



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL

Monday, October 17, 2022

2:00 pm

Hybrid

Campus Location: JSC 219–1, 2 & 3

Via Zoom: <https://cccconfer.zoom.us/j/7145646993>

- Present:** M. Aguilar- Beltran, P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, K. Guzman, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
- Absent:** M. Grant, J. Lamb
- Guest:** D. Benoit, S. Clark, M. Colunga, S. Freeman, W. Jones, M. Kimmel, A. Knight, C. Lamourelle, J. Lopez-Mercedes, A. Macias, O. Madrigal, S. Mathot, J. McAdam, F. Ortiz, R. Peralta, P. Traslavina, R. Vasquez-Ortiz, J. Villa, M. Weber, T. Winchell

Meeting was called to order by C. Coyne, CIC Chair, at 2:03 p.m.

I. Approval of Additions or Corrections to Agenda

No corrections and/or additions were made to agenda.

II. Public Comments

No public comments were made.

III. Approval of Minutes

The Minutes from October 3, 2022 were approved.

Mover: J. Macdonald

Seconded by: D. Roper

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Department Name Change: READ to CAR (Critical and Academic Reading)

M. Colunga stated that the subject Reading is a broad name; thus, her department is choosing to change the acronym READ to CAR (Critical and Academic Reading). She mentioned that this had been discussed in her department for a while. The new title will inform student that the reading courses are at an advanced level.

VI. Equity-Minded Teaching and Learning Institute Cohort Recognition

C. Coyne provided a brief synopsis of the Equity-Minded Teaching and Learning Institute. She explained that the effort in creating this amazing institute should not go unrecognized. She expressed her gratitude to the institute mentors, and the first faculty cohort that are paving the way for a more equity-minded curriculum.

C. Coyne asked faculty cohort members and institute mentors to share their experiences, reflections, and insights in improving the learning experience for students.

Faculty expressed their gratitude for the recognition and for being given a platform to discuss the great work the Equity-Minded Teaching and Learning participants have done.

Discussion and sharing followed.

VII. Reports and Announcements

a. Dual Enrollment Workgroup Update

C. Coyne reported that the full Dual Enrollment Workgroup will be meeting tomorrow afternoon. Sub-groups have been meeting. Faculty perspective about dual enrollment is overall positive; however, issues with miscommunication, scheduling and last-minute requests by the high schools continue.

Faculty interested in being part of this committee, should contact C. Coyne.

b. Faculty Coordinator Positions (3)

F. Ortiz reiterated that faculty coordinator positions continue to be vacant, specifically, Outcome Assessment, Guided Pathways and Distance Education. Interested faculty should contact his office.

C. Coyne mentioned that K. Robinson and herself have been reviewing the Distance Education Addendums for the courses that have been on the agenda since C. Kushida's retirement. She also stated that F. Ortiz recruited C. Jenkins to assume the Distance Education role on a temporary basis.

c. Quadrennial Reviews Deadline – October 17th

C. Coyne reminded members that the quadrennial review deadline was at 12:00 noon on October 17th.

VIII. Other

C. Coyne reported that the District Curriculum and Instruction Council (DCIC), which is composed of faculty from SAC and SCC, met on October 10th. SCC's Plan D was discussed along with possible implications for SAC.

C. Coyne stated that a General Education (GE) workgroup may need to be created to review our current GE pattern and as an overall good practice.

C. Coyne reminded faculty that when a program is submitted to the Curriculum Office, it must be accompanied with the required documents (i.e., For NEW CTE Programs, the following must be included: Narrative, LMI data, Advisory Committee minutes and OCRC minutes; or REVISED CTE Programs, the following must be included: Updated Narrative, LMI data and any Advisory Committee minutes; For NEW and

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

REVISED Non-CTE Programs, a Narrative must be completed.) Documents can be found under Addendum Forms at www.sac.edu/curriculum.

Meeting adjourned at 3:26 p.m.

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**III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 7 were approved.**

Mover: L. Pedroza

Seconded by: K. Guzman

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

1. English As a Second Language 704, Academic Intermediate Low
2. English As a Second Language 705, Academic Intermediate High
3. English As a Second Language 706, Academic Advanced Low
4. English As a Second Language 707, Academic Advanced High

Removal of Deactivated Courses from General Education Plans

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

5. Academic ESL Advanced Certificate of Competency
6. Academic ESL Capstone Certificate of Competency
7. Academic ESL Intermediate Certificate of Competency

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 8 – 79 were discussed.

