



**STUDENT EQUITY and ACHIEVEMENT PROGRAM (SEAP) FUNDING REQUEST SCORING RUBRIC 2025-2026**

<b>Project Name/Project #:</b>	<b>Project cost:</b>
<b>Submitted by:</b>	<b>Department:</b>

<b>Criterion (Score 0 if element is absent)</b>	<b>Below Expectations (1)</b>	<b>Meets Expectations (2)</b>	<b>Exceeds Expectations (3)</b>	<b>Score</b>
<b>A. Project Description and Budget</b>	Project Description and Budget is not defined or sustainable.	Project Description and Budget is clearly defined.	Project Description and Budget is clearly defined with a plan for sustainability.	
<b>B. Outcome/Goal - Project addresses goals identified in the Integrated Plan Goals or Guided Pathways Metrics</b>	Outcome is not achievable and does not fit in with the goals of the Integrated Plan or Guided Pathways.	Outcome is clear but may not support the goals of the SEAP Plan or Guided Pathways.	Outcome is clear and supports the goals identified in the SEAP Plan or Guided Pathways.	
<b>C. Project Focuses on DI Student Groups</b>	It is unclear how the program will directly impact target groups.	Strategies are identified to impact target groups.	Strategies are plainly identified to impact target groups and use proven strategies.	
<b>D. Activity connected to Program Review</b>	It is unclear how the activity is connected to Program Review.	Identifies how activity is connected to Program Review.	Identifies how activity is connected to Program Review and uses proven strategies.	
<b>E. The metric and measures are connected to the Equity Plan Goals and GP Metrics, used research dashboards, and stated how it will be measured</b>	The metric and measures do not adequately connect with IP Goals and/or GP Metrics. No data identified and does not state how it will be measured.	There is some alignment of the metric and measures with IP Goals and GP Metrics. Insufficient data, and somewhat states how it will be measured.	The metrics and measures clearly align with IP Goals and GP Metrics. Properly identifies data, and clearly states how it will be measured.	
<b>F. Overall: Project Feasibility &amp; Impact</b>	Proposal incomplete, lacks clarity, and seems difficult to implement.	Proposal has information gaps, yet general purpose is clear. Implementation is viable.	Proposal is complete, clear, and compelling. Shows great promise.	
			<b>TOTAL</b>	

Reviewed by (print name):	Reviewer signature:
Department:	Date:

Comments: