



Technology Advisory Committee (SACTAC)

Minutes

Oct. 22, 2025

In Attendance: John Steffens, Alexander Natale, Kelly Nguyen, Mark Turner, Luis Pedroza, Ron Gonzalves, Mary Steckler, Jose Lopez Mercedes, Marvin Gabut, Jennifer Hoeger, Adam Morgan

Absent: Christina Wagner, Jimmy Nguyen

Guests: Victoria Castro, Nicole Gallegos, Greg Toya, Parisa Samaie, Andrew Auh

- Approval of the agenda [action]
 - a. Motion to amend agenda to table 5fi (DE Survey Results) and approve agenda
 - b. Moved by: Adam Morgan
 - c. Seconded by: Mark Turner
 - d. Approved unanimously; Luis and Jennifer not present for vote
- Approval of the [minutes from Sep. 24](#) [action]
 - a. Motion to approve minutes
 - b. Moved by: Alexander Natale
 - c. Seconded by: Kelly Nguyen
 - d. Approved with one abstention (Mary Steckler); Luis and Jennifer not present for vote
- Public comment
 - a. Alexander Natale: Noted that the Faculty DE Coordinators and the DE Advisory Committee will request disabling Ignite AI tools in Canvas (SAC/SCE) until fully vetted.
- [Committee Goals](#) [action] (20 mins.)
 - a. Motion to approve committee goals as present
 - b. Moved by: Luis Pedroza
 - c. Seconded by: Adam Morgan
 - d. Approved unanimously
- Reports [information]
 - a. ASG (5 mins.)
 - i. No report: ASG currently does not have a representative on the committee
 - b. Technology Planning Taskforce (5 mins.)
 - i. **Meeting Schedule:** Taskforce meets on the 1st and 3rd Tuesday of each month at 9:00 AM
 - ii. **Current Work:** Continuing work on strategic plan development with focus on external environmental scanning
 - iii. **Resources:** Working documents are available in the Strategic Planning channel of the SACTAC Teams site
 - c. Student Services (15 mins.)
 - i. [Digital Dons](#)
 - ii. **Presenter:** Greg Toya, Victoria Castro, Nicole Gallegos
 - iii. **Hotspot Availability:** Currently 24 hotspots are checked out to SCE students



- iv. **Loan Laptop Inquiry:** Question raised about whether loan laptops are touchscreen enabled. Some are but newer ones are not.
- v. **Program Status:** No backlog of students waiting for computers, unlike previous year. 400 computers were purchased through the Digital Divide grant and the program is now supported by a full-time coordinator, supporting both SAC and SCE students.
- d. Library (5 mins.)
 - i. **Presenter:** Luis Pedroza
 - ii. **Library Lockers Launch:** Neely Library lockers are now available and operational. An email was sent to campus on Monday, October 21, 2025 announcing the availability. Students are already using the lockers.
 - iii. **EBSCO Database Access Update:** Following up from previous meeting concerns, the EBSCO database access issues have been resolved. The IP address ranges were addressed by the vendor. This appears to be a recurring issue approximately every 5 years related to IP address management, but the current issues are resolved.
- e. Noncredit (5 mins.)
 - i. **Presenters:** Jennifer Hoeger and Dr. Jose Lopez Mercedes
 - ii. **Campus Safety Alert System:** Confirmed the process for alerting students if ICE comes on campus, in compliance with California law. Both Continuing Education and SAC will use Regroup (working with Ethereal) to send text messages to students in such cases.
 - iii. **AI Professional Learning Community (PLC):** Continuing monthly sessions
 1. **Next Session:** Friday, November 14, 2025, 10:15 AM - 11:45 AM PST
 2. **Topics:** Ethical use of AI in teaching and learning; showcase of AI-generated learning materials for Canvas Commons
 3. **Zoom Link:** <https://rscsd-edu.zoom.us/j/87812654082>
 - iv. **Nectir AI Workshop:** Directors from Nectir AI will visit campus on Tuesday of Convocation week at 12:30 PM (after Convocation) for an in-person presentation and hands-on training. Information is available in the PD Gateway. This is a FERPA-compliant AI platform available at no cost through the Chancellor's Office partnership.
- f. Distance Ed. (15 mins.)
 - i. DE Survey Results (removed from agenda)
 - ii. **Presenter:** Marvin Gabut, PhD
 - iii. **DE Survey Results:** Removed from agenda; will be rescheduled for future meeting
 - iv. **Student Retention Dashboard:** The DE office is working with Student Information Support (John Steffens) to develop a retention dashboard tool for faculty chairs of online degree pathways. This tool helps track and support student success in online programs. Will be presented to Academic Senate on Tuesday, October 29, 2025.
 - v. **PlayPosit to WeVideo Transition:** TechConnect (which funds Zoom accounts) is transitioning from PlayPosit to WeVideo. PlayPosit is an interactive video tool that pauses videos to insert questions or annotations for students. WeVideo will provide similar functionality. TechConnect will migrate existing PlayPosit "bulbs" to WeVideo. The DE team will coordinate this transition with TechConnect.



