



# CURRICULUM and INSTRUCTION COUNCIL AGENDA

## Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

### 10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

## Curriculum Committee

### Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza  
Vice President of Academic Affairs – Jeffrey Lamb  
Dean – Matthew Morin  
At Large Representative – Vacant  
Business – James Harman  
Continuing Education – Donna Khalid  
Counseling – Lisa Macafee  
Fine & Performing Arts – Reyna Cummings  
Humanities – Zachary Fish  
Human Services – Wendy Wang  
Kinesiology – Brian Sos  
Library – Jaki King  
Mathematics – George Sweeney  
Health Sciences – Laura Derr  
Sciences – Minhan Dinh-Mahavongtrakul  
Social Sciences – Vacant  
Student Representative – TBA  
Student Services – Louise Janus  
Technology – Jaime Gonzalez

### Non-Voting Members:

Articulation Officer – Paula Canzona  
Distance Education – Jaki King, Jose Lopez Mercedes  
Matriculation Representative – Maria Aguilar Beltran  
Curriculum Specialist – Anh-Phuong Tran  
Curriculum Specialist – Reyes Vazquez  
Curriculum Specialist – Michael Zuniga

Monday, March 9, 2026 | 2:00 PM | JSC 219 1-4

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

- I. **Approval of Additions or Corrections to Agenda**
- II. **Public Comments** (Three-minute time limit)
- III. **Approval of Minutes** (Refer to Minutes from February 23, 2026)
- IV. **Curriculum**
- V. **Chair's Report**
  - a. **Curriculum Review Process**
  - b. **Common Course Numbering (CCN) Update**
  - c. **CIP2TOP**
  - d. **Bachelor's Degree Program (BDP) Update**
  - e. **Extensive Preparation Laboratory, and High-Feedback, Writing-Intensive Composition Courses Approval Process and Timeline for 2026-2027**
- VI. **Informational Items**
  - a. **New Prefixes – Noncredit**
    - i. **VCOSME**
    - ii. **VRE**
    - iii. **VTECH**
- VII. **Other**

#### **IV.a. CONSENT AGENDA from TECHNICAL COMMITTEE**

##### **Revised Courses without Catalog Changes**

None to review

##### **Revised Courses with Minor Catalog Changes**

None to review

##### **Course Deactivations**

None to review

##### **Course Enrollment Maximums**

None to review

##### **Distance Education Revisions Only**

1. Chemistry 249, Organic Chemistry I

##### **Course Student Learning Outcomes (SLOs) Revisions Only**

None to review

##### **Course Materials Revisions Only**

None to review

##### **Revised programs with Minor Catalog Changes**

None to review

##### **Program Deletion**

None to review

##### **Program SLO Revisions**

None to review

## IV.b. CURRICULUM ITEMS

### **DISCUSSION ITEMS (1<sup>st</sup> READINGS)**

#### **New Courses**

None to review

#### **Revised Courses**

2. Adult Basic Education 010, Money Matters: Financial Literacy – Noncredit
  - a. Correspondence Education **Only**
3. Adult Basic Education 018, Leadership Basics, Part 2 – Noncredit
  - a. Correspondence Education **Only**
4. \*Adult Basic Education 023, Adult Basic Education Reading – Noncredit
  - a. Correspondence Education **Only**
5. \*Adult Basic Education 024, Adult Basic Education Writing – Noncredit
  - a. Correspondence Education **Only**
6. \*Adult Basic Education 025, Adult Basic Education Math – Noncredit
  - a. Correspondence Education **Only**
7. Adult Basic Education 036, Effective Writing for the Workplace – Noncredit
  - a. Correspondence Education **Only**
8. Adult Basic Education 044, Leadership Basics Part 1 – Noncredit
  - a. Correspondence Education **Only**
9. Adult Basic Education 046, Attitudes for Success – Noncredit
  - a. Correspondence Education **Only**
10. Adult Basic Education 112, Beginning Spanish Literacy – Noncredit
  - a. Correspondence Education **Only**
11. Adult Basic Education 113, Intermediate Spanish Literacy – Noncredit
  - a. Correspondence Education **Only**
12. Adult Basic Education 114, Advanced Spanish Literacy – Noncredit
  - a. Correspondence Education **Only**
13. Adult Basic Education 137, Topics in Adult Basic Education – Noncredit
  - a. Correspondence Education **Only**
14. English As a Second Language 130, Multilevel English as a Second Language– Noncredit
  - a. Correspondence Education **Only**
15. English As a Second Language 488, Basic Writing– Noncredit
  - a. Correspondence Education **Only**
16. English As a Second Language 490, Intermediate Writing and Grammar– Noncredit
  - a. Correspondence Education **Only**
17. English As a Second Language 491, Advanced Grammar Review and Essay Writing– Noncredit
  - a. Correspondence Education **Only**
18. High School Subjects 031, High School Equivalency Test Preparation– Noncredit
  - a. Correspondence Education **Only**
19. High School Subjects 035, High School Equivalency Test Preparation – Reading– Noncredit
  - a. Correspondence Education **Only**
20. High School Subjects 036, High School Equivalency Test Preparation – Writing– Noncredit
  - a. Correspondence Education **Only**
21. High School Subjects 037, High School Equivalency Test Preparation – Mathematics– Noncredit
  - a. Correspondence Education **Only**
22. High School Subjects 038, High School Equivalency Test Preparation – Social Studies – Noncredit
  - a. Correspondence Education **Only**

23. High School Subjects 039, High School Equivalency Test Preparation – Science – Noncredit
  - a. Correspondence Education **Only**
24. \*High School Subjects - Social Sciences 215, Introduction to Economics – Noncredit
  - a. Correspondence Education **Only**
25. \*High School Subjects - Social Sciences 218, U.S. History 1: Colonization to Industrialization – Noncredit
  - a. Correspondence Education **Only**
26. \*Older Adults 200, Health and Wellness – Noncredit
  - a. Correspondence Education **Only**
27. \*Older Adults 457, Music Arts for Older Adults – Noncredit
  - a. Correspondence Education **Only**
28. Older Adults 518, Creative Cooking for Older Adults – Noncredit
  - a. Correspondence Education **Only**
29. Older Adults 521, Nutrition to Optimize Mind and Body Functions – Noncredit
  - a. Correspondence Education **Only**
30. Older Adults 522, Sustainable Cooking in the Southwest and Selected Regions – Noncredit
  - a. Correspondence Education **Only**
31. Older Adults 802, Seminar for Older Adults – Noncredit
  - a. Correspondence Education **Only**
32. \*Older Adults 823, Manipulative Skills for Older Adults – Noncredit
  - a. Correspondence Education **Only**
33. \*Vocational – Business 118, Microsoft Windows Overview – Noncredit
  - a. Correspondence Education **Only**
34. Vocational – Business 124, Introduction to Keyboarding I – Noncredit
  - a. Correspondence Education **Only**
35. Vocational – Business 125, Introduction to Keyboarding II – Noncredit
  - a. Correspondence Education **Only**
36. Vocational – Business 243, Introduction to Customer Service Skills – Noncredit
  - a. Correspondence Education **Only**
37. Vocational – Business 244, Introduction to Microsoft Access – Noncredit
  - a. Correspondence Education **Only**
38. \*Vocational – Business 260, Introduction to Microsoft Word – Noncredit
  - a. Correspondence Education **Only**
39. \*Vocational – Business 262, MS Excel – Noncredit
  - a. Correspondence Education **Only**
40. Vocational – Business 270, Introduction to Microsoft Outlook – Noncredit
  - a. Correspondence Education **Only**
41. Vocational – Business 280, Accounting Terminology – Noncredit
  - a. Correspondence Education **Only**
42. Vocational – Business 281, Introduction to Quickbooks – Noncredit
  - a. Correspondence Education **Only**
43. \*Vocational – Business 303, Adobe Photoshop – Noncredit
  - a. Correspondence Education **Only**
44. \*Vocational – Business 304, MS PowerPoint – Noncredit
  - a. Correspondence Education **Only**
45. Vocational – Business 400, Employability Skills – Noncredit
  - a. Correspondence Education **Only**
46. Vocational – Business 402, Workforce Power Skills – Noncredit
  - a. Correspondence Education **Only**
47. Vocational – Business 500, Digital Literacy for Academic and Professional Success – Tier 1 – Noncredit
  - a. Correspondence Education **Only**

