



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, May 3, 2021
2:00 pm
Zoom Meeting

Present: P. Canzona, R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Lamb, J. Mathis, K. Patterson, D. Peraza, C. Pierce, K. Robinson, D. Roper, B. Sos, J. Tolentino
Absent: S. Bautista, J. Macdonald, TBA (Student Representative)
Guest: M. Aguilar- Beltran, H. Castillo, A. Chamberlain, L. Chavez, S. Clark, M. Estrada, A. Gonis, J. Janio, J. Kennedy, H. Kim, C. Kushida, J. Lopez Mercedes, M. Liang, O. Madrigal, A. Moreno, H. Nguyen, F. Ortiz, S. Paramore, J. Sim, P. Traslavina, T. Verduzco, M. Weber, T. Winchell

I. PUBLIC COMMENTS

H. Kim shared personal experiences on the positive impact noncredit courses have had on his life and the lives of his parents. He emphatically shared his strong support for noncredit courses and programs.

J. Kennedy expressed his support of the noncredit curriculum and the curricular process. He spoke about noncredit career education courses and the importance of transitioning and assisting students with obtaining jobs. He explained that the state is focusing, through the strong workforce program, on expanding noncredit offerings, specifically on programs that may be earned in 12 months or less. He also mentioned the importance of transitioning noncredit students to college credit and the pathways that are being put in place in various disciplines, within college credit courses, to ensure this happens. He emphasized the importance of credit and noncredit faculty to work together for a common good.

II. APPROVAL OF MINUTES

The Minutes from April 19, 2021 were approved.

Mover: D. Khalid
Seconded by: M. Grant
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

III. CURRICULUM

See comments and approvals in subsequent pages.

IV. CURRICULUM and INSTRUCTION COUNCIL (CIC) HANDBOOK

a. Mission Statement

J. Tolentino will be invited to next CIC Technical Meeting, scheduled on May 10th, to finalize mission statement and membership so documents may be submitted for approval on May 17th.

b. Membership

Refer to statement under Mission Statement.

c. Roles and Responsibilities

R. Castillo reported that roles and responsibilities are still being added. R. Castillo will also be invited to attend the CIC Technical Meeting on May 10th.

d. First Read: Cross-Listed Courses and General Education Policy

P. Canzona reiterated her comments from the last CIC Meeting where she brought forth the idea of cross listed courses following the same process that CSU and IGETC use to add identical courses to Plans A, B and C without the need of reviewing the identical course once again. She also mentioned that SCC does not have a policy; however, they like the idea and they are putting forth a similar policy themselves. The only caveat is that faculty are still responsible for adding the GE information in META to ensure catalog inclusion. She also requested that the policy, once adopted, be added to the CIC Handbook.

K. Patterson requested that a statement be included indicating that the Honors Coordinator/Committee be consulted before adding or deleting an honors course. She requested that the conversion/request be made before a course is added or deleted.

Discussion ensued.

V. PRESENTATION: TRANSFORMATIVE CURRICULUM REDESIGN

M. Aguilar-Beltran and S. Clark provided a PowerPoint Presentation on Equity-Minded Teaching and Learning Institute.

M. Aguilar-Beltran spoke about RSCCD's Resolution No. 20-10 – Take-Action Against Structural Racism. She explained the Equity Plan 2019-2022: Focus Inward on Cultural Change Through Equity Minded Professional Development and the Guided Pathways and Equity Framework. She also shared the Goals of the Equity-Minded Teaching and Learning Institute to ensure equitable learning. SAC Guided Pathways Scale of Adoption Assessment Highlights – Planning to Scale Active and Applied Learning were described in detail. She stated that the Equity-Minded Teaching and Learning Institute Intersectional Committee and Focus is on being race-conscious, institutionally-focused, evidence-based, systemically aware and action oriented. She concluded by sharing the Transformative Curriculum Redesign Commitment proposed dates and times and asked CIC members to consider participating.

S. Clark focused on explaining the different modules which include goal setting, understanding and responding to data, redesigning course content, the class room experience, grading, assignment and assessment as well as curriculum equity-minded redesign.

