

DRAFT



SANTA ANA COLLEGE
Student Equity

Research • Innovation • Professional Development

Student Success & Equity Committee
Minutes

Thursday, December 13, 2018 4pm-5pm

Student Success & Equity Philosophy

Work across Santa Ana College to ensure that all courses, academic and student support services, needed are available to all students at critical junctures in their completion journeys. This requires coordinated college wide efforts to strategically organize assets.

Attendees: Maria Aguilar Beltran, Co-Chair; Dr. Vaniethia Hubbard, Co-Chair; Monica Bustamante, Janet Cruz-Teposte, Dr. Maria Dela Cruz, Ana Diaz, Theresa Hagelbarger, Mary Huebsch, Dr. Jarek Janio, Dr. Kevin Kawa, Dr. Jeffrey Lamb, Janice Love, Dr. Fernando Ortiz, Nandini Puri, Mark Reynoso, Patty Siguenza, Kim Smith, Justin Tolentino, Martha Vargas, Kathy Walczak, Dr. Merari Weber

Handouts: Agenda; May 2, 2018 Draft Minutes; October 2018 Draft Minutes; SAC Participatory Governance Structure -2015; SAC Participatory Governance Draft Structure with edits completed on October 23, 2017; 2017-2019 Integrated Plan; 2015-2016 Student Equity Plan Executive Summary; SEAP Overview Slide; 2016-2017 Student Equity End of the Year Expenditure Report; 2018-2019 Student Equity Carryforward Budget; 2018-2019 Student Equity Regular Budget; Student Success and Equity Allocation Funding Request Form; Multiple Measures and Assessment Update; Assembly Bill No. 1805; Professional Development Update; Basic Skills BS SOT Grant Update; Guided Pathways Update.

Meeting called to order by Dr. Lamb at 4:01pm

I. Welcome, Introductions & Committee Purpose (if new members join) Dr. Lamb & Maria Aguilar Beltran

- a. Approve the Minutes
 - i. May 5, 2018 Meeting Minutes
 - ii. October 18, 2018 Meeting Minutes
 1. Motion to approve both sets of minutes – Dr. Dela Cruz
 2. Motion to 2nd – Kim Smith
 3. Minutes approved by the Committee

II. Discussion Items

- a. Participatory Governance Structure – Dr. Hubbard
 - i. Integrated Plan means that our Governance Structure needs to change in order to encompass 3SP, Student Equity, and BSI.
 - ii. Will revisit the structure in order to revise and submit to College Council.

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- b. Overview of SEAP – *Maria Aguilar Beltran*
 - i. The Why (Our Students and Communities, The What (Vision for Success), The How (Guided Pathways), The Tools (System-level Support). SEAP is part of the System-Level Support.
 - ii. Dr. Lamb – College Strategic Goals should align with Chancellor’s Office Goals. The tools/funding sources we are using should be measured in order to ensure that we are meeting our goals and Equity is one of the tools.
 - iii. Dr. Hubbard – 3SP is no longer getting points based on the matriculation process, but core services are still required.
- c. Process Gap Analysis – *Dr. Lamb*
 - i. Plan
 - 1. Do we have a clear sense if we are tying our activities to the Equity Plan?
 - 2. What does Equity mean to this institution?
 - 3. How do we ensure that we have a clear understanding for the purpose of the funds?
 - 4. An Equity Plan will still be required aside from the Integrated Plan – The plan is due June 30th, 2019.
 - ii. Request Form
 - 1. Evaluate the form to see if improvements can be made.
 - iii. Allocation
 - 1. We have fixed costs that are rolling over each year and receiving allocations every year. How do we know that these are effective activities that we continue to fund? Do we continue to fund the same activities?
 - iv. Evaluation
 - 1. How are we evaluating the activities that we are funding?
- d. SEAP Support – *Dr. Lamb*
 - i. Classified
 - 1. What kind of support is required in order to continue the work to move forward?
 - ii. Coordination
 - 1. If we want a Faculty Coordinator, we need to create deliverables and expectations for the position. Content expertise around students and student learning.
 - 2. Maria Aguilar Beltran – having courageous conversations with Faculty about implicit bias, privilege, and power.
 - iii. Dr. Hubbard – need to have a cross section between Student Services and Academic Affairs to collaborate efforts.
 - iv. Dr. Lamb – For Spring 2019, let’s continue the process that we had for 18-19 allocation requests. Evaluate the process that looks at how our resources are tied to the Integrated Plan.

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1. Task force teams:
 - a. Evaluating committee structure:
 - i. Dr. Dela Cruz, Janet Cruz Teposte, Dr. Hubbard, Dr. Jarek Janio, Kathy Walczak
 - b. Planning piece (allocation process and link it to the plan)
 - i. Dr. Lamb, Kim Smith, Dr. Ortiz, Justin Tolentino, Martha Vargas, Nandini Puri, Theresa Hagelbarger, Janet Cruz Teposte
 - c. Writing and revising of the plan
 - i. Dr. Lamb, Dr. Hubbard, Dr. Dela Cruz, Mary Huebsch
 - d. Accountability piece – Mid February Deadline
 - i. Dr. Ortiz, Maria Aguilar Beltran, Ana Diaz, Janice Love

III. Update/Discussion of Major Student Success & Equity Bodies of Work (Updates sent via email on December 10, 2018)

- a. Multiple Measures and Assessment Update – Maria Aguilar Beltran
 - i. AB-1805 Student Equity and Achievement Program
- b. Professional Development Update – Mary Huebsch
- c. BSI Update – Mary Huebsch
- d. Guided Pathways – Maria Dela Cruz

IV. Additional Topics

- a. SLO Symposium Jan 25th
- b. Next meeting February 13, 2019

Meeting adjourned at 4:00pm.

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