



CURRICULUM and INSTRUCTION COUNCIL MINUTES

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Curriculum Committee

Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza
Vice President of Academic Affairs – Jeffrey Lamb
Dean – Matthew Morin
At Large Representative – Vacant
Business – James Harman
Continuing Education – Donna Khalid
Counseling – Lisa Macafee
Fine & Performing Arts – Reyna Cummings
Humanities – Zachary Fish
Human Services – Wendy Wang
Kinesiology – Brian Sos
Library – Jaki King
Mathematics – George Sweeney
Health Sciences – Laura Derr
Sciences – Minhan Dinh-Mahavongtrakul
Social Sciences – Vacant
Student Representative – TBA
Student Services – Louise Janus
Technology – Jaime Gonzalez

Non-Voting Members:

Articulation Officer – Paula Canzona
Distance Education – Jaki King, Jose Lopez Mercedes
Matriculation Representative – Maria Aguilar Beltran
Curriculum Specialist – Anh-Phuong Tran
Curriculum Specialist – Reyes Vazquez
Curriculum Specialist – Michael Zuniga

Monday, June 1, 2026 | 2:00 PM | JSC 219 1-4

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

Present: M. Aguilar Beltran, P. Canzona, R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid (via Zoom), J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, K. Robinson, B. Sos, W. Wang

Absent: G. Sweeney

Guest: Via Zoom: C. Coyne, D. Dumon, A. Gonis, M. Macintyre, L. Oropeza, M. Rosas, M. Weber
In person: S. Aziz, L. Chavez, V. Heric, O. Madrigal, M. Vasquez, C. Vazquez, J. Vego

The meeting was called to order by D. Peraza, CIC Vice Chair, at 2:10 p.m.

Assembly Bill (AB) 2449 allows members of legislative bodies to participate remotely if there is “just cause” or “emergency circumstances.” D. Khalid notified the membership that she would attend the meeting virtually due to “just cause.”

CIC membership voted and approved D. Khalid’s virtual attendance.

Mover: L. Macafee
Seconded by: D. Peraza
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

I. Approval of Additions or Corrections to Agenda

Item VII-a. was amended to strike “Tab Proposal” and to revise the agenda item to read: “Diversity, Equity, Inclusion, Access (DEIA) Coordinator Added to Technical Review Meetings.”

Additions and corrections to agenda were approved.

Mover: K. Robinson
Seconded by: D. Peraza
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

II. Public Comments

R. Cummings stated that Music has approximately 80 classes and noted that this is a significant amount of curriculum to manage.

K. Robinson acknowledged that a large body of curriculum can be a lot to manage.

L. Janus complimented the Music Department and highlighted the May 15 student and faculty recital, noting the variety of student levels represented.

L. Macafee recognized Pride Month.

O. Madrigal commented on equity in noncredit curriculum development, emphasizing viable pathways, intentionality, student-centeredness, and equity-focused work.

K. Robinson recognized O. Madrigal for the distinguished faculty award.

III. Approval of Minutes

The Minutes from May 11, 2026 were approved.

Mover: Z. Fish

Seconded by: D. Peraza

Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Chair's Report

a. Quadrennial Review Reminder

D. Peraza encouraged faculty to begin work on quadrennial review items and to be prepared to hit the ground running in Fall 2026. He noted that everyone received the quadrennial review list identifying courses and programs requiring revision.

Career and Technical Education programs were reminded that Advisory Committee minutes and Labor Market Information from the OC Center of Excellence are required every two years. Orange County Regional Consortium approval is required for new credit Career Technical Education programs and may be required for substantial program changes when the goal of the program is changing.

b. Curriculum and Instruction Council (CIC) Membership 2026-2027

D. Peraza asked members to communicate any changes to division representatives as soon as possible.

Michelle Vasquez will serve as the new Health Sciences representative.

D. Khalid stated that the new noncredit representatives will be Osiel Madrigal, Henry Kim, and Molly Colunga.

K. Robinson noted that the Social Sciences position remains vacant. M. Dinh-Mahavongtrakul stated that she will not be returning in Fall as the Sciences representative.

c. Curriculum Institute

D. Peraza announced that funding remains available for Curriculum Institute, a professional development conference hosted by the state and statewide academic senate. The hybrid event will take place in Sacramento, California, from July 16-18. Interested members should email D. Peraza or K. Robinson; M. Morin may be copied on the email. D. Peraza encouraged members to attend to learn more about the curriculum process.