Discussion followed.

Mission Statement

Santa Ana College inspires, transforms and empowers a diverse community of learners.

Vision Statement

I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

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VI. FIRST READ: CTE PROGRAM REVIEW PROCESS

F. Ortiz reported that the Career Educational process is being standardized to ensure that compliance with educational code is being met. The CTE program review document outlines the streamlining process which provides a checklist of the different documents that need to be submitted when a program is due for revision. A link to the Ed Code referencing career education programs is included in the document.

M. Grant stated that the document makes clear the role of faculty. She also said that is great to have a planning document that faculty can reference.

B. Sos asked CIC members to review the proposed documents with their respective divisions and provide feedback at the next meeting.

VII. FIRST READ: COURSE IMPLEMENTATION DATES

B. Sos explained that he is proposing to add language related to when courses are to be implemented to the CIC Handbook. He mentioned that since CEC and OEC have merged together, course and program implementation timelines have had to be reviewed to ensure that the appropriate guidelines are being followed by noncredit and credit, for that matter.

He stated that once a control number is assigned by the Chancellor's Office, a course may be offered. Credit courses will continue to follow the August 1st date. Noncredit does not generally follow the process that credit follows because there is no articulation involved. He requested that CIC review parameters in the document provided, which may also affect below 100 level credit courses.

B. Sos requested that the document be reviewed with respective divisions and provide feedback at the next scheduled meeting.

VIII. FIRST READ: 2021-2022 CIC MEETING DATES

R. Vazquez presented the 2021-2022 CIC Meeting dates and requested input.

IX. REPORTS and UPDATES

a. Accreditation Report

F. Ortiz stated that final edits/clean-up are being done to the document prior to sending it back to the editors.

b. Articulation Report

No report provided.

c. curriQūnet META Update

No report provided.

d. Guided Pathways (GP)

S. Clark mentioned that her report under Transformative Curriculum Design could be used as her GP report.

Meeting adjourned at 4:19 p.m.

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Items 1 – 3 and 5 – 46 were approved.

Items 4 was tabled.

Mover: C. Coyne

Seconded by: D. Khalid

Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

1. Nursing-Registered 098, Topics

Program Deletion

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

2. Astronomy 110H, Honors Introduction to Stars and Galaxies
3. Communication Studies 199, Independent Study
4. Communications & Media Studies 105H, Honors Mass Media and Society – **TABLED**
5. Dance N09, Dance Class Laboratory
6. Dance 198-30, Introduction to Hip Hop
7. Dance 198-31, Introduction to Hip Hop
8. TV/Video Communications 009A, TV/Video Communications Laboratory
9. TV/Video Communications 009B, TV/Video Communications Laboratory
10. TV/Video Communications 009C, TV/Video Communications Laboratory
11. TV/Video Communications 010A, TV/Video Communications Advanced Laboratory I
12. TV/Video Communications 010B, TV/Video Communications Advanced Laboratory II
13. TV/Video Communications 010C, TV/Video Communications Advanced Laboratory III
14. TV/Video Communications 010D, TV/Video Communications Advanced Laboratory IV
15. TV/Video Communications 131, Beginning Broadcast News Workshop
16. TV/Video Communications 132, Intermediate Broadcast News Workshop
17. TV/Video Communications 133, Advanced Broadcast News Workshop
18. TV/Video Communications 190, Introduction to ProTools
19. TV/Video Communications 198-125, Cooperative Work Experience- Occupational
20. TV/Video Communications 298, TV/Video Communications Practicum/Internship
21. Theatre Arts 165L, Fundamentals of Programming for Intelligent Lighting Lab
22. Theatre Arts 166L, Intermediate Programming Lab

