



1530 W. 17<sup>th</sup> St, Santa Ana, CA 92706

**MINUTES**  
**CURRICULUM AND INSTRUCTION COUNCIL**  
**Monday, February 8, 2021**  
**2:00 pm**  
**Zoom Meeting**

**Present:** P. Canzona, C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino  
**Absent:** S. Bautista, R. Castillo, J. Lamb, J. Macdonald, C. Pierce, TBA (Student Representative)  
**Guest:** A. Gonis, C. Kushida, M. Liang, F. Ortiz, L. Sergeyeva, P. Traslavina, T. Verduzco, B. Virgoe, T. Winchell

**I. PUBLIC COMMENTS**

M. Grant asked if the 2021-2022 catalog version that was recently sent to divisions is what needs to be reviewed for corrections based on curriculum approvals.

**II. APPROVAL OF MINUTES**

The Minutes from December 7, 2020 were approved.

**Mover:** C. Coyne  
**Seconded by:** M. Kimmel  
**Ayes:** C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino  
**Nays:** None  
**Abstentions:** None

**III. CURRICULUM**

See comments and approvals in subsequent pages.

**IV. CURRICULUM and INSTRUCTION COUNCIL (CIC) HANDBOOK**

B. Sos presented a PowerPoint presentation that delineated the current CIC Mission Statement and Membership. He asked CIC members to review the mission statement and membership with their respective divisions/departments and to actively research one other college's CIC handbooks to compare and contrast our CIC Mission Statement / Purpose and our committee composition with that college. He also encouraged members to complete a survey monkey (<https://www.surveymonkey.com/r/F6YTJY8>) to ensure the relevancy of the mission statement.

Discussion ensued.

B. Sos to reach out to Student Government for student representation in CIC.

## **V. PASS/NO PASS POLICY**

P. Canzona stated that effective Fall 2018, SAC and SCC made changes to the Pass/No Pass Policy to clean up wording and make updates to the policy. The change resulted in the total number of units a student may complete via Pass/No Pass. Administrative Regulation (AR) 4232 – Pass No Pass needs to be updated to reflect the number of units both colleges reflect in their respective catalogs. She further reported that she has spoken with her counterpart at SCC, Leonor Aguilar – Articulation Officer. Leonor will be discussing this same issue with SCC’s CIC.

B. Sos requested that CIC members discuss the current Pass/No Pass policy with their constituents and provide feedback at the next meeting. Once agreement is reached, both campuses will present the updated AR 4232 to the Academic Senate for approval and subsequent Board of Trustees approval.

## **VI.a. Accreditation Report**

F. Ortiz mentioned that the Accreditation Committee have provided three (3) SAC English professors the first accreditation draft for editing. The job of the English Professors is to review the document and provide feedback where information may be lacking. He also stated that SAC administration continues to work with the District Office on pieces needed to finalize the report.

F. Ortiz commented that he is doing the Quality Focus Essay, which is a kind of a supplemental piece, to the Accreditation report. College Council had a first review of the document a few weeks ago. The document will be presented to the Accreditation Sub-committee.

F. Ortiz further mentioned that the Accreditation report will continue to go through several revisions and edits throughout the semester. The current timeline is for the Board of Trustees to approve the report in June. The report is slated to be submitted in August.

## **VI.b. ARTICULATION REPORT**

No report provided.

## **VI.c. currlQūnet META UPDATE**

B. Sos asked CIC members if the course objective tab, within META, should be changed from a text box to a list format similar to the Student Learning Outcomes (SLO) tab.

Discussion followed.

B. Sos asked members to consult with their respective constituents and provide feedback at the next meeting.

## **V.d. GUIDED PATHWAYS (GP)**

No report provided.

## **VI. OTHER**

### **a. Kinesiology Health Education 101H, Honors Health and Lifestyles name changed to Honors Healthful Living**

Informational Item

Meeting adjourned at 3:28 p.m.

#### Mission Statement

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*

#### Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

*\*Course is shared with SCC*

*CIC Minutes 02-08-2021*

**III.a. CONSENT AGENDA from TECHNICAL COMMITTEE**  
**Items 1 – 4 were approved.**

**Mover:** D. Khalid

**Seconded by:** C. Coyne

**Ayes:** C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza,  
K. Robinson, D. Roper, B. Sos, J. Tolentino

**Nays:** None

**Abstentions:** None

**Revised Courses without Catalog Changes**

None

**Program Deletion**

None

**Revised Courses with Minor Catalog Changes**

None to review

**Course Deactivations**

None to review

**Removal of Deactivated Courses from General Education Plans**

None to review

**Removal of Deactivated Courses from Programs**

None to review

**Revised programs**

None to review

**Program Deletion**

None to review

**Course Student Learning Outcomes (SLOs) Revisions Only**

1. Mathematics 204, Mathematical Concepts for Elementary School Teachers

**Program SLO Revisions**

2. Caregiver/Personal Care Aide Certificate of Completion
3. Customer Service Representative Certificate of Completion
4. Secretary/Administrative Assistant Certificate of Completion

Mission Statement

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*

Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

*\*Course is shared with SCC*

*CIC Minutes 02-08-2021*

### III.b. CURRICULUM ITEMS

#### **DISCUSSION ITEMS** (1<sup>st</sup> READINGS)

Items 5 – 6, 9 – 14 and 17 were presented and discussed.  
Items 7 – 8, 15 – 16 were tabled.