VI. Informational Items

a. Prefix Change from ART to ARTH for Art History Courses Only

R. Cummings stated that the department would like Art History courses to use the ARTH subject code. The change would align the prefix with Common Course Numbering.

b. Curriculum Review Process

D. Peraza opened discussion regarding the curriculum review process. K. Robinson explained that the proposed idea is for division representatives to specialize in particular tabs within CurriQunet META while still allowing representatives to review proposals in full, if they should choose.

J. Harman stated that focusing on particular aspects of curriculum proposals can work well and is helpful for newcomers because curriculum work can be overwhelming at first. He noted that division representatives do not need to be experts on every part of a curriculum proposal.

J. Gonzalez noted that faculty have other commitments in addition to CIC responsibilities. B. Sos asked how the work would be divided and whether faculty could choose which tabs they work on. K. Robinson stated that CIC is expected to have eyes on all aspects of curriculum, but the new process would allow members to focus on specific tabs. She also clarified that only CIC chairs receive release time.

R. Cummings stated that Fine and Performing Arts already uses a division of labor for curriculum review and that reviewing an entire course or program proposal can be a lot. She expressed that the new process seemed fair and equitable. B. Sos stated that workload equity should be considered because some tabs may be more labor intensive than others.

K. Robinson stated that curriculum is not solely the responsibility of department chairs, but of faculty as a whole, and that any faculty member may write curriculum. J. King clarified that the proposal asks division representatives sitting on CIC to review particular tabs. D. Peraza stated that the process was considered in response to curriculum proposals being returned by the state for revision and the need to make the review process more sustainable and equitable.

Members discussed the role of Technical Review, department and division review before proposals reach Technical Review, and training for division curriculum committees. D. Peraza noted that the CIC chairs can provide training to division curriculum committees, and K. Robinson stated that course and program proposal trainings will be scheduled in Fall.

L. Macafee stated that it would be helpful to divide responsibilities by tabs and to have a document outlining responsibilities. W. Wang suggested trying the new process. K. Robinson noted that members would like to pick their own tabs in curriQunet META.

M. Aguilar Beltran discussed the importance of role clarity and open discussion in committee work and referenced academic senate chair convening meetings in October and March. M. Morin discussed the future role of the Outcomes Assessment Committee in supporting CIC and faculty with Student Learning

Outcomes. K. Robinson stated that the committee was not ready to take action on the proposed curriculum review process and that the CIC handbook will be updated over the summer.

B. Sos stated that Santiago Canyon College uses a department cycle and noted that SCC has some off-cycle time because it is on a quinquennial cycle rather than a quadrennial cycle. M. Dinh-Mahavongtrakul asked whether Technical Review membership should be expanded and whether CIC reviews content or only technical items such as coding and typographical errors. K. Robinson encouraged members and new faculty to attend Technical Review meetings for training; Technical Review meets on Zoom.

c. CIC Leadership

D. Peraza stated that CIC leadership changes were previously discussed; however, he was informed that the selection process for the CIC Chair and Vice Chair had changed with the revisions to the CIC bylaws approved in 2022–2023. He read a statement from Academic Senate President Claire Coyne explaining that the selection process transitioned from an Academic Senate presidential appointment to an election process conducted by CIC. Under the revised bylaws, elections occur in odd-numbered years for four-year terms. As a result, K. Robinson and D. Peraza will continue in their elected terms and serve for one additional year. CIC will conduct nominations and elections for the next Chair and Vice Chair positions during Spring 2027.

C. Coyne’s statement also noted the increasing workload associated with curriculum review, particularly as the state continues to implement new mandates related to curriculum and DEIA. In recognition of these responsibilities, the Senate Executive Committee appointed M. Weber to CIC for the 2026–2027 academic year to provide focused support for DEIA initiatives. This appointment does not alter the current CIC leadership structure, and M. Weber will not serve as Chair or Vice Chair.

VII. Action Items – First Read

a. Diversity, Equity, Inclusion, Access (DEIA) Coordinator Added to Technical Review Committee

K. Robinson stated that the DEIA tab proposal is close to being finalized and that the recommendation came out of the DEIA workgroup. She noted that an Equity Facilitator would join Technical Review, and that both credit and noncredit Equity Facilitators were desired. M. Morin clarified that the title should be Facilitator rather than Coordinator. J. King stated that the Zero Textbook Cost Facilitator may also participate in Technical Review.