- 48. Vocational – Business 501, Digital Literacy for Academic and Professional Success – Tier 2 – Noncredit
  - a. Correspondence Education **Only**
- 49. Vocational – Business 502, Digital Literacy for Academic and Professional Success – Tier 3 – Noncredit
  - a. Correspondence Education **Only**
- 50. Vocational – Business 503, Digital Literacy for Real World Application – Tier 4 – Noncredit
  - a. Correspondence Education **Only**
- 51. \*Vocational – Food 005, ServSafe® Food Handler – Noncredit
  - a. Correspondence Education **Only**
- 52. Vocational – Food 210, ServSafe® Food Protection Manager Certification Exam Preparation, Review, & Practice – Noncredit
  - a. Correspondence Education **Only**
- 53. Vocational – Health 109, Personal Caregiver/Care Aide-Theory – Noncredit
  - a. Corequisite
  - b. Distance Education
- 54. Vocational – Health 110, Personal Caregiver/Care Aide-Skills Lab – Noncredit
  - a. Corequisite

### **New Programs**

None to review

### **Revised Programs**

- 55. Personal Caregiver/Care Aide Certificate of Completion – Noncredit

**IV.c. CURRICULUM ITEMS**  
**ACTION ITEMS (2<sup>nd</sup> READINGS)**

**New Courses**

- 56. Vocational - Child Development Education 100, Early Childhood Pre-Apprenticeship Program Orientation – Noncredit
  - a. Distance Education
- 57. Vocational - Child Development Education 101, Introduction to Child Development – Noncredit
  - a. Prerequisite
  - a. Corequisite
  - b. Distance Education
- 58. Vocational – Health 200, Dental Assistant Training Program Orientation – Noncredit
  - a. Distance Education
- 59. Vocational – Health 201, Dental Assisting- Introduction to Dentistry & Compliance – Noncredit
  - a. Prerequisite
  - b. Corequisite
  - c. Distance Education
- 60. Vocational – Health 202, Dental Assisting- Dental Sciences & Radiology – Noncredit
  - a. Prerequisite
  - b. Corequisite
  - c. Distance Education
- 61. Vocational – Health 203, Dental Assisting Procedures & Dental Materials – Noncredit
  - a. Prerequisite
  - b. Corequisite
  - c. Distance Education
- 62. Vocational – Health 204, Dental Assisting- Patient Care, Communication & Administration – Noncredit
  - a. Prerequisite
  - b. Corequisite
  - c. Distance Education
- 63. Vocational – Health 205, Dental Assisting Clinical Skills & Chairside Assisting – Noncredit
  - a. Prerequisite
  - b. Corequisite
  - c. Distance Education
- 64. Vocational – Health 206, Dental Assisting - Clinical Externship – Noncredit
  - a. Prerequisite
  - b. Corequisite

**Revised Courses**

- 65. \*Anthropology C1001, Introduction to Biological Anthropology
  - a. Distance Education
- 66. \*Anthropology C1001L, Biological Anthropology Lab
  - a. Prerequisite
  - b. Corequisite
  - c. Distance Education
- 67. \*Art 195, Introduction to Digital Media Arts
  - a. Distance Education
  - b. Cross Listing: DM 195
- 68. \*Astronomy C1001L, Introduction to Astronomy Lab
- 69. Criminal Justice Academies 026A, Training Academy Preparation

70. Criminal Justice Academies 055F, Correctional Service Technician Transition Course
  - a. Prerequisite
71. Criminal Justice Academies 068B, Police Report Writing
  - a. Prerequisite
72. Criminal Justice Academies 069A, Continuing Professional Training for Corrections
  - a. Prerequisite
  - b. FOMA
73. Digital Media 195, Introduction to Digital Media Arts
  - a. Distance Education
  - b. Cross Listing: ART 195
74. \*English C1000H, Academic Reading and Writing – Honors
  - a. Prerequisite
  - b. Limitations of Enrollment
  - c. Honors
  - d. Distance Education

### **New Programs**

75. Dental Assisting Certificate of Completion – Noncredit
76. Early Childhood Education Pre-Apprenticeship Program Certificate of Completion – Noncredit

### **Revised Programs**

77. Adult High School Diploma – Noncredit