



CURRICULUM and INSTRUCTION COUNCIL MINUTES

Santa Ana College Mission Statement

Santa Ana College inspires, transforms, and empowers a diverse community of learners.

10+1

1. Curriculum including establishing prerequisites and placing courses within disciplines.
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and college governance structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development;
- +1. Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Curriculum Committee

Voting Members:

Chair/Vice Chair – Kristen Robinson/Daniel Peraza
 Vice President of Academic Affairs – Jeffrey Lamb
 Acting Dean – Matthew Valerius
 At Large Representative – Vacant
 Business – Dori Dumon
 Continuing Education – Henry Kim
 Counseling – Lisa Macafee
 Fine & Performing Arts – Jacqueline Schlossman
 Humanities – Zachary Fish
 Human Services – Wendy Wang
 Kinesiology – Brian Sos
 Library – Jaki King
 Mathematics – Justin Tolentino
 Health Sciences – Laura Derr
 Sciences – Minhan Dinh-Mahavongtrakul
 Social Sciences – Kristen Guzman
 Student Representative – Victor Oliveros/Lorena Vargas,
 Alternate
 Student Services – Louise Janus
 Technology – David Roper

Non-Voting Members:

Articulation Officer – Paula Canzona
 Distance Education – Jaki King
 Matriculation Representative – Maria Aguilar Beltran
 Curriculum Specialist – Anh-Phuong Tran
 Curriculum Specialist – Reyes Vazquez

Monday, October 14, 2024 | 2:00 PM | JSC 219 - 1, 2, 3, 4

Zoom Meeting: <https://rscdd-edu.zoom.us/j/7145646993>

Present: M. Aguilar-Beltran (via Zoom), P. Canzona, M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, K. Robinson (proxy for D. Dumon), D. Roper, J. Schlossman (via Zoom), M. Valerius, L. Vargas, M. Vasquez (proxy for L. Derr), W. Wang

Absent: J. Lamb, B. Sos, J. Tolentino

Guest: via Zoom: J. Avalos, M. Busch, J. Camacho, L. Chavez, J. Cruz-Teposte, P. Dibb, H. Gillette, A. Gonis, M. Kimmel, J. Marr, L. Sergeyeva, T. Winchell

The meeting was called to order by D. Peraza, CIC Vice Chair, at 2:04 p.m.

Assembly Bill (AB) 2449 allows members of legislative bodies to participate remotely if there is “just cause” or “emergency circumstances. J. Schlossman notified the membership that she would attend the meeting virtually due to “just cause”. CIC membership voted and approved J. Schlossman’s virtual attendance.

Mover: L. Macafee

Seconded by: L. Janus

Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, K. Robinson, D. Roper, M. Valerius, L. Vargas, M. Vasquez, W. Wang

Nays: None

Abstentions: None

Motion was approved.

I. Approval of Additions or Corrections to Agenda

Corrected item 112: Photography 185 to Photography 185B
 Item 124 – History 129 was tabled.

II. Public Comments

L. Vargas announced the following upcoming events:

October 19th: A Naturalization Clinic will offer assistance to the SAC community in completing naturalization paperwork.

October 23rd: “Meet the Doctors” an event for students aspiring to pursue careers in health and wellness.

October 28th: ICC is sponsoring a Halloween event at the Central Plaza. The campus community is encouraged to wear costumes and decorate their offices.

October 30th: Native Americans Event – The event, held at the amphitheater, will celebrate Native American culture and stories.

III. Approval of Minutes

The Minutes from October 14, 2024 were approved.

Mover: M. Valerius

Seconded by: J. King

Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius, L. Vargas, M. Vasquez, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

P. Canzona reported a change in the CCN Phase I process. Previously, community colleges were informed that courses revised to align with CCN Phase I descriptors would not need to be resubmitted for Cal-GETC re-review and approval for Fall 2025. However, late last week, Articulation Officers were notified of the opposite. Now, community colleges will be required to resubmit, in December 2024, all courses revised to meet CCN template requirements for Cal-GETC approval. This significant process change means SAC faculty will need to review their CCN course outlines again, keeping the Cal-GETC re-submission in mind.

V. CIC Chair's Report

A. META – MAVERICK

D. Peraza noted that collaboration with Governet to address performance issues is ongoing. He encouraged faculty to report any system “bugs” to the Curriculum Office. Additionally, he asked faculty to reach out to K. Robinson for assistance with the new program order list.