#### **New Courses**

5. Criminal Justice Academies 050A, Building a Public Safety Drone Program
  - a. FOMA
6. Criminal Justice Academies 050B, Drones for First Responders
  - a. FOMA

#### **Revised Courses**

7. Asian American Studies 101, Introduction to Asian American Studies – **TABLED**
  - a. Distance Education
  - b. General Education: Plan A (B1), Plan B (C2, F1), Plan C (3B)
8. Black Studies 101, Introduction to African/Black American Studies – **TABLED**
  - a. Distance Education
  - b. General Education: Plan A (B1), Plan B (C2, F1), Plan C (3B)
9. Digital Media 121A, Fundamentals of Typography
  - a. Prerequisite
  - b. Distance Education
10. English Multilingual for Students 110, Introduction to the Essay
  - a. Prerequisite
  - b. Distance Education
11. English Multilingual for Students 112, Advanced Composition
  - a. Prerequisite
  - b. Distance Education
12. \*English 061, Introduction to Composition
  - a. Prerequisite
  - b. Distance Education
13. English 104, Language and Culture
  - a. Distance Education
  - b. Cross Listing: ANTH 104
14. English 104H, Honors Language and Culture
  - a. Prerequisite
  - b. Distance Education
  - c. Cross Listing: ANTH 104H
15. Ethnic Studies 102, The Borderlands: Cultural Context and Intercultural Relations – **TABLED**
  - a. Distance Education
  - b. General Education: Plan A (B1), Plan B (C2, F1), Plan C (3B)
16. Ethnic Studies 102H, Honors the Borderlands: Cultural Context and Intercultural Relations – **TABLED**
  - a. Prerequisite
  - b. Distance Education
  - c. General Education: Plan A (B1), Plan B (C2, F1), Plan C (3B)

#### **New Programs**

None to review

#### Mission Statement

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*

#### Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

*\*Course is shared with SCC*

*CIC Minutes 02-08-2021*

## Revised Programs

### 17. Basic Law Enforcement Academy Certificate of Achievement

Mission Statement

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*

Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

*\*Course is shared with SCC*

*CIC Minutes 02-08-2021*

**III.c. CURRICULUM ITEMS**  
**ACTION ITEMS (2<sup>nd</sup> READINGS)**  
**Items 18 – 23 were approved.**

**Mover:** D. Khalid  
**Seconded by:** K. Patterson  
**Ayes:** C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino  
**Nays:** None  
**Abstentions:** None

**Items 18 – 23 with recommended preparation were approved.**

**Mover:** D. Khalid  
**Seconded by:** M. Kimmel  
**Ayes:** C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino  
**Nays:** None  
**Abstentions:** None

**Items 18 – 23 with distance education were approved.**

**Mover:** C. Coyne  
**Seconded by:** K. Patterson  
**Ayes:** C. Coyne, C. Emley, M. Grant, D. Khalid, M. Kimmel, J. Mathis, K. Patterson, D. Peraza, K. Robinson, D. Roper, B. Sos, J. Tolentino  
**Nays:** None  
**Abstentions:** None

**New Courses**

None to review

**Revised Courses**

18. Dance 201A, Ballet I
  - a. Distance Education – FOMA
19. Dance 201B, Ballet II
  - a. Recommended Preparation
  - b. Distance Education – FOMA
20. Dance 219A, Jazz Dance I
  - a. Distance Education – FOMA
21. Dance 219B, Jazz Dance II
  - a. Recommended Preparation
  - b. Distance Education – FOMA
22. Dance 220, Jazz Dance III
  - a. Recommended Preparation
  - b. Distance Education – FOMA

Mission Statement

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*

Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

*\*Course is shared with SCC*

- 23. Dance 221, Jazz Dance IV
  - a. Recommended Preparation
  - b. Distance Education – FOMA

**New Programs**

None to review

**Revised Programs**

None to review

Mission Statement

*Santa Ana College inspires, transforms and empowers a diverse community of learners.*

Vision Statement

*I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community*

*\*Course is shared with SCC*

*CIC Minutes 02-08-2021*