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

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Revised programs

None to review

Program Deletion

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

23. Art 104, Mexican and Chicano Art History
24. Art 105, History of Modern Art
25. Art 108, Contemporary Art History: Art Since Mid-Twentieth Century
26. Art 100H, Honors Introduction to Art Concepts
27. Art 182, Introduction to Jewelry
28. Art 282, Jewelry II
29. Art 283, Jewelry III
30. Art 284, Introduction to Stone Setting-Jewelry
31. Art 285, Introduction to Enameling-Jewelry
32. Earth Science 150, Introduction to Oceanography
33. Earth Science 150H, Honors Introduction to Oceanography
34. Fashion Design Merchandising 136, Fundamentals of Costume Design
35. Fire Academy 018B, Beginning Fire Physical Ability Training
36. Fire Academy 018C, Intermediate Fire Physical Ability Training
37. Fire Academy 018D, Advanced Fire Physical Ability Training
38. Fire Academy 028, Physical Training for Fireground Operations
39. Fire Academy 029, Public Safety Wellness and Fitness-Operation and Safety Training
40. Geology 150, Introduction to Oceanography
41. Geology 150H, Honors Introduction to Oceanography
42. Interdisciplinary Studies 200, Introduction to Liberal Studies
43. Photography 009, Photography Lab
44. Photography 196, Commercial Photography
45. Speech-Language Pathology Assistant 170, Introduction to Phonetics
46. Speech-Language Pathology Assistant 200, Adult and Geriatric Communication Disorders

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS

DISCUSSION ITEMS (1st READINGS)

Items 47 – 75 were presented and discussed.

New Courses

47. Criminal Justice Academies 055F, Correctional Service Technician Transition Course
 - a. Prerequisite
 - b. FOMA
48. Criminal Justice Academies 083E, Academy Instructor Certification Course
 - a. FOMA
49. Digital Media 157, Directing for Single-Camera Production
 - a. Cross Listing: THEA 157
50. Theatre Arts 109, Stage Management
 - a. Distance Education
51. Theatre Arts 117, Introduction to Technical Theatre
 - a. Distance Education
52. Theatre Arts 157, Directing for Single-Camera Production
 - a. Cross Listing: DM 157
 - b. FOMA
53. Vocational – Food 220, Introduction to Baking & Pastry – Noncredit
 - a. FOMA

Revised Courses

54. Biology 131, Natural History of the Southwest
 - a. FOMA
55. Biology 132, Natural History of Death Valley
 - a. FOMA
56. Criminal Justice Academies 007B, Gangs, Cults, Subcultures, and Hate Crimes
 - a. Prerequisite
 - b. FOMA
57. Criminal Justice Academies 069A, Continuing Professional Training for Corrections
 - a. Prerequisite
 - b. FOMA
58. Criminal Justice Academies 088, Campus Law Enforcement Update
 - a. Prerequisite
 - b. FOMA
59. English As a Second Language 704, Academic Intermediate Low – Noncredit
 - a. Distance Education
60. Digital Media 197A, 3D Animation Fundamentals
 - a. Recommended Preparation
 - b. Distance Education
61. Fire Officer Training 150D, Company Officer 2D: All-Risk Command Operations for Company Officers
 - a. Prerequisite
 - b. Recommended Preparation
62. Interdisciplinary Studies 155, Human Sexuality
 - a. Distance Education

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63. Mathematics 319, Quantitative Research Methods for Healthcare Professionals
 - a. Prerequisite
 - b. Distance Education
64. Nursing-Registered 198, Topics
 - a. FOMA
65. Nursing-Registered 199, Independent Study
 - a. FOMA
66. Theatre Arts 165, Intermediate Stage Lighting
 - a. Recommended Preparation
 - b. Distance Education
67. Theatre Arts 166, Fundamentals of Programming
 - a. Recommended Preparation
 - b. FOMA
68. Vocational – Business 559, Business Practices in Family Child Care – Noncredit
 - a. Distance Education
69. Vocational – Health 895, Paraprofessional Mental Health Worker I – Noncredit
 - a. Distance Education

New Programs

None to review

Revised Programs

70. Adult High School Diploma – Noncredit
71. Associate of Science in Criminal Justice Option
72. Introduction to Information Technology (IT) Certificate of Completion – Noncredit
73. Law Enforcement Option Certificate of Achievement
74. Lighting Design and Technology Certificate of Achievement
75. Screen Performance Certificate of Achievement

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III.c. CURRICULUM ITEMS

ACTION ITEMS (2nd READINGS)

Motion was made to table item 144 until the May 17, 2021 meeting.

