



1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM and INSTRUCTION COUNCIL
Monday, March 20, 2023
2:00 pm
Campus Location: JSC 219–1, 2, 3 & 4

Present: M. Aguilar- Beltran, P. Canzona, C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, G. Gonzales, K. Guzman, R. Hernandez (Student Representative), D. Khalid, J. Lamb, D. Peraza, M. Taylor, J. Tolentino, W. Wang
Absent: J. Mathis, L. Pedroza, K. Robinson, B. Sos
Guest: K. Blackburn, M. Gabut, A. Macias, J. Varela

The meeting was called to order by C. Coyne, CIC Chair, at 2:03 p.m.

I. Approval of Additions or Corrections to Agenda

No corrections and/or additions were made to the agenda.

II. Public Comments

C. Coyne congratulated newly tenured faculty members G. Gonzales and W. Wang.

III. Approval of Minutes

The Minutes from March 6, 2023 were approved.

Mover: D. Khalid

Seconded by: W. Wang

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, Z. Fish, G. Gonzales, K. Guzman, R. Hernandez (Student Representative), D. Khalid, D. Peraza, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

IV. Curriculum

See comments and approvals in subsequent pages.

V. Action Item: 2023-2024 CIC Meeting Calendar

The 2023-2024 CIC Meeting Calendar was approved.

Mover: D. Khalid

Seconded by: C. Emley

Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, G. Gonzales, K. Guzman, R. Hernandez (Student Representative), D. Khalid, J. Lamb, D. Peraza, M. Taylor, J. Tolentino, W. Wang

Nays: None

Abstentions: None

VI. Administrative Regulations and Board Policies

There was extensive discussion on AR 4235, Credit for Prior Learning. J. Varela Santa Ana Unified School District (SAUSD) is concerned that provisions found in the AR prohibit students from earning college credits. She further stated that by amending the AR by removing the statement “and register in at least once college credit class at the time of the petition.” would remove a barrier from students and would allow them to obtain college credit without subsequent enrollment. She spoke about other colleges within our region and shared that Coastline College, Irvine Valley College, MtSAC, and Rio Hondo do not require students to enroll in units after taking articulated classes.

C. Coyne shared feedback from SCC on the Administrative Regulations and Board Policies. She will be sharing comments and suggestions from this committee back to SCC.

C. Coyne asked CIC members to share all feedback with their respective areas and provide feedback at the next meeting.

- a. **AR 4105 – Distance Education**
- b. **AR 4230 – Grading and Academic Record Symbols**
- c. **AR 4235 – Credit for Prior Learning**
- d. **AR 4236 – Advanced Placement Credit**
- e. **BP 4230 – Grading**
- f. **BP 4235 – Credit for Prior Learning**

VII. Reports and Announcements

a. Ethnic Studies Implementation for Plan A Taskforce

C. Coyne shared that a taskforce composed of P. Canzona, C. Coyne, K. Guzman, J. Lamb, K. Patterson, D. Peraza, and R. Valley has been formed. She stated that a meeting will be held soon.

b. Quadrennials and CTE Programs – Due October 16, 2023

Informational item

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

c. Meeting Announcements

Informational item

- **April 10th – Digital Media Center, Room 103**
- **April 24th – Centennial Education Center, Rooms F-101/F-102**
- **May 22nd – Room A-130**

VIII. Other

J. Lamb asked committee members to consider converting Certificates of Proficiency to Certificates of Achievement. He stated that Certificates of Achievement generate monies for the college; whereas, Certificates of Proficiency do not. He also stated that he will be asking the Research Department for a report of how many students have received Certificates of Proficiency within the last couple of years.

CIC members requested a list of Certificates of Proficiency within their respective departments.

The meeting was adjourned at 3:53 p.m.

10+1

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IV.a. CONSENT AGENDA from TECHNICAL COMMITTEE

Revised Courses without Catalog Changes

None to review

Revised Courses with Minor Catalog Changes

None to review

Course Deactivations

None to review

Removal of Deactivated Courses from General Education Plans

None to review

Course Student Learning Outcomes (SLOs) Revisions Only

None to review

Course Materials Revisions Only

None to review

Revised programs

None to review

Program Deletion

None to review

Program SLO Revisions

None to review

10+1

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IV.b. CURRICULUM ITEMS
DISCUSSION ITEMS (1st READINGS)
Items 1 – 19 were discussed.

