



Santa Ana College

1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, October 15, 2018
2:00 pm
S-215

Present: P. Canzona, S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Absent: M. Aguilar-Beltran, C. Coyne, I. Hernandez, J. Lamb, K. Patterson, L. Pedroza, M. Pineda
Guest: C. Truong

I. PUBLIC COMMENTS

No public comments

II. APPROVAL OF MINUTES

The minutes of October 1, 2018 were approved.

Mover: M. Steckler

Seconded by: D. Khalid

Ayes: S. Jaffray, K. Khalid, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu

Abstentions: None

III. CURRICULUM

See comments and approvals in subsequent pages.

IV. ASSOCIATE DEGREE REQUIREMENTS

Item was presented and discussed for first reading.

B. Sos explained that handbooks for SAC and SCC are explicit in the fact that proficiency headings need to be the same; however, how each proficiency is met is up to each individual college. He encouraged communication and collaboration between departments at each college. Discussion ensued.

First Reading

IV. Required Proficiencies – B: Mathematics

2. Placement into Math 140, Math 150, Math 162, Math 180, or Math 219, and without the recommendation of taking a course that provides additional support, based on the Santa Ana College Mathematics Department multiple measures placement criteria.

V. POLICY CHANGE

Item was presented and discussed.

a. First Reading

Plan A (GE)

Area E: Language and Rationality: E2 – Communication and Analytical Thinking

Mathematics 141 (Added)

Mathematics 221 (Added)

Plan B (CSU)

Area B: Scientific Inquiry and Quantitative Reasoning: B4 – Mathematics/Quantitative Reasoning

Mathematics 141 (Added)

Mathematics 221 (Added)

Plan C (IGETC)

Area 2A: Mathematical Concepts and Quantitative Reasoning

Mathematics 141 (Added)

Mathematics 221 (Added)

Vla. Accreditation Report

No report provided.

Vlb. Articulation Report

No report provided.

Vlc. CurricUNET Update

B. Sos reviewed each course screen in META with committee members. He stated that META works best in Chrome. He also mentioned that training will likely be done during Flex. He requested the assistance of CIC members with possible professional development for each division.

A META Meeting with Governet is scheduled for Monday, October 22, 2018 from 10:00 a.m. to 12:00 noon. CIC members are invited to attend. Location will be emailed at a later time.

B. Sos stated that credit faculty may propose non-credit courses that may be offered on campus. Discussion followed.

Vld. Guided Pathways

S. Jaffray requested all program mappings be sent to Merari Weber.

VII. OTHER

Discussion ensued about adding Psychology 210 as another option to meet the associate degree Mathematics Proficiency requirement. Dialog also encompassed the possibility of equating of Psychology 210 and Mathematics 219 as these two courses share the same C-ID. Dahlia will consult with the Mathematics Department and provide feedback on October 29th.

Meeting adjourned at 4:16 p.m.

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Vision Statement

I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 24 were approved.

Mover: S. Jaffray

Seconded by: D. Khalid

Ayes: S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos,
M. Steckler, D. Vu

Abstentions: None

Revised Courses without Catalog Changes

1. Biology 132, Natural History of Death Valley
2. Computer Science 112, Java Programming
3. Computer Science 137, Personal Computer Troubleshooting
4. Computer Science 139, Configuration and Administration of Local Area Networks
5. Computer Science 140, Discrete Structures for Computer Science
6. History 105, Ancient Mesoamerican Civilization
7. Political Science 235, Identity Politics

Revised Courses with Minor Catalog Changes

8. Computer Science 105, Visual BASIC Programming

Course Materials Changes Only

9. Chemistry 229, General Chemistry and Qualitative Analysis

Course Deactivations

10. Accounting 116, Money, Finance and Accounting for Entrepreneurs
11. Accounting 202, Cost Accounting for Construction Engineering
12. Business Applications 046, Word Processing Laboratory
13. Fire Academy 033, Swift Water Rescue
14. Fire Academy 052, Flashover
15. Fire Academy 098-03, EMT-I Recertification/ Continuing Education
16. Fire Academy 098-04, EMT-1 24 hour refresher variable unit
17. Fire Officer Training 008C, S-244 Field Observer
18. Fire Officer Training 012, Ethical Leadership
19. Fire Officer Training 031-20, Fire Service/Lifeguard EMT-1
20. Fire Officer Training 031-21, S-336 Tactical Decision Making in Wildland Fire
21. Fire Officer Training 100, Emergency Medical Technician

Program Deletions

22. Business Applications and Technology Degree and Certificate
23. Costume Design Certificate of Proficiency
24. Supporting Children with Special Needs Certificate of Proficiency

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III.b. CURRICULUM ITEMS

Items 25 – 98 were presented and discussed.