- vi. **Khanmigo Integration Status:** The request to integrate Khanmigo (a free AI tutoring platform) into Canvas is in progress with ITS. To ensure thorough vetting, the team (with assistance from Parisa Samaie) is evaluating alternative vendors. Meeting scheduled with Quad C vendor to compare options before final decision on Khanmigo.
- g. Information Technology Services (5 mins.)
 - i. **Presenter:** Ron Gonzalves
 - ii. **Windows 11 Upgrade Project:** Approximately 99.9% complete. Only 20-30 devices remain, primarily laptops that are powered off or in hard-to-reach locations. The project is substantially complete.
 - iii. **Student Pay-to-Print System Upgrade:** ITS is conducting a proof of concept to transition from Pharos to PaperCut for student printing services. This affects multiple areas:
 - 1. Library
 - 2. Academic Computing Center
 - 3. Math Center
 - 4. Learning Center
 - 5. **Target Completion:** June 2026
 - iv. **Classroom AV Upgrades:** Major audiovisual equipment upgrade project for 36 classrooms in CEC and I Building (approved by committee approximately 1.5-2 years ago)
 - 1. **DSA Approval Expected:** Late November/Early December 2025
 - 2. **Equipment Orders:** Winter 2025-26
 - 3. **Installation Start:** Approximately April 2026
 - v. **Classroom Technology Planning:** Working on the Technology Replacement Program for next fiscal year's classroom technology upgrades. Will present to SACTAC in February 2026 (approximately 2-3 months).
- h. Student Information Support (5 mins.)
 - i. **Presenter:** John Steffens
 - ii. **Starfish Continuity Workgroup:** Starfish continuity workgroup and extension through December 2026 to evaluate long-term use.
 - iii. **Nuventive:** Described Nectir AI use to support Program Review in Nuventive and pointed to resource links and PD opportunities. The AI assistant is a pilot project currently trained to assist Admins with their reviews and resource allocation requests. A version for faculty is planned but not yet available.
 - iv. **Professional Development:** PD session on Nuventive program review and resource requests scheduled for Friday, October 25 at noon. Register in PD Gateway.
 - v. **Upcoming Conference:** John will attend EDUCAUSE conference next week, focusing on AI developments
- i. Other
 - i. AI Professional Development
 - ii. **Presenters:** Alexander Natale and Gizelle Ponzillo
 - iii. **Schedule:** Monthly AI professional development series
 - iv. **Next Sessions:** October 31, 2025: 1:00-2:30 PM



- v. **Format:** Zoom sessions covering various AI tools for faculty workflows and classroom use, open to all district faculty and staff, not just SAC
- vi. **Registration:** Available through PD Gateway