

Rancho Santiago Community College District
ADMINISTRATIVE REGULATION
Chapter 4
Academic Affairs

AR 4235 Credit by Examination

Reference(s):

Education Code Section 79500
Title 5 Section 55050

CREDIT BY EXAM – POST SECONDARY SPECIFIC COURSE CREDIT

Credit by Examination may be obtained by one of the following methods:

- Achievement of a score of 3, 4 or 5 on an Advanced Placement Examination administered by the College Entrance Examination Board. Students should submit official copies of Advanced Placement Examinations test scores to the Office of Admissions and Records for evaluation.
- Achievement of a score that qualifies for credit by examination in the College Level Examination Program.
- Credit by satisfactory completion of an examination administered by the college in lieu of completion of a course listed in the college catalog.
- Achievement of an examination administered by other agencies approved by the college.

Determination of Eligibility to Take the Examination:

- The student must be currently registered in the college and in good standing,
- The course is listed in the college catalog,
- Credits acquired by examination are not applicable to meeting of such unit load requirements as Selective Service deferment, Veteran's or Social Security benefits.
- Credits acquired by examination shall not be counted in determining the 12 semester hours of credit in residence required for an Associate degree.

In addition:

- Courses eligible for Credit by Exam must appear in the College Catalog – Credit by Exam section.
- The student's academic record clearly indicates that the credit was earned by examination.
- Limits on the number of units may be applied to requirements for the Associate degree.

SECONDARY (HIGH SCHOOL TO COLLEGE ARTICULATION/CREDIT BY EXAMINATION)

The Colleges and the participating high schools will follow the articulation procedures in the CTE Transitions Handbook and complete the appropriate articulation forms.

High school students may be granted college credit through credit by exam pursuant to established articulation agreements with participating high schools within RSCCD boundaries. Articulation with high schools outside RSCCD boundaries, is permissible if there is an existing agreement between the affected college districts.

In order to receive credit, the student must apply online to one of the colleges in RSCCD and register in at least one college credit class at the time of the petition.

A letter grade may be assigned and the course will be identified as "Credit by Examination" (CBE) on the transcript in accordance with the official final grade received for the full term of the course being petitioned for college credit. Once assigned, a grade is not reversible. The letter grade will be posted on the transcript in the semester the petition was approved.

Students who are unsuccessful in obtaining a standard grade of B or better in the articulated high school course, will not be allowed to petition for credit and no record of the attempt for credit by examination will appear on a student's transcript.

The enrollment fee for credit by examination will not be charged for credit awarded under this provision.

Adopted:, 2018