DISCUSSION ITEMS (1st READINGS)

New Courses

25. Business Applications 155, WordPress
 - a. Distance Education
26. Business Applications 182, Document Sharing and Collaboration using the Cloud and Google Apps
 - a. Distance Education
27. Criminal Justice Academies 040A, Basic Peer Support Training
28. Criminal Justice Academies 040B, Post Critical Incident Response for Peer Support
29. Education 105, Exploration in the Field of Education
 - a. Prerequisite
 - b. Distance Education
30. Education 120A, Development of the School-Age Child
 - a. Distance Education
31. Education 120B, School-Age Child Care and Recreation Activities
 - a. Distance Education
32. Mathematics 141, College Algebra with Support
 - a. Prerequisite
 - b. Distance Education
33. Mathematics 221, Statistics and Probability with Support
 - a. Prerequisite
 - b. Distance Education
34. Nursing-Continuing Education 150, Registered Nurse Competency Refresher Course
 - a. Recommended Preparation

Revised Courses

35. Accounting 032, Payroll Accounting
 - a. Distance Education
36. Accounting 104, Federal and California Taxes
 - a. Distance Education
37. Accounting 108, Tax Practices and Procedures
 - a. Distance Education
38. Accounting 114, Intermediate Income Taxes - Partnerships and LLCs
 - a. Distance Education
35. Business 130, Personal Finance
 - a. Prerequisite
 - b. Distance Education
36. Business 141, The Globalization of Marketing
 - a. Distance Education
37. Business 142, International Market Research and Planning
 - a. Distance Education
38. Business 143, Packaging, Pricing and Promoting Products/Services for Export
 - a. Distance Education
39. Business 145, Channels of Distribution in International Markets
 - a. Distance Education

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40. Business 150, Introduction to Information Systems and Applications
 - a. Distance Education
41. Business 163, International Methods of Payment and Letters of Credit
 - a. Distance Education
42. Business 164, Alternative Financing Techniques for International Trade
 - a. Distance Education
43. Business 165, International Trade Finance and Insurance
 - a. Distance Education
44. Business 166, Financing an Import/Export Business
 - a. Distance Education
45. Business Applications 110, Computer Keyboarding Skills
 - a. Distance Education
46. Business Applications 115, Computer Keyboarding Speed and Accuracy Development
 - a. Distance Education
47. Business Applications 181, Everyone Can Code with Apple
 - a. Distanced Education
48. Child Development 111A, Principles and Practices of Teaching Young Children
 - a. Distance Education **ONLY**
49. Child Development 111B, Introduction to Curriculum for Young Children
 - a. Distance Education **ONLY**
50. Child Development 120A, Development of the School-Age Child (DS5)
 - a. Distance Education **ONLY**
51. Child Development 120B, School-Age Child Care and Recreation Activities (DS5)
 - a. Distance Education
52. Child Development 206, Curriculum and Intervention Strategies
 - a. Distance Education **ONLY**
53. Child Development 298A, Practicum in Early Childhood Programs
 - a. Distance Education **ONLY**
54. Child Development 298B, Practicum in Infant/Toddler Programs
 - a. Distance Education **ONLY**
55. Computer Science 214, XML Programming
 - a. Distance Education
56. Communication Studies 101, Introduction to Interpersonal Communication
 - a. Recommended Preparation
 - b. Distance Education
57. Communication Studies 101H, Honors Introduction to Interpersonal Communication
 - a. Prerequisite
 - b. Recommended Preparation
 - c. Honors
58. Counseling 103, Educational Planning
59. Fashion Design Merchandising 105B, Intermediate Sewing
 - a. Distance Education **ONLY**
60. Fashion Design Merchandising 109, Flat Pattern Techniques
 - a. Distance Education **ONLY**
61. Fashion Design Merchandising 111B, Fashion Illustration
 - a. Distance Education **ONLY**
62. Fashion Design Merchandising 111C, Fashion Portfolio Development
 - a. Distance Education **ONLY**

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63. Fashion Design Merchandising 112, Advanced Flat Pattern Making
 - a. Distance Education **ONLY**
64. Fashion Design Merchandising 213, Apparel Line Production
 - a. Distance Education **ONLY**
65. Fashion Design Merchandising 216, Computer Flat Pattern Design, Grading, and Marking
 - a. Distance Education **ONLY**
66. French 102, Elementary French II
 - a. Prerequisite
 - b. Distance Education
67. Marketing 113, Principles of Marketing
 - a. Distance Education
68. Marketing 120, Understanding Consumer Behavior – Getting them to Buy, Buy, Buy
 - a. Distance Education
69. Marketing 121, Negotiating - Getting to a Win-Win
 - a. Distance Education
70. Marketing 122, Sales Strategies that Build Business Relationships & Increase Sales
 - a. Distance Education
71. Marketing 123, Marketing and Technology - Trends and Cutting Edges
 - a. Distance Education
72. Marketing 124, Cause Marketing and Public Relations - Doing Well by Doing Good
 - a. Distance Education
73. Marketing 125, Advertising & Promotion – Get the Word Out & Keep your Customers Buying
 - a. Distance Education
74. Marketing 126, Distributing Products & Services – Reaching Customers Where They Shop
 - a. Distance Education
75. Paralegal 140, Immigration Law and Procedure
 - a. Distance Education
76. Paralegal 145, Civil Litigation Overview
 - a. Distance Education
77. Paralegal 146, Tort Law and Alternative Dispute Resolution
 - a. Distance Education
78. Political Science 101, Introduction to American Governments
 - a. Distance Education
79. Political Science 101H, Honors Introduction to American Governments
 - a. Honors
80. Theatre Arts 105, Theatre History 1
 - a. Distance Education

New Program

81. Pharmacy Technology Certificate of Completion – Non Credit
82. STEAM (Science, Technology, Engineering, Arts, Math) Certificate for Early Childhood Educators Certificate of Proficiency

Revised Programs

83. 3D Modeling and Animation Certificate C - Video Game & Interactive Media Art Emphasis Certificate of Achievement
84. After School Program Assistant Certificate of Proficiency
85. After School Program Associate Teacher Certificate of Proficiency

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86. Associate in Arts Degree in Child Development - Emphasis in Infant/Toddler Care and Development
87. Associate in Arts Degree in Child Development - Emphasis in Preschool Age Care and Development
88. Associate in Arts Degree in Child Development - Emphasis in School-Age Care and Recreation
89. Associate in Arts Degree in Elementary Education (Pre-Professional)
90. Associate in Arts in Political Science for Transfer Degree
91. Associate in Arts in Psychology Degree
92. Associate in Arts in Psychology for Transfer Degree
93. Associate in Arts in Sociology for Transfer Degree
94. Associate in Arts in Elementary Teacher Education for Transfer Degree
95. Associate in Science in Business Administration for Transfer Degree
96. Digital Music Production Certificate of Proficiency
97. Library Technology Certificate of Achievement
98. School-Age Teacher Certificate of Achievement

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III.c. CURRICULUM ITEMS
Items 99 – 100 were approved

Mover: S. Jaffray
Seconded by: M. Steckler
Ayes: S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Abstentions: None

Item 100 with recommended preparation was approved.

Mover: K. Robinson
Seconded by: D. Khalid
Ayes: S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Abstentions: None

Item 101 was approved.

Mover: K. Robinson
Seconded by: M. Steckler
Ayes: S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Abstentions: None

Item 101 with prerequisite was approved.

Mover: K. Robinson
Seconded by: D. Khalid
Ayes: S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Abstentions: None

Item 102 was approved.

Mover: M. Steckler
Seconded by: K. Robinson
Ayes: S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, C. Pierce, K. Robinson, D. Roper, B. Sos, M. Steckler, D. Vu
Abstentions: None

ACTION ITEMS (2nd READINGS)

New Courses

- 99. Vocational – Health 109, Introduction to Caregiving
- 100. Vocational – Health 110, Caregiver Training
 - a. Recommended Preparation

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Revised Course

101. Mathematics 150, Calculus for Biological, Management and Social Sciences

- a. Prerequisite

New Program

102. Caregiver/Personal Care Aide Certificate of Completion – Noncredit

Revised Programs

No programs to review

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