D. Peraza encouraged faculty to complete all surveys related to CCNs, emphasizing the importance of their input for Phase II of the CCNs process.

VI. Announcements

Informational items

A. Common Course Numbering – Phase II

B. Quadrennials / Career Education Programs – Due October 14, 2024

C. All other changes for 2025-2026 Catalog – Due October 14, 2024

D. CIC October 28th Meeting: S – 215

The meeting was adjourned at 3:37 p.m.

IV.a. **CONSENT AGENDA from TECHNICAL COMMITTEE**

Items 1 – 18 were approved.

Mover: M. Valerius
Seconded by: J. King
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King,
L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius,
L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. Art 182, Introduction to Jewelry
2. Art 282, Jewelry II
3. Art 283, Jewelry III
4. Art 284, Introduction to Stone Setting-Jewelry
5. Art 285, Introduction to Enameling-Jewelry.
6. Automotive Technology 190, Automotive Manufacturer Exploration
7. Automotive Technology 230, Mopar Air Conditioning Systems
8. Entrepreneurship 121, People Skills for the Freelancer
9. Entrepreneurship 122, Opportunities in Freelance Industries and Trades
10. Entrepreneurship 123, Marketing to Attract Customers and Grow Your Freelance Business
11. Entrepreneurship 124, Survival Finance and Accounting for the Freelancer-Show Me the Money
12. Entrepreneurship 125, Launch Your Freelance Business

Course Enrollment Maximums

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

13. Automotive Manufacturer Exploration Certificate of Achievement
14. Crafts Certificate in Jewelry Certificate of Achievement
15. Freelancer Certificate of Proficiency
16. Global Business and Entrepreneurship Certificate of Proficiency
17. Global Trade Certificate of Proficiency
18. Heavy Duty Chassis Service Certificate of Proficiency

Program SLO Revisions

None to review

IV.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)

Items 19 – 123 were discussed.

New Courses

19. Business Applications 101, Work Experience - Business Applications & Technology
 - a. Distance Education
20. Child Development – Apprenticeship 107, Apprenticeship Child Growth and Development (DS1)
 - a. Limitations of Enrollment
 - b. Distance Education
 - c. Cross-listing: CDEV 107
 - d. General Education: Plan 1: Area 4B
 - e. Cal-GETC: Plan 2: Area 4
21. Child Development – Apprenticeship 108, Apprenticeship Observation and Assessment for Early Learning and Development
 - a. Prerequisite
 - b. Limitations on Enrollment
 - c. Distance Education
22. Child Development – Apprenticeship 110, Apprenticeship Child, Family and Community (DS2)
 - a. Limitations of Enrollment
 - b. Distance Education
 - c. Cross-listing: CDEV 110
 - d. General Education: Plan 1: Area 4B
 - e. Cal-GETC: Plan 2: Area 4
23. Child Development – Apprenticeship 116A, Infant/Toddler Growth and Development
 - a. Recommended Preparation
 - b. Limitations of Enrollment
 - c. Distance Education
24. Child Development – Apprenticeship 205, Introduction to Children with Disabilities or Delays
 - a. Limitations of Enrollment
 - b. Distance Education
25. Child Development – Apprenticeship 221, Apprenticeship Teaching in a Diverse Society
 - a. Limitations of Enrollment
 - b. Distance Education
 - c. Cross-listing: CDEV 221
 - d. General Education: Plan 1: Area 4B
 - e. Cal-GETC: Plan 2: Area 4
26. Communication Studies 310, Communication and Conflict Resolution
 - a. Prerequisite
 - b. Distance Education
27. Education – Apprenticeship 114, Tutoring Reading in Elementary Schools
 - a. Limitations of Enrollment
 - b. Distance Education
28. Education – Apprenticeship 120A, Development of the School-Age Child
 - a. Limitations of Enrollment
 - b. Distance Education

