



SANTA ANA COLLEGE

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Curriculum Committee

Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza
 Vice President of Academic Affairs – Jeffrey Lamb
 Dean – Matthew Morin
 At Large Representative – Vacant
 Adult Secondary Educ. & Counseling Serv.–Molly Colunga
 Business – James Harman
 Counseling – Lisa Macafee
 English Language & Lifelong Learning – Henry Kim
 Fine & Performing Arts – Reyna Cummings
 Humanities – Zachary Fish
 Human Services – Wendy Wang/Sara Mathot
 Kinesiology – Brian Sos
 Library – Jaki King
 Mathematics – George Sweeney
 Health Sciences – Michelle Vasquez
 Sciences – Vacant
 Social Sciences – Vacant
 Student Representative – TBA
 Student Services – Louise Janus
 Technology – Jaime Gonzalez
 Workforce Develop. & Community Educ. – Osiel Madrigal

Non-Voting Members:

Articulation Officer – Paula Canzona
 Distance Education – Jaki King, Jose Lopez Mercedes
 Matriculation Representative – Maria Aguilar Beltran
 Curriculum Specialists – Anh-Phuong Tran,
 Reyes Vazquez & Michael Zuniga
 Special Assignment by Acad. Senate – Merari Weber
 Support Services Assistant – Caralou Rosen

CURRICULUM and INSTRUCTION COUNCIL Minutes

Monday, September 14, 2026 | 2:00 PM | JSC 219, Rooms 1 – 4

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

Present: M. Aguilar Beltran, M. Colunga, R. Cummings, Z. Fish, J. Gonzalez, J. Harman, L. Janus, H. Kim, J. King, L. Macafee, O. Madrigal, S. Mathot, D. Peraza, K. Robinson, G. Sweeney (via Zoom), M. Vazquez, M. Weber

Absent: P. Canzona, J. Lopez-Mercedes, J. Lamb, M. Morin, B. Sos

Guests: Via Zoom: S. Aziz, A. Gonis, D. Humble, D. Jung, M. Macintyre
 In-person: T. Vu

The meeting was called to order by D. Peraza, CIC Vice Chair, at 2:03 p.m.

I. Approval of Additions or Corrections to Agenda

D. Peraza asked that Item 7.a., Administrative Regulation (AR) 4235 – Credit for Prior Learning, and Item 7.b., Administrative Regulation (AR) 4240 – Academic Renewal, both in first read, be moved to Item 6, Informational Items. AR 4235 became Item 6.d., and AR 4240 became Item 6.e.

Mover: H. Kim
Seconded by: D. Peraza
Ayes: M. Colunga, R. Cummings, Z. Fish, J. Gonzalez, J. Harman, H. Kim, J. King, L. Macafee, O. Madrigal, S. Mathot, D. Peraza, M. Vasquez
Nays: None
Abstentions: None

II. Public Comments (Three-minute time limit)

M. Macintyre from the Counseling Division addressed the public comments made on August 24, 2026, by the Fine and Performing Arts Division regarding the Program Mapping project. M. Morin and M. Macintyre met with the FPA Division on August 31, 2026, to discuss their concerns related to the technological limitations of the program mapping tool. The Program Mapping Team is actively brainstorming solutions to address the unique needs of all programs. A new Program Mapping update will launch in October 2026 that will hopefully help better meet the program mapping needs of all programs. M. Macintyre also discussed Phase I and Phase II of the project.

III. Approval of Minutes

The Minutes from August 24, 2026, were approved.

Mover: J. Harman
Seconded by: D. Peraza
Ayes: M. Colunga, R. Cummings, Z. Fish, J. Gonzalez, J. Harman, L. Janus
H. Kim, J. King, L. Macafee, O. Madrigal, S. Mathot, D. Peraza, M. Vasquez
Nays: None
Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Chair's Report

a. Quadrennial Review Reminder – October 12, 2026

D. Peraza reminded the council of the upcoming deadline for Quadrennial Reviews. He and K. Robinson stressed the 12:00 p.m. deadline on October 12, 2026. He encouraged faculty to reach out to the Curriculum Office if they have any questions.

b. Curriculum Review Process Update – M. Weber

M. Weber provided an update on the current voluntary assignments for the curriQunet tabs. She encouraged CIC members to complete their assigned tabs while the review load remains light. As the number of courses increases and members become more familiar with the review process, those with multiple volunteers assigned to a tab may divide the responsibilities. She noted that the process is iterative and will continue to be reviewed and adjusted as needed. M. Weber also demonstrated where CIC members should enter their comments on the Technical Review agenda.