New Courses

None to review

Revised Courses

1. Communication Studies 102, Public Speaking
 - a. Distance Education
2. Communication Studies 102H, Honors Public Speaking
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
3. Criminal Justice Academies 038B, Basic SWAT Course
 - a. Prerequisite
 - b. Distance Education
4. Criminal Justice Academies 039B, First Aid Refresher
 - a. Distance Education
5. Criminal Justice Academies 040B, Post Critical Incident Response for Peer Support
 - a. Prerequisite
 - b. Distance Education
6. Criminal Justice Academies 069C, Prison Rape Elimination Act (PREA) Training
 - a. Prerequisite
 - b. Distance Education
7. *English As a Second Language 301, Beginning Low – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
8. *English As a Second Language 302, Beginning High – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
9. *English As a Second Language 303, Intermediate Low – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
10. *English As a Second Language 304, Intermediate High – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education

10+1

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11. *English As a Second Language 305, Advanced Low – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
12. *English As a Second Language 306, Advanced High - Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
13. *English As a Second Language 510, English for Work 1 – Noncredit
 - a. Distance Education
 - b. Correspondence Education
14. *English As a Second Language 520, English for Work 2 – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
15. *English As a Second Language 530, American English Pronunciation – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
16. *English As a Second Language 570, Conversation 1 – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
17. *English As a Second Language 580, Conversation 2 – Noncredit
 - a. Recommended Preparation
 - b. Distance Education
 - c. Correspondence Education
18. *History 120H, Honors The United States to 1877
 - a. Prerequisite
 - b. Honors
 - c. Distance Education
19. *History 121H, Honors The United States since 1865
 - a. Prerequisite
 - b. Honors
 - c. Distance Education

New Programs

None to review

Revised Programs

None to review

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

IV.c. CURRICULUM ITEMS
ACTION ITEMS (2nd READINGS)
Items 20 – 21 were approved.

Mover: D. Dumon
Seconded by: D. Peraza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, G. Gonzales, K. Guzman, R. Hernandez (Student Representative), D. Khalid, J. Lamb, D. Peraza, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Item 20 with prerequisite was approved.

Mover: D. Dumon
Seconded by: D. Peraza
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, G. Gonzales, K. Guzman, R. Hernandez (Student Representative), D. Khalid, J. Lamb, D. Peraza, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 20 – 21 with Distance Education were approved.

Mover: D. Khalid
Seconded by: W. Wang
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, G. Gonzales, K. Guzman, R. Hernandez (Student Representative), D. Khalid, J. Lamb, D. Peraza, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 20 – 21 with General Education were approved.

Mover: D. Khalid
Seconded by: W. Wang
Ayes: C. Coyne, M. Dinh-Mahavongtrakul, D. Dumon, C. Emley, Z. Fish, G. Gonzales, K. Guzman, R. Hernandez (Student Representative), D. Khalid, J. Lamb, D. Peraza, M. Taylor, J. Tolentino, W. Wang
Nays: None
Abstentions: None

Items 22 – 23 were tabled.

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate

New Courses

20. Criminal Justice Academies 008D, Emergency Response Team (ERT) Leader
 - a. Prerequisite
 - b. Distance Education
21. Political Science 205, Introduction to Global Studies
 - a. Distance Education
 - b. General Education: Plan A: B2 & D2, Plan B: D; Plan C: Area 4

Revised Courses

22. *History 120, The United States to 1877 – **Tabled**
 - a. Distance Education
23. *History 121, The United States since 1865 – **Tabled**
 - a. Distance Education

New Programs

None to review

Revised Programs

None to review

10+1

(1) Curriculum including establishing prerequisites and placing courses within disciplines; (2) Degree and certificate requirements; (3) Grading policies; (4) Educational program development; (5) Standards or policies regarding student preparation and success; (6) District and college governance structures, as related to faculty roles; (7) Faculty roles and involvement in accreditation processes, including self-study and annual reports; (8) Policies for faculty professional development activities; (9) Processes for program review; (10) Processes for institutional planning and budget development; (11) Other academic and professional matters as mutually agreed upon between the governing board and the academic senate