

Santa Ana College: Student Success & Equity Committee Meeting Minutes (DRAFT)

Thursday, March 19, 2015

3:00 PM – 4:30 PM

Student Success Philosophy

Work across Santa Ana College to insure that all courses, academic, and student support service needed are available to all students at critical junctures in their completions journey. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Sara Lundquist, Co-Chair; Mary Huebsch, Co-Chair; Members – Beverly Birnbaum, Briana Brennan, Micki Bryant, Josh Dorman, Bonnie Jaros, Annie Knight, Lynn Marecek, Karimi Ndwiga, Karen Scott, Cathie Shaffer, George Sweeney, Lilia Tanakeyowma and Martha Vargas.

Handouts: Agenda; Student Success & Equity Committee Roster; draft minutes from February 19 meeting; Updates for BSI, Equity, Professional Development; sample Part III SAC Conference Summary; flyer from 2015 Academic Academy Equity-in-Actions: Implementing Equity-Minded Frameworks (USC CUE)

I. Welcome & Introductions: Sara Lundquist & Mary Huebsch, Co-Chairs.

a. Public Comments (particularly equity & student success related)

- i. Concerns about financial aid denial/problems for Middle College High School students who earn associate degrees while in high school.
- ii. Critical for faculty to understand that students will lose BOG waivers and priority registration if their GPA is below 2.0 for two semesters. This policy begins with spring 2015. A petition process is available through the Petition for Exceptions to Academic Regulations Committee, but students may lose opportunity for early registration while waiting for the petition process. We may be able to allow priority registration for students who have an improving GPA.
- iii. Suggestion: Provide faculty with items that will affect student success via e-mail, Web Advisor flashes, other? Announcements in the classroom are the most effective way to reach students with critical information.
- iv. Students appreciate extended library and student services hours funded by Student Equity. Signs will be posted with the extended hours.

b. Minutes from 2/19/15 approved with edits.

II. Update of Our 3 Programmatic Pillars

a. BSI

- i. We have applied to the BSILI (Basic Skills Initiative Leadership Institute).

- ii. Progress of Initiatives: Promising results from first semester of Math Redesign classes.
- iii. Most recent Strand A (Coordination) Update: Rudy Santacruz, BSI Counselor/Facilitator, has been visiting basic skills English and math classes to speak to students about ed plans, pathways, etc. Students appreciate his visits, especially Saturday classes.

b. Student Equity

- i. Implementation progress update: George has met with 15 departments and will meet with the remaining departments to initiate discussions of equity and to share the SAC Equity Action Tool (SEAT). Micki asked if SEAT could also be used for 3SP assessment. Student survey and focus group protocol are being completed. A full time Student Activities Coordinator has been funded. This individual will develop cultural Diversity activities for students.
- ii. Preview of research and data tools (pathways) Adelante students are one of the first groups being tracked with SEAT. SAUSD principals have seen SEAT.
- iii. Professional Development:
- iv. Challenges and opportunities:
 - 1) We need to determine which interventions may hurt students and target interventions to achieve maximum equity success.
 - 2) Preliminary success with placement into English 101 for students with A or B grades senior year in ERWC. Need to assess placement and success of SAC students who completed Algebra 2, College Algebra, or Probability and Statistics in high school.
 - 3) Student input will be helpful to assess any barriers to students. Briana noted that she has heard lots of positive feedback on our student support at SAC but that not all students are aware of the services. She added that students can be passive in high school but must be more independent in college.
- v. Upcoming Forums: Inaugural Forum for the SAC Community (faculty, staff, students, administrators) on Tuesday, March 31st from 1:30-3 to the community get informed and to have a conversation about equity. George will explain 5 measures of equity as defined by CCCCO and key terms (3SP, cultural competence, disproportionate impact). Disaggregated data for gender, ethnicity, etc. will be shown using the SAC Equity Action Tool (SEAT). Approximately half the session will be devoted to questions and discussion.

c. Student Success and Support Program (3SP)

- i. Summary of Statewide Plan Reviews (insights) Micki was on a team that met in Sacramento to read all the CCC 3SP plans.
- ii. Policy issues: beginning fall 2015 in order to register, all entering groups must meet core requirements for placement, advising, and orientation. These requirements can be met during the semester. Priority registration may be held as an incentive for students to complete the requirements ASAP. George commented that allowing

students to wait before meeting these requirements is really a disservice to students since they won't have all the information they need to be successful. Ways to engage students in meeting these requirements: at an event during the semester at Century High School, 30% of students present completed financial aid forms; community centered activities may be held on a Saturday during the summer. Bonnie noted the importance of a reading requirement. Briana added that college textbooks are very different from high school texts and that students say they feel they are being held back as much as a year if they have to wait to get an English or math class.

iii. Electronic Educational Plans

iv. Other transfer and program updates: Brianna noted that the first year of college is the hardest and that counseling is a student's best ally. Intrusive support is needed to help students navigate college policies. Bonnie noted that we need to be selective about the types of interventions we use as some interventions may hurt rather than help student success. Outreach and Counseling are reacting immediately to perceived student needs, e.g. providing students with a dedicated line for obtaining student IDs during registration so that students could register without delay.

III. Professional Development Updates

- a. Implementation of new Conference protocol: For groups attending a conference, one copy of Parts I and III of the SAC Conference Packet is sufficient. These groups should meet after the conference to debrief and prepare a team conference summary.
- b. System development for professional development (web and registration tools)
- c. Offerings, participation, feedback. The Library staff is assisting with developing a Professional Development collection with an emphasis on equity-related materials. We discussed possibly offering sessions with SAC faculty (Reading Circles on equity, cultural competence, etc.) and sessions (colloquia) with outside experts. The New Faculty found a recent New Faculty Institute session involving sharing teaching techniques very beneficial.
 - i. An OER (Open Educational Resources) with Lumen is being held on Friday, March 27th at the district.

IV. Final Meeting Evaluation: Meta-analysis for documentation of what we have learned this year and what we plan to implement for next year. This evaluation will be included in the Accreditation Follow-up Report that Bonnie will be preparing. Committee members will be sent the template for the evaluation and the recommendations in SAC's Accreditation Report before the final meeting.

V. Committee Calendar for 2014-15 (Thursdays @ 3:00-4:30)

- September 18, 2014
- October 9, 2014
- Friday, November 14, 2014 (9:00-1:00)
- February 19, 2015
- March 19, 2015
- April 16, 2015

Santa Ana College Mission Statement

The mission of Santa Ana College is to be a leader and partner in meeting the intellectual, cultural, technological, and workforce development needs of our diverse community. Santa Ana College provides access and equity in a dynamic learning environment that prepares students for transfer, careers, and lifelong intellectual pursuits in a global community.