A motion to move the DEIA Coordinator/Facilitator item from first read to second read was made and approved.

Mover: Z. Fish

Seconded by: L. Janus

Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, B. Sos, W. Wang

Nays: None

Abstentions: None

VIII. Action Items – Second Read

a. School of Continuing Education CIC Membership

After brief discussion, a motion was made to approve the addition of two more School of Continuing Education representatives to CIC membership, bringing the total to three (3) SCE representatives.

Mover: D. Khalid

Seconded by: L. Janus

Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

b. Diversity, Equity, Inclusion, Access (DEIA) Facilitator Added to Technical Review Committee

After brief discussion, a motion was made to add an Equity Facilitator and a Zero Textbook Cost Facilitator to Technical Review.

Mover: L. Janus
Seconded by: D. Peraza
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, J. Lamb, L. Macafee, M. Morin, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

IX. Other

A correction was noted regarding Extensive Preparation Labs and High Feedback Writing Intensive Courses: FARSCCD presented to the District, and the District approved.

Fall 2026 assignments were discussed, including the possibility that some faculty may be bumped over maximum load. J. Lamb stated that it may be difficult to identify a lab where three of five criteria boxes can be checked and noted that the curriculum committee is in a complicated position. He stated that many courses brought forward had “hanging” hours, meaning the courses include contact hours beyond those accounted for by the assigned unit value. He noted that this issue may have broader fiscal implications because those additional hours do not generate corresponding state apportionment.

K. Robinson stated that the state accounting model is no longer based on student contact hours, but on unit value. She noted that faculty should do what is best for teaching and learning, but that consequences related to unfunded hours should continue to be flagged. J. Lamb stated that there were 294 hanging hours college-wide.

M. Aguilar Beltran noted that dual enrollment courses receive extra apportionment.

Meeting adjourned at 3:35 p.m.

IV.a. **CONSENT AGENDA from TECHNICAL COMMITTEE**

Items 1 – 11 were approved.

Mover: L. Janus

Seconded by: D. Peraza

Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Kinesiology Activities 098, Topics
2. Kinesiology Activities 226A, Beginning Water Polo
3. Kinesiology Adapted Activities 098, Topics
4. Kinesiology Adapted Activities 198, Topics
5. Kinesiology Aerobic Fitness 098, Topics
6. Kinesiology Aerobic Fitness 198, Topics
7. Kinesiology Health Education 098, Topics
8. Kinesiology Health Education 198, Topics
9. Kinesiology Professional 198, Topics

Course Enrollment Maximums

None to review

Distance Education Revisions Only

10. English For Multilingual Students 105, Grammar for Better Writing II
11. English For Multilingual Students 106, College Reading and Writing II

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised Programs with Minor Catalog Changes

None to review

Program Deletion

None to review

Program Learning Outcomes (PLOs) Revisions

None to review

IV.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Motion to move item 20 from first read to second read was made and approved.

Mover: D. Khalid

Seconded by: B. Sos

Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang

Nays: None

Abstentions: None

Items 12-19 were discussed.

New Courses

None to review

Revised Courses

12. *American Sign Language 113, Introduction to Interpreting for the Deaf

- a. Prerequisite
- b. Distance Education

13. *Chinese 101, Elementary Chinese I

- a. Distance Education

14. *Chinese 102, Elementary Chinese II

- a. Prerequisite
- b. Distance Education

15. Fashion Design and Merchandising 213, Apparel Line Production

- a. Distance Education

16. *French 101, Elementary French I

- a. Distance Education

17. *Spanish 101, Elementary Spanish I

- a. Distance Education

18. *Spanish 101H, Honors Elementary Spanish I

- a. Prerequisite
- b. Honors
- c. Distance Education

19. Vietnamese 101, Elementary Vietnamese I

- a. Distance Education

New Programs

None to review

Revised Programs

20. 21st Century Leadership Certificate of Competency – Noncredit

IV.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Items 21-34 were approved.

Mover: D. Khalid
Seconded by: J. Harman
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

Items 21-23 with General Education were approved.

Mover: D. Khalid
Seconded by: D. Peraza
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

Items 41 and 48 with Honors were approved.

Mover: D. Khalid
Seconded by: D. Peraza
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

Items 22-23, 27-42, 44-46, and 48 with corequisites, limitations of enrollment, prerequisites, and recommended preparation were approved.