29. Education – Apprenticeship 201, Introduction to Elementary Classroom Teaching
 - a. Recommended Preparation
 - b. Limitations of Enrollment
 - c. Distance Education
30. Education – Apprenticeship 204, Proficiency in Educational Technologies for Teachers
 - a. Limitations of Enrollment
 - b. Distance Education
31. English 301, Law and Literature
 - a. Corequisite
 - b. Distance Education
32. Law 170, Mock Trial
 - a. Distance Education
33. Paralegal 310, Courtroom & Litigation Technology
 - a. Prerequisite
 - b. Distance Education
34. Paralegal 320, Advanced Technology in the Law Office
 - a. Prerequisite
 - b. Distance Education
35. Paralegal 321, Advanced Legal Ethics
 - a. Prerequisite
 - b. Distance Education
36. Paralegal 330, Legal Project Management
 - a. Prerequisite
 - b. Distance Education
37. Paralegal 345, Advanced Civil Litigation
 - a. Prerequisite
 - b. Distance Education
38. Paralegal 348, Advanced Legal Research, Analysis, and Writing
 - a. Prerequisite
 - b. Distance Education
39. Paralegal 350, Contract Management & Corporate Documents
 - a. Prerequisite
 - b. Distance Education
40. Paralegal 370, Administrative Law and Regulatory Compliance
 - a. Prerequisite
 - b. Distance Education
41. Paralegal 399, Advanced Work Experience – Paralegal
 - a. Prerequisite
 - b. Distance Education
42. Paralegal 401, Advanced Law Office Procedure, Transactions, and Forms
 - a. Prerequisite
 - b. Distance Education
43. Paralegal 407, Advanced Criminal Procedure
 - a. Prerequisite
 - b. Distance Education
44. Paralegal 497, Advanced Paralegal Capstone
 - a. Prerequisite
 - b. Distance Education

- 45. Paralegal 499, Advanced Work Experience – CLIRRC
 - a. Prerequisite
 - b. Distance Education
- 46. Psychology 350, Psychology and Law
 - a. Prerequisite
 - b. Distance Education

Revised Courses

- 47. Accounting 124, Computerized Income Tax Preparation
 - a. Distance Education
- 48. *Accounting 205, Intermediate Accounting I
 - a. Prerequisite
 - b. Distance Education
- 49. Accounting 206, Intermediate Accounting II
 - a. Prerequisite
 - b. Distance Education
- 50. Accounting 210, Accounting Information Systems
 - a. Prerequisite
 - b. Distance Education
- 51. Accounting 211, Auditing
 - a. Prerequisite
 - b. Distance Education
- 52. Business Applications 100, Business Writing Skills
 - a. Distance Education
- 53. Business Applications 102, Professional Skills & Career Readiness
 - a. Distance Education
- 54. Business Applications 103, Business Mathematics
 - a. Distance Education
- 55. Business Applications 127, Microsoft Teams
 - a. Distance Education
- 56. Business Applications 130, Introduction to Spanish Bilingual Interpreting
 - a. Distance Education
- 57. Business Applications 131, Business Interpretation and Translation - Spanish / English
 - a. Distance Education
- 58. Business Applications 132, Medical Interpretation and Translation - Spanish / English
 - a. Distance Education
- 59. Business Applications 140, Introduction to Vietnamese Bilingual Interpreting
 - a. Distance Education
- 60. Business Applications 141, Business Interpretation and Translation - Vietnamese / English
 - a. Distance Education
- 61. Business Applications 142, Medical Interpretation and Translation - Vietnamese / English
 - a. Distance Education
- 62. Business Applications 146, Computer Fundamentals
 - a. Distance Education
- 63. Business Applications 147, Microsoft Windows, OneDrive & OneNote
 - a. Distance Education
- 64. Business Applications 149, Technology for Interpreters & Translators
 - a. Distance Education
- 65. Business Applications 158, Introduction to Drones
 - a. Distance Education

