



CURRICULUM and INSTRUCTION COUNCIL MINUTES

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Curriculum Committee

Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza
Vice President of Academic Affairs – Jeffrey Lamb
Dean – Matthew Morin
At Large Representative – Vacant
Business – James Harman
Continuing Education – Donna Khalid
Counseling – Lisa Macafee
Fine & Performing Arts – Reyna Cummings
Humanities – Zachary Fish
Human Services – Wendy Wang
Kinesiology – Brian Sos
Library – Jaki King
Mathematics – George Sweeney
Health Sciences – Laura Derr
Sciences – Minhan Dinh-Mahavongtrakul
Social Sciences – Vacant
Student Representative – TBA
Student Services – Louise Janus
Technology – Jaime Gonzalez

Non-Voting Members:

Articulation Officer – Paula Canzona
Distance Education – Jaki King, Jose Lopez Mercedes
Matriculation Representative – Maria Aguilar Beltran
Curriculum Specialist – Anh-Phuong Tran
Curriculum Specialist – Reyes Vazquez
Curriculum Specialist – Michael Zuniga

Monday, April 13, 2026 | 2:00 PM | CEC Rooms F-101 & F-102

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

- Present:** P. Canzona, L. Derr (via Zoom), M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, K. Robinson, G. Sweeney, W. Wang
- Absent:** M. Aguilar-Beltran, R. Cummings, L. Janus, J. King, J. Lamb, M. Morin, B. Sos
- Guest:** Via Zoom: G. Cardenas, E. Gomez, M. Hagarty, M. Kimmel, M. Macintyre, L. Oropeza, D. Roper, J. Saldivar, T. Vu
In person: L. Chavez, J. Kennedy

The meeting was called to order by D. Peraza, CIC Vice Chair, at 2:12 p.m.

I. Approval of Additions or Corrections to Agenda

No additions or corrections were made to the agenda.

II. Public Comments

J. Kennedy welcomed the Curriculum and Instruction Council Committee to the School of Continuing Education, expressing his appreciation for the committee's efforts. He emphasized the significance of their work, noting that curriculum lies at the heart of the institution.

T. Vu raised concerns about students who have completed industry-required coursework at other institutions or through prior training and now wish to earn a Certificate of Achievement at Santa Ana College but do not meet the residency requirements. He requested guidance from the committee on how to address residency requirements in a way that supports these students while preserving the integrity of the Certificate of Achievement.

D. Peraza mentioned that the twenty percent (20%) residency requirement T. Vu was referring to could be resolved via the Academic Regulation (A & G) Petition; however, it appears a different solution is being sought rather than a committee sign-off.

K. Robinson stated that further discussions may be needed to provide guidance to T. Vu

L. Macafee announced that the 8th Annual LGBTQIA2S+ Summit will take place virtually from Wednesday, April 15 through Thursday, April 16, 2026, from 9:00 a.m. to 1:30 p.m. each day. For additional information, please contact L. Macafee.

III. Approval of Minutes

The Minutes from March 23, 2026 were approved.

Mover: J. Harman

Seconded by: D. Khalid

Ayes: L. Derr, M. Dinh-Mahavongtrakul, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Chair's Report

a. Curriculum Review Process

D. Peraza and K. Robinson conducted a comprehensive review of the Student Learning Outcomes, Course Objectives, Course Content, and Course Materials tab in curriQunet with the committee. D. Peraza noted that the remaining tabs will be reviewed at the next meeting and added that a Professional Development workshop will be scheduled soon to train faculty in all sections.

b. Quadrennial Review Reminder

D. Peraza reminded the committee that the quadrennial list had been distributed via email to all department chairs and CIC members. He emphasized the importance of submitting courses for their required quadrennial review and urged faculty to prioritize any courses that have exceeded the four-year review cycle. He also encouraged faculty to request Labor Market Information (LMI) during the spring for programs planned for curriculum review in Fall 2026. K. Robinson added a reminder that Advisory Committee minutes for Career Education programs must be kept current.

c. Diversity, Equity, Inclusion, Access (DEIA) Workgroup Update

K. Robinson reminded the committee that Title 5, Section 55002 requires curriculum committees to maintain a documented process ensuring that the Course Outline of Record (COR) reflects instructional approaches that engage diverse student populations, support equitable outcomes, and promote inclusion. She reported that a meeting was held on Friday, April 3, 2026, with strong faculty participation to begin developing this process. K. Robinson noted that the meeting was successful and resulted in significant progress. A follow-up meeting will be scheduled soon to finalize the process before bringing it to the committee for approval.

d. TOP2CIP Training – May 22, 2026

K. Robinson and D. Peraza announced that the TOP2CIP training will be offered in a hybrid format. CIC leadership is coordinating with Facilities to secure a location, and additional details will be shared soon.

K. Robinson mentioned that at the Curriculum Regional Meeting held on Friday, April 4th at College of the Desert, ASCCC explained that the TOP2CIP code deadline has been extended to June 30, 2027.

VI. Action Items – First Read

Board Policies (BP) and Academic Regulations (AR) were reviewed by the committee. K. Robinson and D. Peraza asked that committee members share the BPs and ARs with their constituents and provide feedback at the next meeting.

- a. BP 4020 – Program, Curriculum and Course Development**
- b. BP 4025B – Baccalaureate Degree Programs (DELETE)**
- c. AR 4022 – Course Approval**
- d. AR 4025B – Baccalaureate Degree Programs (DELETE)**
- e. AR 4227 – Repeatable Courses**

Meeting adjourned at 3:52 p.m.

IV.a. **CONSENT AGENDA from TECHNICAL COMMITTEE**

Items 1 – 6 were approved.

Mover: L. Macafee

Seconded by: W. Wang

Ayes: L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, G. Sweeney, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

1. Fire Academy 070B, OSFM Firefighter 2 Certification

Course Deactivations

2. High School Subjects 770, Orientation to College

Course Enrollment Maximums

None to review

Distance Education Revisions Only

3. Chemistry 229, General Chemistry and Qualitative Analysis

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

4. Emergency Medical Technician 104, Emergency Medical Technician
5. Emergency Medical Technician 105, Clinical EMT Skills Laboratory
6. Emergency Medical Technician 111, Recertification for EMT

Revised Programs with Minor Catalog Changes

None to review

Program Deletion

None to review

Program Learning Outcomes (PLOs) Revisions

None to review

IV.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 7 – 83 were discussed.

New Courses

None to review

Revised Courses

7. Automotive Technology 102, Introduction to Automotive
 - a. Extensive Preparation Lab Courses - **ONLY**
8. Automotive Technology 105, Automotive Workplace Skills
 - a. Extensive Preparation Lab Courses - **ONLY**
9. Automotive Technology 111, Engine Repair
 - a. Extensive Preparation Lab Courses - **ONLY**
10. Automotive Technology 112, Automatic Transmissions and Transaxles
 - a. Extensive Preparation Lab Courses - **ONLY**
11. Automotive Technology 113, Manual Drive Train and Axles
 - a. Extensive Preparation Lab Courses - **ONLY**
12. Automotive Technology 114, Suspension and Steering
 - a. Extensive Preparation Lab Courses - **ONLY**
13. Automotive Technology 115, Brakes
 - a. Extensive Preparation Lab Courses - **ONLY**
14. Automotive Technology 116, Electrical Fundamentals
 - a. Extensive Preparation Lab Courses - **ONLY**
15. Automotive Technology 117, Heating and Air Conditioning
 - a. Extensive Preparation Lab Courses - **ONLY**
16. Automotive Technology 118, Engine Performance
 - a. Extensive Preparation Lab Courses - **ONLY**
17. Automotive Technology 119, Light Vehicle Diesel Engines
 - a. Extensive Preparation Lab Courses - **ONLY**
18. Automotive Technology 211, High Performance Engines
 - a. Extensive Preparation Lab Courses - **ONLY**
19. Automotive Technology 216, Electrical Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
20. Automotive Technology 220, Mopar Career Automotive Program Foundations
 - a. Extensive Preparation Lab Courses - **ONLY**
21. Automotive Technology 221, Mopar CAP Training Phase 1
 - a. Extensive Preparation Lab Courses - **ONLY**
22. Automotive Technology 222, Mopar Engine Repair
 - a. Extensive Preparation Lab Courses - **ONLY**
23. Automotive Technology 223, Mopar Chassis Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
24. Automotive Technology 224, Mopar Driveline Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
25. Automotive Technology 225, Mopar Automatic Transmissions
 - a. Extensive Preparation Lab Courses - **ONLY**
26. Automotive Technology 226, Mopar CAP Training Phase 2
 - a. Extensive Preparation Lab Courses - **ONLY**