Mover: L. Macafee
Seconded by: D. Khalid
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

Items 35-48 were approved.

Mover: B. Sos
Seconded by: D. Peraza
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

Items 20 and 49-50 were approved.

Mover: J. King
Seconded by: D. Peraza
Ayes: R. Cummings, L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, L. Janus, D. Khalid, J. King, L. Macafee, D. Peraza, B. Sos, W. Wang
Nays: None
Abstentions: None

New Courses

21. Counseling 165, Multiculturalism in Counseling
 - a. Distance Education
 - b. General Education: Plan 1 Area 4B; Plan 2 Area 4
22. Kinesiology Health Education 113, Drugs, Health, and Society
 - a. Recommended Preparation
 - b. General Education: Plan 1 Area 7A
 - c. Distance Education
23. Mathematics C2210E, Calculus I: Early Transcendentals – Embedded Support
 - a. Prerequisite
 - b. Distance Education
 - c. General Education: Plan 1 Area 2; Plan 2 Area 2
24. Vocational - Fine Performing Arts 135, Technical Production – Noncredit
25. Vocational - Fine Performing Arts 151A, Showcase I – Noncredit
26. Vocational – Health 130, Vocational Nursing Orientation – Noncredit
 - a. Distance Education
27. Vocational – Health 131, Foundations of Vocational Nursing Practice Theory – Noncredit
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
28. Vocational – Health 132, Foundations of Vocational Nursing Practice Lab – Noncredit
 - a. Prerequisite
 - b. Corequisite
29. Vocational – Health 133, Introductory Medical-Surgical and Mental Health Vocational Nursing Theory – Noncredit
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
30. Vocational – Health 134, Introductory Medical-Surgical and Mental Health Vocational Nursing Lab – Noncredit
 - a. Prerequisite
 - b. Corequisite
31. Vocational – Health 135, Maternal-Child and Intermediate Medical-Surgical Vocational Nursing Theory – Noncredit
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
32. Vocational – Health 136, Maternal-Child and Intermediate Medical-Surgical Vocational Nursing Lab – Noncredit
 - a. Prerequisite
 - b. Corequisite

33. Vocational – Health 137, Advanced Medical-Surgical Vocational Nursing and Transition to Practice Theory – Noncredit
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
34. Vocational – Health 138, Advanced Medical-Surgical Vocational Nursing and Transition to Practice Lab – Noncredit
 - a. Prerequisite
 - b. Corequisite

Revised Courses

35. Kinesiology Adapted Activities 201A, Beginning Adapted Swimming
 - a. Corequisite
 - b. FOMA
36. Kinesiology Adapted Activities 202A, Beginning Adapted Circuit Training
 - a. Corequisite
 - b. FOMA
37. Kinesiology Adapted Activities 202B, Intermediate Adapted Circuit Training
 - a. Prerequisite
 - b. Corequisite
 - c. FOMA
38. Kinesiology Adapted Activities 208A, Beginning Adapted Aerobic Fitness
 - a. Corequisite
 - b. FOMA
39. Kinesiology Adapted Activities 208B, Intermediate Adapted Aerobic Fitness
 - a. Prerequisite
 - b. Corequisite
 - c. FOMA
40. Kinesiology Health Education 101, Healthful Living
 - a. Recommended Preparation
 - b. Distance Education
41. Kinesiology Health Education 101H, Honors Healthful Living
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
42. Kinesiology Health Education 102, Women's Health Issues
 - a. Recommended Preparation
 - b. Distance Education
43. Kinesiology Health Education 103, Men's Health Issues
 - a. Distance Education
44. Kinesiology Health Education 108, Stress Management
 - a. Recommended Preparation
 - b. Distance Education
45. Kinesiology Health Education 111, Introduction to Public Health
 - a. Recommended Preparation
 - b. Distance Education
46. Kinesiology Health Education 112, Health and Social Justice
 - a. Recommended Preparation
 - b. Distance Education
47. *Sociology C1000, Introduction to Sociology

- a. Distance Education
- 48. *Sociology C1000H, Introduction to Sociology – Honors
 - a. Prerequisite
 - b. Limitations of Enrollment
 - c. Honors
 - d. Distance Education

New Programs

- 49. Vocational Nursing Certificate of Completion – Noncredit

Revised Programs

- 50. Introduction to Theatre Arts Certificate of Completion – Noncredit