freshman Experience, Veterans Program), have already had a staff member trained on how to give orientations to students, DSPS is going to be trained as well.
 - iii. Still working on how configuration on the computers will happen, looking to possibly have outside vendors perform service
 - iv. Maria Aguilar Beltran: BSI discussed Digital Dons and there were many faculty who shared stories about students who would benefit from the Digital Don program.
 - 1. Need to add Digital Dons to next meeting’s Agenda in order to discuss resources for John.
- i. Guided Pathways Update- Maria Dela Cruz
 - i. Working on messaging and communication plan. Next meeting is on November 16th and Maria will provide update in the next Student Success and Equity Committee Meeting.

VII. Additional Topics

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