66. Business Applications 159, Drones for Mapping
 - a. Distance Education
67. Business Applications 179, Microsoft Office (Word, Excel, PowerPoint)
 - a. Distance Education
68. Business Applications 182, Google Apps & Google Drive
 - a. Distance Education
69. Business 113, Inventory Management & Technology
 - a. Distance Education
70. Business 127, Introduction to E-Commerce
 - a. Distance Education
 - b. Cross-listing: MKTG 127
71. Business 170, Principles of Small Business Management
 - a. Distance Education
72. *Child Development 108, Observation and Assessment for Early Learning and Development (DS3)
 - a. Prerequisite
 - b. Distance Education
73. *Child Development 110, Child, Family, and Community (DS2)
 - a. Distance Education
 - b. Cross-listing: APCD 110
74. Child Development 214, Creative Art Experiences for Children
 - a. Distance Education
75. Child Development 220, Understanding Child Abuse and Maltreatment
 - a. Distance Education
 - b. Cross-listing: CNSL 220
76. *Child Development 221, Teaching in a Diverse Society
 - a. Distance Education
 - b. Cross-listing: APCD 221
77. *Computer Science 101, Programming Survey
 - a. Distance Education
78. *Computer Science 118, JavaScript Programming
 - a. Distance Education
79. Communication Studies 101, Introduction to Interpersonal Communication
 - a. Distance Education
 - b. Cal-GETC: Plan 2: Area 1C
80. Communication Studies 101H, Honors Introduction to Interpersonal Communication
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
 - d. Cal-GETC: Plan 2: Area 1C
81. Counseling 220, Understanding Child Abuse and Maltreatment
 - a. Distance Education
 - b. Cross-listing: CDEV 220
82. Dance 009A, Dance Laboratory I
 - a. Prerequisite
83. Dance 009B, Dance Laboratory II
 - a. Prerequisite
84. Dance 009C, Dance Laboratory III
 - a. Prerequisite
 - b. FOMA

85. Dance 009D, Dance Laboratory IV
 - a. Prerequisite
 - b. FOMA
86. *Dance 100, Dance History and Appreciation
 - a. Distance Education
87. Dance 100H, Honors Dance History and Appreciation
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
88. Dance 101, Dance as Communication
 - a. Distance Education
89. Dance 102, Introduction to Dance Forms
 - a. Distance Education
90. Dance 104, History and Appreciation of Screendance
 - a. Distance Education
91. Dance 105, World Dance and Cultures
 - a. Distance Education
92. Dance 109A, Pilates Mat I
 - a. Distance Education
93. Dance 109B, Pilates Mat II
 - a. Recommended Preparation
 - b. Distance Education
94. Dance 109C, Pilates Mat III
 - a. Recommended Preparation
 - b. Distance Education
95. Dance 118, Introduction to Caribbean and Latin Dance Styles
96. Dance 120B, Introduction to Hip Hop Dance II
 - a. Recommended Preparation
 - b. Distance Education
97. Emergency Medical Technician 104, Emergency Medical Technician
 - a. Prerequisite
 - b. Corequisite
98. Emergency Medical Technician 105, Clinical EMT Skills Laboratory
 - a. Corequisite
99. Emergency Medical Technician 111, Recertification for EMT
 - a. Prerequisite
100. Emergency Medical Technician 198-00, Topics
101. Engineering 060, Robotics Survey
 - a. Distance Education
102. Engineering 100B, Introduction to Civil Engineering
 - a. Distance Education
103. Engineering 154, Revit and Civil Drafting
 - a. Distance Education
104. Engineering 250L, Electric Circuits Laboratory
 - a. Corequisite
 - b. Distance Education
105. Engineering 280, Strength of Materials
 - a. Prerequisite
 - b. Distance Education

- 106. Entrepreneurship 100, Introduction to Innovation and Entrepreneurship
 - a. Distance Education
- 107. Entrepreneurship 111, Entrepreneur/Business Case Study
 - a. Distance Education
- 108. *History 120, The United States to 1877
 - a. Distance Education
- 109. *History 120H, Honors The United States to 1877
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
- 110. Japanese 101, Elementary Japanese I
 - a. Distance Education
- 111. Marketing 127, Introduction to E-Commerce
 - a. Distance Education
 - b. Cross-listing: BUS 127
- 112. Photography 185B, Intermediate Landscape Photography
 - a. Prerequisite
 - b. Distance Education
- 113. *Spanish 195A, Advanced Conversational Spanish
 - a. Prerequisite
 - b. Distance Education
- 114. Theatre Arts 137, Costume Design and Construction
 - a. Distance Education
- 115. Theatre Arts 138, Costume Periods and Styles
 - a. Distance Education

New Programs

- 116. Associate in Science in Data Analytics
- 117. Associate in Science in Database Management Systems
- 118. Associate in Science in Machine Learning
- 119. California General Education Transfer Curriculum (Cal-GETC) Certificate of Achievement
- 120. Fullstack Web Developer Certificate of Achievement
- 121. Java Programming Certificate of Achievement
- 122. Python Programming Certificate of Achievement

Revised Programs

- 123. Costume Design and Technology Certificate of Achievement

IV.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Item 124 was tabled.