27. Automotive Technology 227, Mopar Diesel Engines
 - a. Extensive Preparation Lab Courses – **ONLY**
28. Automotive Technology 228, Mopar CAP Training Phase 3
 - a. Extensive Preparation Lab Courses - **ONLY**
29. Automotive Technology 229, Mopar Electrical Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
30. Automotive Technology 260, Introduction to Hybrid/Electric Vehicles
 - b. Extensive Preparation Lab Courses - **ONLY**
31. Child Development 296, Practicum - Student Teaching Field Experience
 - c. Extensive Preparation Lab Courses - **ONLY**
32. Child Development – Apprenticeship 296, Apprenticeship Practicum - Student Teaching Field Experience
 - a. Prerequisite
 - b. Limitations of Enrollment
 - c. Distance Education
 - d. Extensive Preparation Lab Courses
33. Criminal Justice Academies 010B, Supervision and Leadership
 - a. Prerequisite
 - b. FOMA
34. Criminal Justice Academies 021, P.C. 832, Laws of Arrest
35. Criminal Justice Academies 039C, Emotional Wellness for Law Enforcement
 - a. FOMA
36. Criminal Justice Academies 069D, Jail Security for Professional Staff
37. Criminal Justice Academies 069E, Self-Defense Strategies
 - a. Prerequisite
38. Culinary Arts 120, Culinary Fundamentals I
 - a. Extensive Preparation Lab Courses - **ONLY**
39. Culinary Arts 130, International Cuisine
 - a. Extensive Preparation Lab Courses - **ONLY**
40. Culinary Arts 140, Baking Fundamentals I
 - a. Extensive Preparation Lab Courses - **ONLY**
41. Culinary Arts 150, Principles of Pantry
 - a. Extensive Preparation Lab Courses - **ONLY**
42. Culinary Arts 190, Food & Beverage Production Management
 - a. Extensive Preparation Lab Courses - **ONLY**
43. Culinary Arts 220, Culinary Fundamentals II
 - a. Extensive Preparation Lab Courses - **ONLY**
44. Culinary Arts 230, Regional American Cuisine
 - a. Extensive Preparation Lab Courses - **ONLY**
45. Culinary Arts 240, Vegetarian & Vegan Cuisine
 - a. Extensive Preparation Lab Courses - **ONLY**
46. Culinary Arts 250, Modern and Sustainable Cuisine
 - a. Extensive Preparation Lab Courses - **ONLY**
47. Culinary Arts 299, Work Experience – Culinary
 - a. Extensive Preparation Lab Courses - **ONLY**
48. Counseling 305, Orientation to College – Noncredit
 - a. Distance Education
49. Diesel Electric Transportation Technology 101, Introduction to Diesel-Electric Technology
 - a. Extensive Preparation Lab Courses - **ONLY**
50. Diesel Electric Transportation Technology 115, Heavy Duty Mobile Hydraulics
 - a. Extensive Preparation Lab Courses - **ONLY**

51. Diesel Electric Transportation Technology 121, Diesel Engines
 - a. Extensive Preparation Lab Courses - **ONLY**
52. Diesel Electric Transportation Technology 131, Transmissions and Drive Train
 - a. Extensive Preparation Lab Courses - **ONLY**
53. Diesel Electric Transportation Technology 132, Alternative Fuels, Diesel, Emissions, and Zero Emissions Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
54. Diesel Electric Transportation Technology 141, Medium/Heavy Duty Chassis Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
55. Diesel Electric Transportation Technology 161, Electrical/Electronic Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
56. Diesel Electric Transportation Technology 165, Diesel-Electric Transport Refrigeration
 - a. Extensive Preparation Lab Courses - **ONLY**
57. Diesel Electric Transportation Technology 168, High Voltage and Electrical Systems
 - a. Extensive Preparation Lab Courses - **ONLY**
58. Diesel Electric Transportation Technology 171, Heating, Ventilation, and Air Conditioning
 - a. Extensive Preparation Lab Courses - **ONLY**
59. Diesel Electric Transportation Technology 181, Introduction to Preventative Maintenance Inspection
 - a. Extensive Preparation Lab Courses - **ONLY**
60. Digital Media 110, Introduction to Television Production
 - a. Extensive Preparation Lab Courses - **ONLY**
61. Occupational Therapy Assistant 101L, Exploration of Occupation Through Activity
 - a. Extensive Preparation Lab Courses - **ONLY**
62. Occupational Therapy Assistant 102L, Psychosocial Components of Occupation
 - a. Extensive Preparation Lab Courses - **ONLY**
63. Occupational Therapy Assistant 103L, Physical Components of Occupation
 - a. Extensive Preparation Lab Courses - **ONLY**
64. Speech-Language Pathology Assistant 150, Observation of Speech-Language Pathology Clinical Practices
 - a. Prerequisite
 - b. Corequisite
 - c. Distance Education
65. Speech-Language Pathology Assistant 250, Speech-Language Pathology Assistant Clinical Fieldwork II
 - a. Prerequisite
 - b. Distance Education
66. Welding 101, Introduction to Welding
 - a. Extensive Preparation Lab Courses - **ONLY**
67. Welding 111A, Welding Lab Skills
 - a. Extensive Preparation Lab Courses - **ONLY**
68. Welding 111B, Welding Skills Lab
 - a. Extensive Preparation Lab Courses - **ONLY**
69. Welding 111C, Welding Skills Lab
 - a. Extensive Preparation Lab Courses - **ONLY**
70. Welding 111D, Welding Skills Lab
 - a. Extensive Preparation Lab Courses - **ONLY**
71. Welding 125, Intermediate Electric Arc Welding
 - a. Extensive Preparation Lab Courses - **ONLY**
72. Welding 132, Introduction to Gas Tungsten Arc Welding
 - a. Extensive Preparation Lab Courses - **ONLY**
73. Welding 155, Metal Fabrication
 - a. Extensive Preparation Lab Courses - **ONLY**

