



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL

Monday, September 19, 2022

2:00 pm

Hybrid

Campus Location: JSC 219 –1, 2 & 3

Via Zoom: <https://cccconfer.zoom.us/j/7145646993>

- Present:** M. Aguilar-Beltran, R. Cantoran (Student Representative), P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Lamb, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), K. Robinson, D. Roper, M. Taylor, J. Tolentino, W. Wang
- Absent:** M. Grant, J. Mathis
- Guest:** D. Benoit, L. Chavez, J. Diller, R. Gonzalves, A. Gonis, W. Jones, M. Guerrero-Phlaum, A. Macias, E. Nepal, F. Ortiz, M. Soto

Meeting was called to order by C. Coyne, CIC Chair, at 2:02 p.m.

I. Approval of Additions or Corrections to Agenda

No corrections and/or additions were made to agenda.

II. Public Comments

D. Dumon read a statement from C. Takahashi expressing his opposition to the proposed re-organization and merger of the Engineering Department with Manufacturing and Welding. C. Takahashi outlined the differences between the disciplines as it relates to curriculum, faculty minimum qualifications and the lack of benefit to the Engineering Department.

R. Cantoran announced that a Safe Space event for students of the LGBTQ+ community will be held on October 14th from 10:00 a.m. to 12:00 noon in JSC 219. The event will be facilitated by the LGBTQ+ Center of Orange County. The theme will be LGBTQ+ 101. Information on student rights will also be addressed at the event.

III. Approval of Minutes

The Minutes from August 29, 2022 were approved.

Mover: L. Pedroza

Seconded by: D. Peraza

Ayes: R. Cantoran, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

The Minutes from September 2, 2022 were approved.

Mover: L. Pedroza

Seconded by: D. Peraza

Ayes: R. Cantoran, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. curriQunet META Best Practices

C. Coyne reviewed the Course Purpose/Needs tab and its intended purpose. Committee members asked for a textbox to be included under the Intended for Transfer heading but did not want it to be marked as required. J. Lamb asked for Career Technical Education heading to include TOP and SAM code information that denotes any TOP code with an asterisk should have the appropriate corresponding SAM code.

VI. Reports and Announcements

a. CalGETC and Local GE Pattern

P. Canzona provided proposed CalGETC updates and encouraged faculty, if they have not already done so, to complete the survey on the Academic Senate website: <https://asccc.org/> - "AB 928 GE Survey". She believes the feedback that has been received by the ASCCC so far has encouraged plans for a formal request by the Community College system to the California State University system to allow area E, Lifelong Learning and Self-Development, to be completed at the community college level.

P. Canzona reported that a statewide local Associate Degree general education proposal is being discussed. She stated that the Curriculum Office will send a copy of the proposal after the meeting. She encouraged faculty to review the proposal and complete the survey on the Academic Senate website: <https://asccc.org/> - "Proposing a GE Pattern Survey"

Discussion ensued.

b. Course Enrollment Maximums Taskforce

C. Coyne reported that the first Course Enrollment Maximums Meeting had produced good dialogue. She mentioned that some of the questions that still need to be answered is where the course enrollment information will be available. The Course Outline of Record (COR) is being considered to have such information.

C. Coyne stated that Administrators will be included in the discussion when establishing the process. She also commented that examples from other schools, criteria for establishing a cap and demographics will

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be considered when establishing caps. She encouraged broad participation and representation from all areas on the committee.

c. Curriculum Handbook Workgroup

K. Robinson reported that the handbook continues to be a work-in-progress document. More information to come later.

d. Faculty Coordinator Positions (4)

F. Ortiz stated that Academic Affairs continues to have vacant faculty roles in the areas of Guided Pathways, Outcome Assessment, Program Review and Distance Education. Interested faculty should contact his office for more information.

e. Quadrennial Reviews Deadline – October 17th

C. Coyne reminded faculty of that quadrennials are due in the Curriculum Office queue by October 17th.

VII. Other

C. Coyne mentioned that J. Isbell, Academic Senate President, requested that Administrative Regulations (AR) 4105 – Distance Education, 4230 – Grading and Academic Record Symbols, 4235 – Credit for Prior Learning, and 4236 – Advanced Placement Credit be review for potential edits. The ARs will be included in the upcoming agenda as first read.

C. Coyne requested that all CIC members discuss the ARs with their respective constituents and report any feedback at the next meeting. She also mentioned that the ARs will be included in the agenda to the upcoming District Curriculum and Instruction Council (DCIC) Meeting which includes our SCC counterparts.

Meeting adjourned at 3:42 p.m.

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III.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Courses without Catalog Changes

None to review

Program Deletion

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Removal of Deactivated Courses from Programs

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

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III.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 1 – 38 were discussed.

New Courses

1. Criminal Justice Academies 043A, Crisis Intervention Awareness
 - a. Prerequisite
 - b. Distance Education
2. Vocational – Digital Media Arts 310, Introduction to Digital Media Arts – Noncredit
 - a. Distance Education

Revised Courses

3. *Accounting 102, Managerial Accounting
 - a. Prerequisite
 - b. Distance Education
4. *Accounting 204, Managerial Cost Accounting
 - a. Prerequisite
 - b. Distance Education
5. *Anthropology 100H, Honors Introduction to Cultural Anthropology
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
6. *Anthropology 101, Introduction to Biological Anthropology
 - a. Distance Education
7. *Anthropology 103, Introduction to Archaeology
 - a. Distance Education
8. *Biology 202, Cell Culture Techniques
 - a. Distance Education **ONLY**
9. *Chinese 101, Elementary Chinese I
 - a. Distance Education
10. *Chinese 102, Elementary Chinese II
 - a. Prerequisite
 - b. Distance Education
11. Communication Studies 103, Introduction to Intercultural Communication
 - a. Distance Education
12. Computer Science 101, Programming Survey
 - a. Distance Education
 - b. Cross Listing: ENGR 101
13. *Computer Science 120, Introduction to Programming
 - a. Distance Education
14. *Computer Science 131, Data Structures Concepts
 - a. Prerequisite
 - b. Distance Education