New Courses

8. Automotive Technology 220, Introduction to Mopar Career Automotive Program
 - a. Distance Education
9. Automotive Technology 221, Mopar Electrical Phase 1
 - a. Recommended Preparation
 - b. Distance Education
10. Automotive Technology 222, Mopar Engine Repair & Maintenance
 - a. Recommended Preparation
 - b. Distance Education
11. Automotive Technology 223, Mopar Chassis Systems
 - a. Recommended Preparation
 - b. Distance Education
12. Automotive Technology 224, Mopar Brakes and Driveline
 - a. Recommended Preparation
 - b. Distance Education
13. Automotive Technology 225, Mopar Transmissions
 - a. Recommended Preparation
 - b. Distance Education
14. Automotive Technology 226, Mopar Electrical Phase 2
 - a. Recommended Preparation
 - b. Distance Education
15. Automotive Technology 227, Mopar Diesel Engines
 - a. Recommended Preparation
 - b. Distance Education
16. Automotive Technology 228, Mopar Engine Controls
 - a. Recommended Preparation
 - b. Distance Education
17. Automotive Technology 229, Mopar High Voltage and NVH
 - a. Recommended Preparation
 - b. Distance Education
18. Automotive Technology 230, Mopar Air Conditioning Systems
 - a. Recommended Preparation
 - b. Distance Education
19. Diesel 201, Introduction to Transit Systems
 - a. Distance Education
20. Fashion Design and Merchandising 115, 3D Design- Intermediate
 - a. Distance Education
21. Welding 111B, Welding Skills Lab
 - a. Recommended Preparation

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- 22. Welding 111C, Welding Skills Lab
 - a. Recommended Preparation
- 23. Welding 111D, Welding Skills Lab
 - a. Recommended Preparation
- 24. Welding 132, Introduction to Gas Tungsten Arc Welding
 - a. Recommended Preparation
 - b. Distance Education

Revised Courses

- 25. *Anthropology 100, Introduction to Cultural Anthropology
 - a. Distance Education
- 26. *Anthropology 101L, Biological Anthropology Laboratory
 - a. Prerequisite
 - b. Distance Education
- 27. Anthropology 108, Religion, Magic, and Witchcraft
 - a. Distance Education
- 28. Automotive Technology 260, Introduction to Hybrid/Electric Vehicles
 - a. Recommended Preparation
 - b. Distance Education
- 29. *Biology 194, Quality and Regulatory Compliance in Biosciences
 - a. Distance Education
- 30. Child Development 120B, School-Age Child Care and Recreation Activities (DS5)
 - a. Distance Education
 - b. Cross Listing: EDUC 120B
- 31. Child Development 207, Supporting and Empowering Families of Children with Special Needs
 - a. Prerequisite
 - b. Distance Education
- 32. Child Development 231, Developing Language and Literacy in Young Children
 - a. Recommended Preparation
 - b. Distance Education
- 33. Criminal Justice Academies 010, Pre-Employment Preparation for Law Enforcement
 - a. Distance Education
- 34. *Computer Science 112, Java Programming
 - a. Distance Education
- 35. *Computer Science 121, Programming Concepts
 - a. Prerequisite
 - b. Distance Education
- 36. *Computer Science 129, Introduction to Computer Organization
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Distance Education
- 37. Diesel 115, Heavy Duty Mobile Hydraulics
 - a. Distance Education

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38. Diesel 132, Alternative Fuels, Diesel, Emissions, and Zero Emissions Systems
 - a. Distance Education
39. Diesel 181, Introduction to Preventative Maintenance Inspection
 - a. Distance Education
40. Diesel 202, Transit Preventative Maintenance
 - a. Prerequisite
 - b. Distance Education
41. Diesel 203, Transit Vehicle Electrical Systems
 - a. Prerequisite
 - b. Distance Education
42. Diesel 205, Transit Vehicle Air Brake Systems
 - a. Prerequisite
 - b. Distance Education
43. Diesel 206, Transit Vehicle Automatic Transmissions
 - a. Prerequisite
 - b. Distance Education
44. Diesel 207, Transit Vehicle Engines
 - a. Prerequisite
 - b. Distance Education
45. Diesel 208, Transit Vehicle Heating, Ventilation, Air Conditioning
 - a. Prerequisite
 - b. Distance Education
46. Diesel 209, Transit Vehicle Drive Train Suspension
 - a. Prerequisite
 - b. Distance Education
47. Diesel 210, Transit Vehicle Wheelchair Lifts
 - a. Prerequisite
 - b. Distance Education
48. Education 105, Exploration in the Field of Education
 - a. Recommended Preparation
 - b. Distance Education
49. Education 120B, School-Age Child Care and Recreation Activities
 - a. Distance Education
 - b. Cross Listing: CDEV 120B
50. Education 201, Introduction to Education
 - a. Recommended Preparation
 - b. Distance Education
51. Fashion Design and Merchandising 106, Couture Sewing
 - a. Distance Education
52. Fashion Design and Merchandising 109, Flat Pattern Techniques
 - a. Distance Education
53. Fashion Design and Merchandising 112, Intermediate Flat Pattern Making
 - a. Prerequisite
 - b. Distance Education