Items 125 – 126 were approved.

Mover: L. Macafee
Seconded by: L. Janus
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King,
L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius,
L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 125 – 126 with General Education were approved.

Mover: W. Wang
Seconded by: L. Janus
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King,
L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius,
L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 127 – 132 and 137 – 142 were tabled.

Items 133 – 136 and 143 – 144 were approved.

Mover: K. Guzman
Seconded by: W. Wang
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King,
L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius,
L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 134 and 136 with prerequisites were approved.

Mover: K. Guzman
Seconded by: L. Macafee
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King,
L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius,
L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Item 133 with General Education was approved.

Mover: Z. Fish
Seconded by: W. Wang
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, K. Guzman, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius, L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 145 – 146 were approved.

Mover: L. Janus
Seconded by: M. Valerius
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius, L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

Items 147 – 148 were approved.

Mover: L. Janus
Seconded by: W. Wang
Ayes: M. Dinh-Mahavongtrakul, Z. Fish, L. Janus, H. Kim, J. King, L. Macafee, D. Peraza, K. Robinson, D. Roper, J. Schlossman, M. Valerius, L. Vargas, M. Vasquez, W. Wang
Nays: None
Abstentions: None

New Courses

124. *History 129, LGBTQ+ History in the U.S. – **Tabled**

- a. Distance Education
- b. General Education: Plan 1: Area 4B
- c. ~~Cal-GETC: Plan 2: Areas 3B & 4~~

125. *Sociology 286, Introduction to LGBTQ+ Studies

- a. Distance Education
- b. Cross listing: WMNS 286
- c. General Education: Plan 1: Area 4B
- d. Cal-GETC: Plan 2: Area 4

126. Women's Studies 286, Introduction to LGBTQ+ Studies

- a. Distance Education
- b. Cross Listing: SOC 286
- c. General Education: Plan 1: Area 4B
- d. Cal-GETC: Plan 2: Area 4

Revised Courses

127. Communication Studies C1000, Introduction to Public Speaking – **Tabled**
 - a. Distance Education
128. Communication Studies C1000H, Introduction to Public Speaking – **Tabled**
 - a. Honors
 - b. Distance Education
129. English C1000, Academic Reading and Writing – **Tabled**
 - a. Prerequisite
 - b. Distance Education
130. English C1000H, Academic Reading and Writing – **Tabled**
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
131. English C1001, Critical Thinking and Writing – **Tabled**
 - a. Prerequisite
 - b. Distance Education
132. English C1001H, Critical Thinking and Writing – **Tabled**
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
133. *History 118, Social and Cultural History of the United States
 - a. Distance Education
 - b. Cal-GETC: Plan 2: Area 3B
134. *Mathematics 105, Mathematics for Liberal Arts Students
 - a. Prerequisite
 - b. Distance Education
135. Music 178, Mariachi
 - a. Distance Education
136. Nursing-Registered 170, Pharmacological Concepts of Nursing
 - a. Prerequisite
 - b. Distance Education
137. Political Science C1000, American Government and Politics – **Tabled**
 - a. Distance Education
138. Psychology C1000, Introduction to Psychology – **Tabled**
 - a. Distance Education
139. Psychology C1000H, Introduction to Psychology – **Tabled**
 - a. Honors
 - b. Distance Education
140. Statistics C1000, Introduction to Statistics – **Tabled**
 - a. Prerequisite
 - b. Distance Education
141. Statistics C1000E, Introduction to Statistics – **Tabled**
 - a. Prerequisite
 - b. Distance Education
142. Statistics C1000H, Introduction to Statistics – **Tabled**
 - a. Honors
 - b. Prerequisite
 - c. Distance Education
143. Theatre Arts 120, Musical Theatre History
 - a. Distance Education

144. Theatre Arts 132, Stage Makeup

a. Distance Education

New Programs

145. Associate in Science in Archives and Digital Collections

146. Archives and Digital Collections Certificate of Achievement

Revised Programs

147. Commercial Photography Certificate of Achievement

148. Technical Theatre Certificate of Achievement