- 74. Welding 181, Pipe Welding Fundamentals
 - a. Extensive Preparation Lab Courses - **ONLY**
- 75. Welding 182, Intermediate Pipe Welding
 - a. Extensive Preparation Lab Courses - **ONLY**
- 76. Welding 225, Advanced Electric Arc Welding
 - a. Extensive Preparation Lab Courses - **ONLY**
- 77. Welding 232, Advanced Gas Tungsten Arc Welding
 - a. Extensive Preparation Lab Courses - **ONLY**
- 78. Welding 240, Structural Welding SMAW
 - a. Extensive Preparation Lab Courses - **ONLY**
- 79. Welding 242, Structural Welding FCAW
 - a. Extensive Preparation Lab Courses - **ONLY**
- 80. Welding 256, Alternative Welding Processes
 - a. Extensive Preparation Lab Courses - **ONLY**
- 81. Welding 282, Advanced Pipe Welding
 - a. Extensive Preparation Lab Courses - **ONLY**

New Programs

- 82. Baking and Pastry Foundation Certificate of Achievement
- 83. Survey in Technical Theatre Certificate of Achievement

Revised Programs

None to review

IV.c. **CURRICULUM ITEMS**
ACTION ITEMS (2nd READINGS)

Items 84 – 91 were approved.

Mover: D. Khalid
Seconded by: L. Macafee
Ayes: L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, G. Sweeney, W. Wang
Nays: None
Abstentions: None

Items 84 – 91 with prerequisites and recommended preparation were approved.

Mover: D. Khalid
Seconded by: W. Wang
Ayes: L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, G. Sweeney, W. Wang
Nays: None
Abstentions: None

Items 92 – 96 were approved.

Mover: D. Khalid
Seconded by: W. Wang
Ayes: L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, G. Sweeney, W. Wang
Nays: None
Abstentions: None

Items 92 – 96 with prerequisites and recommended preparation were approved.

Mover: D. Khalid
Seconded by: W. Wang
Ayes: L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, G. Sweeney, W. Wang
Nays: None
Abstentions: None

Items 97 – 98 were approved.

Mover: D. Khalid
Seconded by: L. Macafee
Ayes: L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, G. Sweeney, W. Wang
Nays: None
Abstentions: None

Item 99 was approved.

Mover: D. Khalid
Seconded by: J. Gonzalez
Ayes: L. Derr, M. Dinh-Mahavongtrakul, Z. Fish, J. Gonzalez, J. Harman, D. Khalid, L. Macafee, D. Peraza, G. Sweeney, W. Wang
Nays: None
Abstentions: None

New Courses

- 84. Vocational – Business 320, Digital Marketing – Noncredit
 - a. Distance Education
- 85. Vocational – Health 240, Community Health Worker Program Orientation – Noncredit
 - a. Distance Education
- 86. Vocational – Health 241, Part 1: Foundational Skills as a Community Health Worker – Noncredit
 - a. Prerequisite
 - b. Distance Education
- 87. Vocational – Health 242, Part 2: Foundational Skills as a Community Health Worker – Noncredit
 - a. Prerequisite
 - b. Distance Education
- 88. Vocational – Health 243, Field Experience: Advocating for Community Members and Community Health as a Community Health Worker – Noncredit
 - a. Prerequisite
 - b. Distance Education
- 89. Vocational - Real Estate 350, Introduction to Real Estate Careers – Noncredit
 - a. Distance Education
- 90. Vocational - Real Estate 351, Real Estate Terminology – Noncredit
 - a. Distance Education
- 91. Vocational - Real Estate 352, Real Estate License Exam Review & Practice – Noncredit
 - a. Recommended Preparation
 - b. Distance Education

Revised Courses

- 92. Criminal Justice Academies 011, Field Training Officer
 - a. Prerequisite
- 93. Criminal Justice Academies 016, Vehicle Theft for Patrol and Traffic Officers
 - a. Prerequisite
- 94. Vocational – Business 340, Career Exploration – Noncredit
 - a. Distance Education
- 95. Vocational – Food 220, Baking Fundamentals I – Noncredit
 - a. Corequisite
 - b. Distance Education
- 96. Vocational – Health 799, Introduction to Pharmacy Technology – Noncredit
 - a. Distance Education

New Programs

- 97. Community Health Worker Certificate of Completion – Noncredit
- 98. Real Estate Basics Certificate of Completion – Noncredit

Revised Programs

- 99. Introduction to Diesel-Electric Technology Certificate of Completion – Noncredit