Mover: K. Robinson
Seconded by: K. Patterson
Ayes: C. Coyne, M. Grant, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, J. Tolentino
Nays: C. Emley, D. Khalid, C. Pierce, D. Roper
Abstentions: R. Castillo, B. Sos

Motion passed.

**Items 76 – 85, 87 – 88, 90 – 94, 96 – 105, 108 – 143 were approved.
Items 86, 89, 95, 106 – 107, 144 were tabled.**

Mover: K. Patterson
Seconded by: M. Kimmel
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

**Items 76 – 85, 87 – 88, 90 – 94, 96 – 105, 108 – 143 with prerequisites, corequisites
and recommended preparation were approved.**

Mover: C. Coyne
Seconded by: J. Tolentino
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

**Items 76 – 85, 87 – 88, 90 – 94, 96 – 105, 108 – 143 with distance education were
approved.**

Mover: C. Coyne
Seconded by: K. Patterson
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

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Items 145 – 146 were approved.

Mover: D. Khalid
Seconded by: K. Patterson
Ayes: R. Castillo, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson,
D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino
Nays: None
Abstentions: None

New Courses

None to review

Revised Courses

76. Biology 127, Ecology
77. Biology 128, Natural History of the California Coast
78. Biology 129, Ecology of Southern California
79. Biology 133, Desert Biology
80. Biology 169, Natural History of the Sierra Nevadas
81. *Chinese 101, Elementary Chinese I
 - a. Distance Education – **ONLY**
82. *Chinese 102, Elementary Chinese II
 - a. Distance Education – **ONLY**
83. Communication Studies 152, Oral Interpretation
 - a. Distance Education
84. Criminal Justice 098, Topics Course
 - a. FOMA
85. *Criminal Justice 101, Introduction to Criminal Justice
 - a. FOMA
86. Criminal Justice 101H, Honors Introduction to Criminal Justice – **TABLED**
 - a. FOMA
87. Criminal Justice 102, Introduction to Corrections
 - a. FOMA
88. Criminal Justice 103, Concepts of Criminal Law
 - a. FOMA
89. Criminal Justice 103H, Honors Concepts of Criminal Law – **TABLED**
 - a. FOMA
90. Criminal Justice 104, Prison Experience
 - a. Prerequisite
 - b. FOMA
91. Criminal Justice 105, Legal Aspects of Evidence
 - a. FOMA
92. Criminal Justice 106, Coroner Death Investigations
 - a. FOMA
93. Criminal Justice 108, Crime Scene Investigation
 - a. FOMA
94. Criminal Justice 109, Community Interaction
 - a. FOMA

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- 95. Criminal Justice 109H, Honors Community Interaction – **TABLED**
 - a. FOMA
- 96. Criminal Justice 110, Street Gangs
 - a. FOMA
- 97. Criminal Justice 148, Report Writing for Criminal Justice Personnel
 - a. Recommended Preparation
 - b. FOMA
- 98. Criminal Justice 198, Topic Course
 - a. FOMA
- 99. Criminal Justice 205, Criminal Investigation Principles
 - a. FOMA
- 100. Criminal Justice 209, Organized Crime
 - a. FOMA
- 101. Criminal Justice 210, Drug Abuse and Criminal Justice
 - a. FOMA
- 102. Criminal Justice 220, Juvenile Delinquency and Control
 - a. FOMA
- 103. Criminal Justice Academies 009C, Advanced Narcotics Training
 - a. Prerequisite
 - b. FOMA
- 104. Criminal Justice Academies 011, Field Training Officer
 - a. Prerequisite
 - b. FOMA
- 105. Digital Media 169, Game Design & Development Team
 - a. Recommended Preparation
 - b. Distance Education
- 106. Economics 120, Principles/Macro – **TABLED**
 - a. Prerequisite
- 107. Economics 121, Principles/Micro – **TABLED**
 - a. Prerequisite
- 108. Fire Technology 102, Fire Behavior and Combustion
 - a. Distance Education
- 109. Fire Technology 103, Principles of Fire and Emergency Services Safety and Survival
 - a. Distance Education
- 110. Fire Technology 104, Fire Prevention
 - a. Prerequisite
 - b. Distance Education
- 111. Fire Technology 105, Building Construction for Fire Protection
 - a. Prerequisite
 - b. Distance Education
- 112. Fire Technology 106, Fire Protection Systems
 - a. Prerequisite
 - b. Distance Education
- 113. *French 101, Elementary French I
 - a. Distance Education – **ONLY**
- 114. *French 102, Elementary French II
 - a. Distance Education – **ONLY**