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15. Engineering 101, Programming Survey
 - a. Distance Education
 - b. Cross Listing: CMPR 101
16. Engineering 122, Engineering Drawing
 - a. Distance Education
17. Engineering 125, Engineering Graphics
 - a. Prerequisite
 - b. Distance Education
18. English As a Second Language 398, ESL Lab – Noncredit
 - a. Distance Education
19. *French 101, Elementary French I
 - a. Distance Education
20. *French 102, Elementary French II
 - a. Prerequisite
 - b. Distance Education
21. *French 201, Intermediate French I
 - a. Prerequisite
 - b. Distance Education
22. History 181, Survey of Chicana/Latina Women's History
 - a. Distance Education
23. Italian 121, Elementary Italian II
 - a. Prerequisite
 - b. Distance Education
24. Mathematics 019, Support for Math 219 Probability and Statistics
 - a. Corequisite
 - b. Distance Education
25. Mathematics 040, Support for College Algebra
 - a. Corequisite
 - b. Distance Education
26. *Mathematics 150, Calculus for Biological, Management and Social Sciences
 - a. Prerequisite
 - b. Distance Education
27. *Spanish 101, Elementary Spanish I
 - a. Distance Education
28. *Spanish 101H, Honors Elementary Spanish I
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
29. *Spanish 102, Elementary Spanish II
 - a. Prerequisite
 - b. Distance Education

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- 30. Spanish 102H, Honors Elementary Spanish II
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
- 31. *Spanish 201, Intermediate Spanish I
 - a. Prerequisite
 - b. Distance Education
- 32. Spanish 201H, Honors Intermediate Spanish I
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
- 33. *Spanish 202, Intermediate Spanish II
 - a. Prerequisite
 - b. Distance Education
- 34. Vietnamese 101, Elementary Vietnamese I
 - a. Distance Education
- 35. Vietnamese 102, Elementary Vietnamese II
 - a. Prerequisite
 - b. Distance Education
- 36. Vocational – Digital Media Arts 302, Web Design – Noncredit
 - a. Distance Education

New Programs

None to review

Revised Programs

- 37. IT Desktop and Server Operations Certificate of Achievement
- 38. IT Support Specialist Certificate of Achievement

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III.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)
Items 39 – 54 were approved.

Mover: D. Khalid
Seconded by: D. Peraza
Ayes: R. Cantoran, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 39 – 54 with prerequisites and recommended preparation were approved.

Mover: D. Khalid
Seconded by: D. Peraza
Ayes: R. Cantoran, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 39 – 54 with distance education were approved.

Mover: D. Khalid
Seconded by: D. Peraza
Ayes: R. Cantoran, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 55 – 57 were approved.

Mover: D. Khalid
Seconded by: D. Peraza
Ayes: R. Cantoran, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), D. Roper, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

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Items 58 – 62 with distance education were approved.

Mover: D. Khalid

Seconded by: D. Peraza

Ayes: R. Cantoran, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, D. Khalid, J. Macdonald, L. Pedroza, D. Peraza, M. Robertson (for K. Guzman), D. Roper, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

New Courses

None to review

Revised Courses

39. Biology 195, Biotech: QC/QA Microbiology
 - a. Prerequisite
 - b. Distance Education
40. Digital Media 100, Introduction to Electronic Media: TV, Radio, Film, and the Internet
 - a. Distance Education
41. Digital Media 110, Introduction to Television Production
42. Digital Media 115A, Single-Camera Production & Editing
 - a. Distance Education
43. Digital Media 120, Beginning Screenwriting for Digital Media
 - a. Distance Education
44. Digital Media 168, Agency Graphic Design Production
 - a. Recommended Preparation
 - b. Distance Education
45. Dance 204B, Dance Production II
 - a. Prerequisite
 - b. FOMA
46. Dance 204C, Dance Production III
 - a. Prerequisite
 - b. FOMA
47. Dance 204D, Dance Production IV
 - a. Prerequisite
 - b. FOMA
48. English As a Second Language 488, Basic Writing – Noncredit
 - a. Distance Education
49. English As a Second Language 489, Intermediate Writing – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
50. Fashion Design and Merchandising 136, Fundamentals of Costume Design
 - a. Distance Education
 - b. Cross Listing: THEA 136

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51. *Music 104, Rock Music History and Appreciation
 - a. Distance Education
52. Music 142, Creating Music on the Digital Audio Workstation
 - a. Distance Education
53. Parent Education 562, Health Education for Family Child Care Providers – Noncredit
 - a. Distance Education
54. Theatre Arts 136, Fundamentals of Costume Design
 - a. Distance Education
 - b. Cross Listing: FDM 136

New Programs

55. Introduction to Digital Media Certificate of Completion – Noncredit
56. Performance Emphasis Certificate of Achievement
57. Technical Theatre Certificate of Achievement

Revised Programs

58. ESL: English for Work Certificate of Competency – Noncredit
59. ESL Enhanced Civics Certificate of Competency – Noncredit
60. ESL Enhanced English for Work Certificate of Competency – Noncredit
61. ESL Enhanced Speaking Capstone Certificate of Competency – Noncredit
62. ESL Enhanced Writing Capstone Certificate of Competency – Noncredit

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