R. Vazquez informed the council that the Active Participatory Tab will be hidden in curriQunet and to please disregard the tab.

c. Extensive Preparation Laboratory (EPL) and High-Feedback, Writing-Intensive Composition (HFWI) Form Updates

D. Peraza informed the council that the Extensive Preparation Laboratory (EPL) and High- Feedback, Writing-Intensive Composition (HFWI) forms were uploaded to the Santa Ana College CIC page under the Forms and Resources tab. He provided an overview of the instructions for each form and emphasized that the courses listed on the exemption list do not require the form. D. Peraza encouraged faculty to review the exemption list found in the FARSCCD Contract 2025-2028.

K. Robinson described the multistep process to get EPL and HFWI forms approved. Each form must first be approved by CIC and will then be sent to FARSCCD, which will begin the bargaining process with the District.

d. Grading Scale Format

D. Peraza and K. Robinson provided an overview of grading scale format adopted by the CIC. Both emphasized that the formatting was approved to help maintain consistency in the curriculum process and that faculty decide their own grading scale.

VI. Informational Items

a. Program Mapping – L. Macafee

L. Macafee provided an update on the Program Mapping Project at Santa Ana College. Phase I of the project included the completion of more than 300 program maps and adding the maps to sac.edu/programs. They described the goals of Phase II, which includes fine-tuning the current maps and adding more features to make the maps more student-friendly. L. Macafee emphasized that the maps serve as one example for student completion but do not replace the catalog or counselors.

b. Advisory Minutes Template

This item was tabled.

c. Course Enrollment Maximum (CEM) Form

D. Peraza provided an overview of the Course Enrollment Maximum (CEM) Form located on the SAC Curriculum webpage. The form is needed for new courses and revised courses where faculty will update the CEM. The CEM form does not apply to non-credit.

d. Administrative Regulation (AR) 4235 – Credit for Prior Learning

D. Peraza provided an update on the Administrative Regulation (AR) 4235- Credit for Prior Learning. This AR is being updated to comply with changes made to Title 5, so an emergency workgroup has been established to adopt changes at the district level.

D. Peraza emphasized that students can now use units for residency once the changes to the AR are approved at a district level.

e. Administrative Regulation (AR) 4240 – Academic Renewal

D. Peraza provided an update on the Administrative Regulation (AR) 4240- Academic Renewal. This AR is being updated to comply with changes made to Title 5, so an emergency workgroup has been established to adopt changes at the district level.

The changes to academic renewal allow students to apply for renewal after taking 6 units with a 2.0 GPA. Students are also able to use 288 noncredit course hours in combination with credit units to apply for renewal.

Discussion followed.

VII. Discussion Items – First Read

a. Distance Education Tab – J. King

J. King provided an overview of the Distance Education Tab and informed the council of the changes currently being made to the form.

A discussion took place about various items related to test taking accommodations.

Meeting adjourned at 3:39 p.m.

IV.a. **CONSENT AGENDA from TECHNICAL COMMITTEE**

Items 1 - 4 were approved with minor corrections.

Mover: O. Madrigal
Seconded by: D. Peraza
Ayes: M. Colunga, R. Cummings, Z. Fish, J. Gonzalez, J. Harman, L. Janus
H. Kim, J. King, L. Macafee, O. Madrigal, S. Mathot, D. Peraza, M. Vasquez
Nays: None
Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Course Enrollment Maximums

None to review

Distance Education Revisions Only

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

1. History C1001, United States History to 1877
2. History C1001H, United States History to 1877 - Honors
3. History C1002, United States History since 1865
4. History C1002H, United States History since 1865 - Honors

Revised Programs with Minor Catalog Changes

None to review

Program Deletion

None to review

Program Learning Outcomes (PLOs) Revisions

None to review

IV.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 5 - 25 were discussed.

New Courses

5. Fashion Design and Merchandising 255, Sustainable Fashion
 - a. Distance Education
6. Fashion Design and Merchandising 280, History of Fashion; Culture, People, and Dress
 - a. General Education: Plan 1: 7A, Plan 2: 3B
 - b. Distance Education
7. Fashion Design and Merchandising 285, Advanced Apparel Construction Laboratory
 - a. Prerequisite
 - b. Distance Education
8. Fashion Design and Merchandising 286, Advanced Machine Embroidery Laboratory
 - a. Prerequisite
9. Fashion Design and Merchandising 287, Advanced Direct to Film & Garment Laboratory
 - a. Prerequisite
10. Library Technology 125, Work Experience - Archives and Preservation
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education

Revised Courses

11. *American Sign Language 116, Introduction to Deaf Studies
 - a. Distance Education
12. American Sign Language 223, Beginning Interpreting and Ethics 2
 - a. Prerequisite
 - b. Distance Education
13. Communication Studies 140, Argumentation and Debate
 - a. Distance Education
14. Communication Studies 145, Group Dynamics
 - a. Distance Education
15. Communication Studies 206, Gender Communication
 - a. Distance Education
16. Communication Studies 206H, Honors Gender Communication
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
17. Communication Studies 307, Health Communication
 - a. Prerequisite
 - b. Distance Education
18. Communication Studies 310, Communication and Conflict Resolution
 - a. Prerequisite
 - b. Distance Education

New Programs

None to review

Revised Programs

19. Associate of Arts in Apparel Product Development and Technical Design
20. Associate of Arts in Fashion Design
21. Associate of Arts in Fashion Merchandising
22. Apparel Product Development and Technical Design Certificate of Achievement
23. Dressmaking and Alterations Option Certificate of Achievement
24. Fashion Design Certificate of Achievement
25. Fashion Merchandising Certificate of Achievement

IV.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 26 - 28 were tabled.

Items 29 - 47 were approved.

Mover: L. Macafee
Seconded by: D. Peraza
Ayes: M. Colunga, R. Cummings, Z. Fish, J. Gonzalez, J. Harman, L. Janus
H. Kim, J. King, L. Macafee, O. Madrigal, S. Mathot, D. Peraza, M. Vasquez
Nays: None
Abstentions: None

Items 31, 33 - 35, 39 - 47 with prerequisites were approved.

Mover: L. Macafee
Seconded by: D. Peraza
Ayes: M. Colunga, R. Cummings, Z. Fish, J. Gonzalez, J. Harman, L. Janus
H. Kim, J. King, L. Macafee, O. Madrigal, S. Mathot, D. Peraza, M. Vasquez
Nays: None
Abstentions: None

Items 43 and 45 with honors were approved.

Mover: L. Macafee
Seconded by: D. Peraza
Ayes: M. Colunga, R. Cummings, Z. Fish, J. Gonzalez, J. Harman, L. Janus
H. Kim, J. King, L. Macafee, O. Madrigal, S. Mathot, D. Peraza, M. Vasquez
Nays: None
Abstentions: None

New Courses

- 26. African American/Black Studies 140, Black/African American History of the U.S. to Reconstruction- **Tabled**
 - a. Distance Education
 - b. General Education: Plan 1: 3B, 4B, 6; Plan 2: 3B, 4, 6
- 27. African American/Black Studies 141, Black/African American History of the U.S. since Reconstruction- **Tabled**
 - a. Distance Education
 - b. General Education: Plan 1: 3B, 4B, 6; Plan 2: 3B, 4, 6
- 28. American Indian/Native American Studies 120, Federal Indian Law and Policy- **Tabled**
 - a. Distance Education
 - b. General Education: Plan 1: 3B, 4B, 6; Plan 2: 3B, 4, 6

Revised Courses

- 29. Fashion Design and Merchandising 106, Couture Sewing
 - a. Distance Education
- 30. Fashion Design and Merchandising 109, Flat Pattern Techniques
 - a. Distance Education

31. Fashion Design and Merchandising 112, Intermediate Flat Pattern Making
 - a. Prerequisite
 - b. Distance Education
32. Fashion Design and Merchandising 115, 3D Design- Intermediate
 - a. Distance Education
33. *French 102, Elementary French II
 - a. Prerequisite
 - b. Distance Education
34. *French 201, Intermediate French I
 - a. Prerequisite
 - b. Distance Education
35. Italian 121, Elementary Italian II
 - a. Prerequisite
 - b. Distance Education
36. *Music 104, Rock Music History and Appreciation
 - a. Distance Education
37. * Music 111, Music Theory and Musicianship I
 - a. Distance Education
38. Music 142, Logic Pro: Digital Audio Workstation Intro
 - a. Distance Education
39. Music 143, Intermediate Techniques on the Digital Audio Workstation
 - a. Prerequisite
 - b. Distance Education
40. Music 144, Projects in Electronic Music
 - a. Prerequisite
 - b. Distance Education
41. Music 245, Intermediate Jazz Improvisation and Performance Workshop
 - a. Prerequisite
 - b. Distance Education
42. *Spanish 102, Elementary Spanish II
 - a. Prerequisite
 - b. Distance Education
43. Spanish 102H, Honors Elementary Spanish II
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
44. *Spanish 201, Intermediate Spanish I
 - a. Prerequisite
 - b. Distance Education
45. Spanish 201H, Honors Intermediate Spanish I
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
46. *Spanish 202, Intermediate Spanish II
 - a. Prerequisite
 - b. Distance Education
47. Vietnamese 102, Elementary Vietnamese II
 - a. Prerequisite
 - b. Distance Education

New Programs

None to review

Revised Programs

None to review