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- 115. *French 201, Intermediate French I
 - a. Distance Education – **ONLY**
- 116. French 201H, Honors Intermediate French I
 - a. Distance Education – **ONLY**
- 117. *French 202, Intermediate French II
 - a. Distance Education – **ONLY**
- 118. French 202H, Honors Intermediate French II
 - a. Distance Education – **ONLY**
- 119. French 211, Intermediate Conversation and Composition I
 - a. Prerequisite
 - b. Distance Education
- 120. French 214, Intermediate Conversation and Composition II
 - a. Prerequisite
 - b. Distance Education
- 121. High School Subjects – Other 740, Spanish 1 – Noncredit
 - a. FOMA
- 122. High School Subjects – Other 742, Spanish 2 – Noncredit
 - a. FOMA
- 123. High School Subjects – Other 743, Spanish 3 – Noncredit
 - a. FOMA
- 124. High School Subjects – Other 744, Spanish 4 – Noncredit
 - a. FOMA
- 125. Italian 120, Elementary Italian I
 - a. Distance Education – **ONLY**
- 126. Italian 121, Elementary Italian II
 - a. Distance Education – **ONLY**
- 127. Japanese 102, Elementary Japanese II
 - a. Distance Education – **ONLY**
- 128. *Mathematics 185, Single Variable Calculus II
 - a. Prerequisite
 - b. Distance Education
- 129. *Political Science 200, American Political Thought
 - a. Distance Education – **ONLY**
- 130. *Spanish 101, Elementary Spanish I
 - a. Distance Education – **ONLY**
- 131. *Spanish 101H, Honors Elementary Spanish I
 - a. Distance Education – **ONLY**
- 132. *Spanish 102, Elementary Spanish II
 - a. Distance Education – **ONLY**
- 133. Spanish 102H, Honors Elementary Spanish II
 - a. Distance Education – **ONLY**
- 134. *Spanish 195B, Advanced Conversational Spanish
 - a. Prerequisite
 - b. Distance Education
- 135. *Spanish 201, Intermediate Spanish I
 - a. Distance Education – **ONLY**
- 136. Spanish 201H, Honors Intermediate Spanish I
 - a. Distance Education – **ONLY**

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- 137. *Spanish 202, Intermediate Spanish II
 - a. Distance Education – **ONLY**
- 138. Spanish 202H, Honors Intermediate Spanish II
 - a. Prerequisite
 - b. Distance Education
- 139. Spanish 212, College Business Spanish
 - a. Distance Education – **ONLY**
- 140. *Spanish 213, College Spanish Composition
 - a. Prerequisite
 - b. Distance Education
- 141. Vietnamese 101, Elementary Vietnamese I
 - a. Distance Education – **ONLY**
- 142. Vietnamese 102, Elementary Vietnamese II
 - a. Distance Education – **ONLY**
- 143. Vocational – Business 400, Employability Skills – Noncredit
 - a. Distance Education
- 144. Vocational – Business 450, COMPTIA A+ Certification Preparation & Practice – Noncredit – **TABLED**
 - a. Recommended Preparation
 - b. Distance Education

New Programs

None to review

Revised Programs

- 145. Line Cook Certificate of Completion – Noncredit
- 146. Vocational Construction Technology Certificate of Completion – Noncredit

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