



Santa Ana College

1530 W. 17th St, Santa Ana, CA 92706

MINUTES
CURRICULUM AND INSTRUCTION COUNCIL
Monday, August 27, 2018
2:00 pm
S-215

Present: M. Aguilar-Beltran, P. Canzona, C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, J. Lamb, J. Macdonald, S. Mathot, K. Patterson, L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Absent: D. Deluna

Guest: A. Gonis, B. Kehlenbach, C. Kushida, M. Liang, B. Miller, B. Virgoe

I. PUBLIC COMMENTS

No public comments were made.

II. APPROVAL OF MINUTES

The minutes of May 14, 2018 were approved.

Mover: D. Khalid

Seconded by: N. English

Ayes: C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, K. Patterson, L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Abstentions: None

The minutes of May 30, 2018 were approved with minor corrections.

Mover: N. English

Seconded by: D. Khalid

Ayes: C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, K. Patterson, L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Abstentions: None

III. CURRICULUM

See comments and approvals in subsequent pages.

IV.a. Accreditation Report

The next accreditation is scheduled for 2022.

J. Lamb mentioned that assessment is linked with Curriculum. Assessment needs to be used as a valuable tool to evaluate the work we do and to ensure we do not find ourselves facing sanctions.

IV.b. Articulation Report

P. Canzona stated that policy changes for CSU GE or IGETC need to be submitted to the Curriculum Office by September 26th to ensure a December submission to UC and CSU.

IV.c. CurricUNET Update

Password and login information to test META will once again be e-mailed to all CIC members. CIC membership was asked to test the META system to ensure bugs are found. META will be rolled out Spring 2019. Professional development workshops will be offered to all faculty in January.

IV.d. Guided Pathways

K. Patterson reported that META majors will be rolled out soon. Much work has been done behind the scenes so stay tuned.

IV.e. Curriculum Institute

Item was tabled.

V. AB 705 – M. Aguilar Beltran

M. Aguilar-Beltran presented on the framework for AB 705. She explained that high school performance and qualitative data will be used, commencing Spring 2019, to assess students who apply by November 1, 2018. Standardized testing will not be used to place students. Programs and degrees that have Reading or below-transfer-level English or Math need to review those requirements.

M. Aguilar-Beltran further stated that it is imperative that we look at the data as the burden of proof is on the institution and not on the student to show that the student will not be successful in transfer-level English or Math, if placing them in classes below transfer level.

VI. Course Objectives vs. Course Content – Review

B. Sos provided an overview of the Course Outline of Record (COR) and explained the differences between the course objectives and the course content. He spoke of the rigor and intensity necessary to obtain articulation, core components and faculty academic freedom.

B. Sos provided examples of how course objectives lead to the course's Student Learning Outcomes and defined the two by differentiating them. He also stressed the importance of following processes, being specific with enough details and looking at all curriculum with a fine-toothed-comb.

VII. OTHER

As courses are presented, representatives should indicate whether courses need to be considered for inclusion in future addendums. Courses geared towards CSU and UC transferability will not be entertained for the addendum at this time. Discussion followed.

B. Sos requested collaboration between noncredit and credit for course and/or programs that will be used as pathways to the credit side of the house.

B. Sos shared brief comments related to the Distance Education Form.

Meeting adjourned at 4:12 p.m.

Mission Statement

Santa Ana College inspires, transforms and empowers a diverse community of learners.

Vision Statement

I. Student Achievement; II. Use of Technology; III. Innovation; IV. Community; V. Workforce Development; VI. Emerging American Community

III.a. CONSENT AGENDA from TECHNICAL COMMITTEE
Items 1 – 12 were approved.

Mover: S. Jaffray

Seconded by: I. Hernandez

Ayes: C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, J. Macdonald, S. Mathot, K. Patterson,
L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Abstentions: None

Revised Courses without Catalog Changes

1. Counseling 107, The Freshman Experience
2. French 198, Topics in French
3. Music 174, Percussion Ensemble
4. Vietnamese 198, Topics in Vietnamese

Revised Courses with Minor Catalog Changes

5. Dance 120A, Introduction to Hip-Hop Dance
6. Dance 120B, Intermediate Hip-Hop Dance
7. TV/Video Communications 142, Acting for the Camera

Course Deactivations

8. Music 211, Music History and Literature
9. Vocational – Health 800, Beginning Pharmacy Calculations
10. Vocational – Health 801, Advanced Pharmacy Calculations

Removal of Deactivated Courses from General Education Plans

No courses to review

Removal of Deactivated Courses from Programs

No programs to review

Revised Program with Minor Catalog Changes

No programs to review

Program Deletions

11. Entertainment Business Certificate of Proficiency
12. Performance Emphasis Certificate of Proficiency

Course SLO Revisions

No courses to review

Program SLO Revisions

No programs to review

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III.b. CURRICULUM ITEMS

Items 13 – 82 were presented and discussed.

DISCUSSION ITEMS (1st READINGS)

New Courses

13. American Sign Language 211, American Sign Language IV
 - a. Prerequisite
14. Criminal Justice Academies 034D, Courthouse Operations
 - a. Prerequisite
15. Music 245, Intermediate Jazz Improvisation and Performance Workshop
 - a. Prerequisite
16. Theatre Arts 169, Cooperative Work Experience-Entertainment
17. Vocational – Business 102, Introduction to Desktop Publishing using Adobe InDesign – **RETURNED**
 - a. Recommended Preparation
18. Vocational – Business 242, Introduction to Vector Graphics Using Adobe Illustrator – **RETURNED**
 - a. Recommended Preparation
19. Vocational – Business 281, Accounting Essentials – **RETURNED**
20. Vocational – Health 109, Introduction to Caregiving – **RETURNED**
21. Vocational – Health 110, Caregiver Training – **RETURNED**
 - a. Recommended Preparation
22. Vocational – Hospitality 201, Career Focus - Hospitality Services – **RETURNED**

Revised Courses

23. Accounting 010, Accounting Procedures
 - a. Distance Education
24. Art 141, Beginning Painting – **RETURNED**
 - a. Recommended Preparation
25. Child Development 116A, Infant/Toddler Growth and Development (DS4)
 - a. Distance Education **ONLY**
26. Child Development 116B, Care and Education for Infants and Toddlers (DS3)
 - a. Distance Education **ONLY**
27. Child Development 207, Supporting and Empowering Families of Children with Special Needs
 - a. Distance Education **ONLY**
28. Child Development 210, Creative Music Experiences for Young Children
 - a. Distance Education **ONLY**
29. Child Development 214, Creative Art Experiences for Children
 - a. Distance Education **ONLY**
30. Child Development 220, The Child as a Victim
 - a. Distance Education **ONLY**
31. Child Development 221, Living and Teaching in a Diverse Society
 - a. Distance Education **ONLY**
32. Child Development 231, Developing Language and Literacy in Young Children
 - a. Distance Education **ONLY**
33. Child Development 232, Math and Science Methods for Early Learning Environments
 - a. Distance Education **ONLY**
34. Child Development 297, Analyzing and Applying Teacher Strategies in the Classroom
 - a. Distance Education **ONLY**

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35. Chinese 101, Elementary Chinese I
 - a. Distance Education
36. Criminal Justice Academies 099, OCSJ Basic Pre-Academy
 - a. Prerequisite
37. Communication Studies 103, Introduction to Intercultural Communication
 - a. Recommended Preparation
38. Communication Studies 103H, Honors Introduction to Intercultural Communication
 - a. Prerequisite
 - b. Honors
39. Dance 232, Partnering
 - a. Recommended Preparation
40. French 101, Elementary French I
 - a. Distance Education
41. Italian 121, Elementary Italian II
 - a. Prerequisite
 - b. Distance Education
42. Music 111, Basic Music Theory and Musicianship I
 - a. Distance Education
43. Music 168, Stylistic Interpretation of Piano Repertoire
 - a. Prerequisite
44. Paralegal 101, Law Office Management
 - a. Distance Education
45. Paralegal 120, Computers in the Law Office
 - a. Distance Education
46. Paralegal 121, Ethics and Professional Responsibility
 - a. Distance Education
47. Paralegal 131, Advanced ADR Practice
 - a. Distance Education
48. Paralegal 136, Real Property Law and Procedure
 - a. Distance Education
49. Paralegal 139, Fundamentals of Labor Law
 - a. Distance Education
50. Paralegal 144, Introduction to eDiscovery
 - a. Distance Education
51. Paralegal 246, Legal Research and Analysis
 - a. Recommended Preparation
 - b. Distance Education
52. Spanish N51, Spanish for Public Personnel – **PULLED**
 - a. Distance Education
53. Spanish 101, Elementary Spanish I
 - a. Distance Education
54. Spanish 101H, Honors Elementary Spanish I
 - a. Prerequisite
 - b. Distance Education
 - c. Honors
55. Spanish 102, Elementary Spanish II
 - a. Prerequisite
 - b. Distance Education

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- 56. Spanish 102H, Honors Elementary Spanish II
 - a. Prerequisite
 - b. Distance Education
 - c. Honors
- 57. Spanish 201, Intermediate Spanish I
 - a. Prerequisite
 - b. Distance Education
- 58. Spanish 201H, Honors Intermediate Spanish I
 - a. Prerequisite
 - b. Distance Education
 - c. Honors
- 59. Spanish 202, Intermediate Spanish II
 - a. Prerequisite
 - b. Distance Education
- 60. TV/Video Communications 215, Advanced Single-Camera/Digital Cinema Production
 - a. Recommended Preparation
- 61. Vocational – Business 243, Introduction to Customer Service Skills – **RETURNED**
- 62. Vocational – Business 590, Introduction to How to Start a Small Business – **RETURNED**
- 63. Vietnamese 101, Elementary Vietnamese I
 - a. Distance Education
- 64. Vietnamese 102, Elementary Vietnamese II
 - a. Prerequisite
 - b. Distance Education

New Programs

- 65. Accounting Clerk Certificate of Completion – Noncredit
- 66. Agency Film Production Certificate of Achievement
- 67. Caregiver/Personal Care Aide Certificate of Completion – Noncredit
- 68. Computer Basics for Beginners Certificate of Completion – Noncredit
- 69. Hospitality Services Certificate of Completion – Noncredit
- 70. Nursing Assistant Certificate of Completion – Noncredit
- 71. Pharmacy Technology Certificate of Completion – Noncredit
- 72. Small Business and Entrepreneurship Certificate of Completion – Noncredit

Revised Programs

- 73. Adult High School Diploma – Noncredit
- 74. Associate in Arts in Geography for Transfer
- 75. Associate in Arts in Theatre Arts for Transfer
- 76. ESL Enhanced Writing Capstone Certificate of Competency – Noncredit
- 77. Legal Office Technician Certificate of Achievement
- 78. Television/Video Communications Certificate A-Television Production Certificate of Achievement
- 79. Television/Video Communications Certificate B-Broadcast Journalism Certificate of Achievement
- 80. Theatre Arts - Performance Emphasis Degree
- 81. Theatre Arts - Technical Theatre Emphasis Degree
- 82. Vocational ESL Enhanced Certificate of Competency – Noncredit

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III.c. CURRICULUM ITEMS

Items 83 – 84 were approved.

Mover: N. English

Seconded by: D. Khalid

Ayes: C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, L. Lamb, J. Macdonald, S. Mathot, K. Patterson, L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Abstentions: None

Item 85 was approved with a minor correction.

Items 86 – 98 were approved.

Mover: S. Jaffray

Seconded by: K. Patterson

Ayes: C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, L. Lamb, J. Macdonald, S. Mathot, K. Patterson, L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Abstentions: None

Items 85 – 98 with prerequisites, co-requisites and recommended preparation were approved.

Mover: C. Coyne

Seconded by: D. Khalid

Ayes: C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, L. Lamb, J. Macdonald, S. Mathot, K. Patterson, L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Abstentions: None

Items 85 – 98 with Distance Education were approved.

Mover: N. English

Seconded by: K. Robinson

Ayes: C. Coyne, N. English, I. Hernandez, S. Jaffray, K. Khalid, L. Lamb, J. Macdonald, S. Mathot, K. Patterson, L. Pedroza, C. Pierce, M. Pineda, K. Robinson, B. Sos, M. Steckler, D. Vu.

Abstentions: None

ACTION ITEMS (2nd READINGS)

New Courses

83. Theatre Arts 137, Costume Design and History

84. Theatre Arts 138, Costume Periods and Styles

Revised Courses

85. Art 282, Jewelry II

a. Prerequisite

86. Art 283, Jewelry III

a. Prerequisite

87. Biology 115, Concepts in Biology for Educators

88. Biology 139, Health Microbiology

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- 89. Child Development 070, Early Childhood Education: Introductory Principles and Practices (DS3)
 - a. Distance Education
 - b. Recommended preparation
- 90. Communication Studies 140, Argumentation and Debate
 - a. Recommended preparation
- 91. Communication Studies 145, Group Dynamics
 - a. Recommended preparation
- 92. Theatre Arts 111, Intermediate Acting
 - a. Prerequisite
- 93. Theatre Arts 114, Acting for the Camera II
 - a. Recommended preparation
- 94. Theatre Arts 165L, Fundamentals of Programming for Intelligent Lighting Lab
 - a. Recommended preparation
- 95. Theatre Arts 166, Intermediate Programming
 - a. Corequisite
- 96. Theatre Arts 166L, Intermediate Programming Lab
 - a. Corequisite
- 97. Theatre Arts 250, Advanced Theatre Production
 - a. Prerequisite
- 98. Theatre Arts 255, Motion Picture Performance Production
 - a. Prerequisite

New Programs

No programs to review

Revised Programs

No programs to review

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