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- 54. *High School Subjects – Arts 828, Understanding America Through Art – Noncredit
 - a. Distance Education
- 55. *High School Subjects – Arts 837, The Film As Art
 - a. Distance Education
- 56. Sociology 401, The Sociology of Health, Illness, and Healing
 - a. Prerequisite
 - b. Distance Education
- 57. Welding 111A, Welding Lab Skills
 - a. Recommended Preparation

New Programs

- 58. Associate of Science in Mopar Automotive Technician
- 59. Gas Tungsten Arc Welding Certificate of Achievement
- 60. Mopar Advanced Systems Certificate of Achievement
- 61. Mopar Drivability Systems Certificate of Achievement
- 62. Mopar Fundamentals Certificate of Achievement
- 63. Mopar Mechanical Systems Certificate of Achievement
- 64. Mopar Service Technician Certificate of Achievement

Revised Programs

- 65. Alternative Powertrain Technology Certificate of Achievement
- 66. Associate of Arts in Elementary Education (Pre-Professional)
- 67. Associate of Arts in Elementary Teacher Education for Transfer
- 68. Associate of Science in Automotive Technology
- 69. Associate of Science in Engineering Mechanical Drafting and Design
- 70. Associate of Science in Engineering Mechatronics
- 71. Associate of Science in Hospitality Management for Transfer
- 72. Digital Literacy for Academic and Professional Success I Certificate of Competency – Noncredit
- 73. Digital Literacy for Academic and Professional Success II Certificate of Competency – Noncredit
- 74. Electric/Hybrid Vehicle Technician Certificate of Achievement
- 75. Engineering Mechatronics Certificate of Achievement
- 76. ESL Core Advanced Certificate of Competency – Noncredit
- 77. ESL Core Capstone Certificate of Competency – Noncredit
- 78. ESL Core Intermediate Certificate of Competency – Noncredit
- 79. QuickBooks Bookkeeping Certificate of Achievement

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)

Item 80 was approved.

Mover: L. Pedroza
Seconded by: J. Tolentino
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Item 80 with corequisite was approved.

Mover: L. Pedroza
Seconded by: J. Tolentino
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Item 80 with Distance Education was approved.

Mover: J. Macdonald
Seconded by: D. Roper
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 81 – 88 were approved.

Mover: D. Dumon
Seconded by: J. Macdonald
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

Items 81 – 88 with prerequisites and recommended preparation were approved.

Mover: J. Macdonald
Seconded by: D. Roper
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 81 – 88 with Distance Education were approved.

Mover: J. Macdonald
Seconded by: D. Roper
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 89 – 92 were approved.

Mover: D. Roper
Seconded by: J. Macdonald
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, K. Guzman, J. Macdonald, J. Mathis, L. Pedroza, D. Peraza, K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

New Courses

80. Mathematics 087, Support for Calculus I
a. Corequisite
b. Distance Education

Revised Courses

81. Art 190, Introduction to Mural Painting and Design
a. Recommended Preparation
b. Distance Education
82. Biology 217, Pathophysiology
a. Prerequisite
83. Communication Studies 140, Argumentation and Debate
a. Distance Education

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- 84. *Computer Science 120, Introduction to Programming
 - a. Distance Education
- 85. Engineering 125, Engineering Graphics
 - a. Prerequisite
 - b. Distance Education
- 86. High School Subjects – Math 152, Pre-Algebra – Noncredit
 - a. Distance Education
- 87. High School Subjects – Math 173, Basic Consumer Math 1B – Noncredit
 - a. Distance Education
- 88. Paralegal 136, Landlord Tenant Law and Procedure
 - a. Distance Education

New Programs

None to review

Revised Programs

- 89. Associate of Arts in Black Studies
- 90. Associate of Arts in Chicana/Chicano Studies
- 91. Associate of Arts in Ethnic Studies
- 92. QuickBooks Accounting Certificate of Achievement

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(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate