

SANTA ANA COLLEGE

**CURRICULUM & INSTRUCTION COUNCIL**

DATE: August 22, 2016  
FROM: Monica Zarske, Chair and Dr. Sos, Co-Chair  
TO: Curriculum & Instruction Council  
RE: Minutes of Meeting of Monday, August 22, 2016  
2:00 p.m., SAC Foundation Board Room, S-215

**Present:** S. Bautista, J. Beltran, P. Canzona, D. Deluna, A. Gonis, S. Jaffray, H. Kim, C. Lopez, K. Patterson, L. Pedroza, C. Pierce, K. Robinson, B. Sos, M. Steckler, D. Vu, and M. Zarske.

**Absent:** G. Hammonds.

**Guests:** M. Arroyo, D. Bassett, M. Beyersdorf, M. Colunga, G. Gilreath, B. Miller, M. Movassat, M. Priest, T. Pov, and S. Wood.

**1. CALL TO ORDER**

The meeting was called to order at 2:06 p.m. by Monica Zarske.

**2. PUBLIC COMMENTS – (THREE-MINUTE TIME LIMIT)**

- a. M. Zarske introduced and welcomed Dr. Sos to the Council as a CIC Co-Chair for fall 2016.
- b. K. Patterson mentioned any honors program student can do up to two contracts to fulfill their honors program requirements. Contracts must be in a UC-transferable class. It can be a class for which there already exists an honors-seminar counterpart or no honors counterpart. The contract is an extra work decided upon between the student and professor that needs to be of honors quality and involve some research. K. Patterson has some examples of different classes. Please contact K. Patterson if you have any questions or concerns.

**3. APPROVAL OF MINUTES MAY 23, 2016**

**APPROVED**

The minutes of May 23, 2016 were approved without dissent.

**Mover:** L. Pedroza

**Seconded by:** S. Bautista

**Ayes:** S. Bautista, J. Beltran, D. Deluna, A. Gonis, S. Jaffray, H. Kim, C. Lopez, K. Patterson, L. Pedroza, C. Pierce, K. Robinson, B. Sos, M. Steckler, D. Vu, and M. Zarske.

**Nayes:** None

**Abstentions:** None

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#### **4. TECHNICAL ITEM**

**APPROVED**

The Technical Committee report was approved without dissent.

**Mover:** K. Patterson

**Seconded by:** S. Bautista

**Ayes:** S. Bautista, J. Beltran, D. Deluna, A. Gonis, S. Jaffray, H. Kim, C. Lopez, K. Patterson, L. Pedroza, C. Pierce, K. Robinson, B. Sos, M. Steckler, D. Vu, and M. Zarske.

**Nayes:** None

**Abstentions:** None

#### **5. CURRICULUM ITEMS**

**APPROVED**

The Curriculum item report was approved for first reading without dissent.

#### **6. ARTICULATION OFFICER REPORT**

**INFORMATION**

P. Canzona informed the Council that SAC currently has 213 approved C-ID courses.

P. Canzona also reminded faculty to check at [www.c-id.net](http://www.c-id.net) to see if courses in their disciplines have C-ID descriptors. If a course was approved for C-ID, there is usually not much to do to be able to submit and get approved for C-ID.

#### **7. ACCREDITATION UPDATE**

**INFORMATION**

Vice President C. Lopez reminded the Council that some faculty might be contacted by Dr. Jaros next month regarding necessary information for the upcoming midterm report which will be due in October.

#### **8. CURRICUNET REPORT**

**INFORMATION**

No update. Meetings are still taking place. Further information to follow.

#### **9. CHANGE TO READING PROFICIENCY REQUIREMENT**

**APPROVED**

Motion was made to change option #4 of current Reading proficiency requirement to only allow for a grade of C or better in the following courses: English 102/102H, English 103/103H or Philosophy 110/110H. This item was discussed amongst the council members, moved by K. Patterson, seconded by L. Pedroza, and the motion was carried with 11 ayes.

#### **10. OTHER**

M. Zarske announced to the Council that her last name has changed from Porter to Zarske.

#### **11. ADJOURNMENT**

The meeting was adjourned at 2:58 p.m. by Monica Zarske.

**The next meeting is scheduled for Monday, September 12, 2016 at 2:00 p.m., SAC Foundation Board Room, S-215.**

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**DELETED COURSES**

*Items #1 through #2 were approved.*

Human Services

1. PHAR 054, Pharmacy Calculations

Continuing Education

2. HSSCI 180, Introduction to Biology

**REVISED COURSES – NO CHANGE TO CATALOG AND CLASS SCHEDULE DESCRIPTION**

*Items #3 through #22 were approved.*

Fine and Performing Arts

3. MUS 009A, Music Laboratory
4. MUS 140, Instrumental Methods for Winds and Percussion
5. MUS 146, Digital Recording Studio Techniques I
6. MUS 148, Digital Music Synchronization to Multimedia
7. MUS 162, Class Piano II
8. MUS 173, Beginning Rhythms in Percussion and Drums
9. MUS 180A, String Methods
10. THEA 132, Stage Makeup
11. THEA 167, Setup for Intelligent Lighting
12. THEA 168A, Computer Applications for Entertainment Lighting

Human Services

13. FDM 055, Children's Clothing

Continuing Education

14. ESL 120, ESL Civics
15. ESL 392, Writing and Computers: Developing a School Publication
16. ESL 394, ESL Writing A
17. ESL 395, ESL Writing B
18. ESL 398, ESL Community Learning Center

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19. ESL 530, American English Pronunciation
20. HSOTH 740, Spanish 1
21. HSOTH 743, Spanish 3
22. HSOTH 744, Spanish 4

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**NEW COURSES – FIRST READING**

***Items #1 through #4 were approved for first reading.***

Human Services

1. FDM 80, Embroidery
2. FDM 81, Fabric Printing
3. FDM 110, Corset Construction

Continuing Education

4. VHLTH 799, Introduction to Pharmacy Technology

**REVISED COURSES – FIRST READING**

***Items #5 through #31 were approved for first reading.***

Business

5. ACCT 205, Intermediate Accounting I
  - a. Distance Education
  - b. Prerequisite

Fine and Performing Arts

6. MUS 009B, Music laboratory II
  - a. Prerequisite
7. MUS 009C, Music Laboratory III
  - a. Prerequisite
8. MUS 009D, Music Laboratory IV
  - a. Prerequisite
9. MUS 102, World Music
  - a. Distance Education
10. MUS 102H, Honors World Music
  - a. Distance Education
  - b. Prerequisite
11. MUS 103, Jazz in America
  - a. Distance Education
12. MUS 144, Projects in Electronic Music
  - a. Prerequisite

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13. MUS 169, Harmonization at the Keyboard
  - a. Recommended Preparation
14. MUS 180B, Intermediate String Methods
  - a. Prerequisite
15. MUS 268, Intermediate Keyboard Repertoire
  - a. Prerequisite
16. THEA 100, Introduction to Theatre
  - a. Distance Education
17. THEA 110, Acting Fundamentals
  - a. Distance Education

### Human Services

18. FDM 106, Advanced Sewing
  - a. Recommended Preparation
19. FDM 111A, Fashion Illustration Techniques
  - a. Distance Education
20. FDM 112, Advanced Flat Pattern Making
21. FDM 213, Apparel Line Production
  - a. Prerequisite
22. OTA 101, Foundations of Occupation and Occupational Therapy
  - a. Distance Education
23. OTA 101L, Exploration of Occupation Through Activity
  - a. Prerequisite
24. OTA 115, Human Disease and Occupation
  - a. Distance Education
  - b. Prerequisite

### Humanities

25. FREN 211, Intermediate Conversation and Composition I
  - a. Distance Education
  - b. Prerequisite
26. FREN 214, Intermediate Conversation and Composition II
  - a. Distance Education
  - b. Prerequisite

### Continuing Education

27. ESL 510, VESL: English for Work 1
28. ESL 520, VESL: English for Work 2
29. ESL 570, Conversation 1
30. ESL 580, Conversation 2
31. HSOTH 742, Spanish 2

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## **NEW PROGRAMS – FIRST READING**

***Items #32 through #37 were approved for first reading.***

### Human Services

32. Fashion Assistant Certificate of Proficiency
33. Quinceañera Dress Design Certificate of Proficiency
34. Screen Printing and Embroidery Certificate of Proficiency
35. Swimwear Design Certificate of Proficiency
36. Visual Merchandising Certificate of Proficiency

### Continuing Education

37. Pharmacy Technology Certificate of Competency

## **REVISED PROGRAMS – FIRST READING**

***Items #38 through #50 were approved for first reading.***

### Human Services

38. Apparel Product Development and Technical Design Certificate of Achievement
39. Apparel Product Development and Technical Design Degree
40. Dressmaking and Alterations Option Certificate of Achievement
41. Fashion Design Certificate of Achievement
42. Fashion Design Degree
43. Fashion Merchandising Certificate of Achievement
44. Fashion Merchandising Degree

### Social Sciences

45. Associate in Arts in Geography for Transfer
46. Geography Degree

### Continuing Education

47. Academic ESL Int C Certificate of Completion
48. Academic ESL Int D Certificate of Completion
49. Communication ESL Int B Certificate of Competency
50. Communication ESL Int C Certificate of Competency

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